Minutes


I. Call to Order/Announcement of Compliance with the Open Meeting Law
II. Roll Call
III. Pledge of Allegiance
IV. Review and Approve Agenda
   Marian Viney made a motion to approve the agenda with items C, D and E moved from the consent agenda to the regular agenda. Steve Brown seconded the motion. The motion carried.
   Yea: 7, Nay: 0, Absent: 4

V. Audit Report & Presentation: Wendi Unger and Michelle Walter from Baker Tilly, will present the results of the 2018-2019 audit.
   Rick Mason made a motion to accept the 2018-19 audit report as presented. Megan Miller seconded the motion. The motion carried.
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<td>Yea: 7, Nay: 0, Absent: 4</td>
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VI. Approval of the Minutes from the Regular Meeting on January 14, 2020.
Dennis Purcell made a motion to approve the minutes as presented. Rick Mason seconded the motion. The motion carried.
Yea: 6, Nay: 0, Absent: 4, Abstain (Without Conflict): 1

VII. Audit Committee Report and Approval of Financial Reports
Marian Viney made a motion to accept the audit committee report and the financial reports as presented. Cindy Beuthin seconded the motion. The motion carried.
Yea: 7, Nay: 0, Absent: 4

VII.A. Bank Reconciliation
VII.B. Cash Balance Report
VII.C. Check Register

VIII. Citizen Input

IX. Reports
IX.A. Agency Administrator and Board Notes
IX.B. Executive Director of Financial Services
IX.C. Executive Director of Integrated Programs & Services
IX.D. Executive Director of Marketing & Communications
IX.E. Executive Director of Operations
IX.F. Jefferson County & Western Kenosha Head Start

X. Action Items (consent agenda)
Steve Brown made a motion to approve the items in the consent agenda. Rick Mason seconded the motion. The motion carried.
Yea: 7, Nay: 0, Absent: 4

X.A. New Hire: Cara Stahl, Instructor, Drivers Education

Rick Mason made a motion to accept Paula Dabel's resignation and express their appreciation for her 37 years of service. Steve Brown seconded the motion. The motion carried.
Yea: 7, Nay: 0, Absent: 4

XII. Approval of 1 Year Contract Extension for Agency Administrator
Cindy Beuthin made a motion to approve a one year contract extension for the Agency Administrator. Rick Mason seconded the motion. The motion carried.
Yea: 7, Nay: 0, Absent: 4

XIII. District Membership Fees for 2020-2021.
Cindy Beuthin made a motion to approve the membership fees for 2020-2021 as presented. Marian Viney seconded the motion. The motion carried.
Yea: 7, Nay: 0, Absent: 4

XIV. Jefferson County and Western Kenosha Head Start: Change in Status - Katie Rzeznik from Substitute Teacher to Full Time Head Start Teacher
Rick Mason made a motion to approve the change in status as presented. Cindy Beuthin seconded the motion. The motion carried.
Yea: 7, Nay: 0, Absent: 4

XV. Jefferson County and Western Kenosha Head Start: Governance Leadership Oversight and Capacity Screener
Megan Miller made a motion to accept the Governance, Leadership, and Oversight Capacity Screener as presented. Steve Brown seconded the motion. The motion carried.
Yea: 7, Nay: 0, Absent: 4

XVI. Adjourn
Rick Mason made a motion to adjourn the meeting at 8:47 pm. Megan Miller seconded the motion. The motion carried.
Yea: 7, Nay: 0, Absent: 4

Meeting notice posted at the following locations: CESA 2 Whitewater Office; Vocational Opportunities and Assistance – Janesville; and Union Grove Special Education Consortium – Union Grove.

Meeting notice also posted at cesa2.org

c: District Administrators, CESA Administrators

If you require special accommodations to fully participate in the meeting, please notify our office at 262.473.1473 or in writing, 24 hours prior to the meeting time.

Public comments will be received at the Whitewater Innovation Center, 1221 Innovation Drive, Room 115, Whitewater, WI 53190.