



Regular Meeting of the Board of Control  
 Date: Tuesday, August 20, 2019  
 Location: CESA 2, 1221 Innovation Drive, Room 115, Whitewater, WI 53190  
 6:30 pm - Dinner and Check-in  
 7:00 pm - Call to Order

### Minutes

| Committee | Members   |
|-----------|---|
| Audit     | Karl Dommershausen, Barb Fischer, Marian Viney          |
| Personnel | Kathy Klein, Rick Mason, Dennis Purtell, Nancy Thompson |
| Policy    | Cindy Beuthin, Steve Brown, Megan Miller, Tom Mooney    |

### AGENDA

- I. **Call to Order/Announcement of Compliance with the Open Meeting Law**  
 Ms. Thompson called the meeting to order at 7 pm. Mr. Hanrahan confirmed that the meeting is in compliance with the Open Meeting Law.
- II. **Roll Call**  
 Ms. Barlass called the roll. There was a quorum of the Board present. The following members were present: Cindy Beuthin, Steve Brown, Karl Dommershausen, Kathy Klein, Rick Mason, Megan Miller (arrived at 7:10 p m), Tom Mooney, Dennis Purtell, Nancy Thompson, and Marian Viney. Barb Fischer was absent. Nicole Barlass, Dan Hanrahan, Mitchell Lilly and Don Vogel were also present.
- III. **Pledge of Allegiance**
- IV. **Review and Approve Agenda**  
 Ms. Thompson asked if there were any revisions to the agenda. None were noted. Ms. Thompson asked if there were any items in the consent agenda anyone would like moved to the regular agenda. No requests were made. Mr. Dommershausen made a motion to approve the agenda as presented. Mr. Brown seconded the motion. The motion carried 9:0.
- V. **Approval of the minutes from the Regular Meeting on July 16, 2019**  
 Ms. Viney made a motion to approve the minutes as presented. Mr. Dommershausen seconded the motion. The motion carried 9:0.
- VI. **Audit Committee Report and Approval of the Financial Reports**  
 Ms. Viney read the audit committee report. She noted that there was a beginning balance of \$1,327,274.98 as of June 30, 2019. There were cash receipts of \$1,538,657.38 and cash disbursements of \$1,216,156.14, leaving a reconciled balance of \$1,649,776.22 as of July 31, 2019. Ms. Viney made a motion to accept the audit committee report and the financial

reports as presented. Mr. Brown seconded the motion. The motion carried 9:0.

**VII. Citizen Input**

There was no citizen input.

**VIII. Reports**

Agency Administrator and Board Notes  
Executive Director of Financial Services  
Executive Director of Integrated Programs & Services  
Executive Director of Marketing & Communications  
Executive Director of Operations  
Jefferson County & Western Kenosha Head Start

**IX. Action Items (consent agenda):**

Mr. Mason made a motion to approve the items in the consent agenda. Ms. Klein seconded the motion. The motion carried 10:0.

- A. New Hires: Olena Fischer, Accounting Associate, Union Grove Special Education Consortium; Marie Stangel, Instructor, Driver Education; Jamie Syvrud, Director of JEDI Virtual School/Consultant; Steve Wright, Instructor, JEDI Virtual School
- B. Resignations: Lauren DeVoe, Speech/Language Pathologist, Rock County Birth to Three, effective August 29, 2019; Dino Ress, Teacher, JEDI Virtual School, effective July 15, 2019
- C. Retirement: Sharon Nelson, Payroll and Benefits Coordinator, effective April 8, 2020

**X. Jefferson County and Westosha Head Start - 2019-2020 contracts**

Ms. Miller made a motion to approve the 2019-2020 contracts as presented. Mr. Brown seconded the motion. The motion carried 10:0.

**XI. Jefferson County and Westosha Head Start - New Hires:** Laura Borchardt, Substitute Teacher; Ashley Digman, Assistant Teacher; Sarah Fischer, Assistant Teacher; Angela Herbeck, Assistant Teacher; Tiffany Jurczyk, 4K/Head Start Teacher; Sarah Montgomery, Teacher; Barbara Polenski, Assistant Teacher; Kelly Slagle, Assistant Teacher; Leslie Thomas, 4K Teacher/Head Start Teacher

Ms. Beuthin made a motion to approve the new hires as presented. Ms. Viney seconded the motion. The motion carried 10:0.

**XII. Jefferson County and Westosha Head Start - Resignation:** Mary Anne Schwartz, Assistant Teacher, effective July 31, 2019

Ms. Beuthin made a motion to accept the resignation of Mary Anne Schwartz, Assistant Teacher, effective July 31, 2019. Ms. Klein seconded the motion. The motion carried 10:0.

**XIII. Jefferson County and Westosha Head Start - Approve the Annual Report**

Mr. Brown made a motion to approve the Annual Report as presented. Mr. Mason seconded the motion. The motion carried 10:0.

**XIV. Discussion: AESA Annual Conference, December 4-7, 2019, Phoenix, AZ**

A discussion was held regarding the AESA Annual Conference. The following Board members expressed an interest in attending: Ms. Beuthin, Mr. Brown, Mr. Dommershausen, Mr. Mason, Ms. Miller, and Ms. Thompson.

**XV. Adjourn**

Mr. Mason made a motion to adjourn the meeting. Ms. Klein seconded the motion. The motion carried 10:0 and the meeting was adjourned at 8:07 pm.