Vacancy Posting Notice

Job Title: Instructional Designer
Program: Driver Education
Reports to: Christine Bergan, Director of Driver Education
Location: Spring Green, WI (ability to work remotely)
Start Date: February 2022
Type: 50% FTE

Position Classification
Please check one: □ Agency  □ Program  □ Project  □ Support
Starting Wage: Commensurate with experience

Brief Job Description: CESA 2 seeks an Instructional Designer to develop and coordinate the online Driver Education program course development and maintenance.

Qualifications: Minimum of three years instructional design experience.

Education/Experience: Bachelor’s degree or higher from an accredited institution.

Skills required: Desired candidate will have prior experience with online learning. Ability to create engaging learning activities and compelling course content. Ability to work with subject matter experts and identify target audience’s training needs. Ability to apply tested instructional design theories, practice and methods. Strong technology skills (spreadsheets, word processing, online learning management systems, etc.). Strong organizational skills. Strong oral and written communication skills. Good interpersonal skills and the ability to work with a variety of people (Board, administration, coworkers, teachers, support staff, etc.). Effective public relations skills.

Experience with Driver Education or a license in Driver Education a plus but not required.

CESA 2 Background: CESA 2 is a governmental subdivision and participates in the Wisconsin Retirement System serving 74 school districts in south-central and south-eastern Wisconsin. Benefits for full-time employees include health insurance, dental insurance, life insurance, long-term disability insurance and paid sick days, vacation days and holidays.

How to apply: Please email transcripts, resume and cover letter to Nicole Barlass at nicole.barlass@cesa2.org.

Application Deadline: until filled

Advertised in: cesa2.org, WECAN, Association of Talent Development, LinkedIn

CESA 2 is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on the basis of age, ancestry, arrest or conviction record, color, creed, handicap or disability, marital status, national origin, race, religion, sex, sexual orientation, or membership in any reserve component of the United States or state military forces. In addition, harassment, retaliation, and unfair honesty testing are illegal under the law.

APPROVED BY:

Nicole Barlass
Signature of Program Director

[Signature]
Date: 12/15/2021

[Signature]
Date: 12/15/2021

Signature of Agency Administrator

Cooperative Educational Service Agency 2 • 1221 Innovation Drive, Suite 205 • Whitewater, WI 53190
262.473.1473 main • 262.472.2269 fax • www.cesa2.org