



Regular Meeting of the Board of Control
Tuesday, May 20, 2025
Virtual Meeting

Minutes

Attendance Taken at 7:00 PM. Eric Armstrong: Absent, Steve Brown: Present, Karl Dommershausen: Present, Lisa Huempfner: Present, Kathy Klein: Present, Dennis Purtell: Present, Marian Viney: Present. Present: 6, Absent: 1. A quorum of the Board was present. Lisa Huempfner and Karl Dommershausen joined the meeting at 7:06pm.

I. Call to Order/Announcement of Compliance with the Open Meeting Law

II. Roll Call

III. Review and Approve Agenda

Dennis Purtell made a motion to approve the agenda as presented. Kathy Klein seconded the motion. The motion carried.

Eric Armstrong: Absent, Karl Dommershausen: Absent, Lisa Huempfner: Absent, Steve Brown: Yea, Kathy Klein: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 4, Nay: 0, Absent: 3

IV. Presentation: Meghan Cropp, CESA Purchasing Partnerships Manager, will present the annual update on CESA Purchasing

V. Approval of the Minutes from the Regular Meeting on April 15, 2025

Lisa Huempfner made a motion to approve the minutes as presented. Dennis Purtell seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Abstain (Without Conflict), Karl Dommershausen: Yea, Lisa Huempfner: Yea, Kathy Klein: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 1, Abstain (Without Conflict): 1

VI. Citizen Input

VII. Reports

VII.A. Agency Administrator

VII.B. Executive Director of Financial Services

VII.C. Executive Director of Integrated Programs & Services

VII.D. Executive Director of Marketing & Communications

VII.E. Executive Director of Operations

VII.F. Jefferson County & Western Kenosha Head Start

VIII. Action Items (consent agenda)

Kathy Klein made a motion to approve the items in the consent agenda. Lisa Huempfnr seconded the motion. The motion carried.

Eric Armstrong: Absent, Karl Dommershausen: Absent, Steve Brown: Yea, Lisa Huempfnr: Yea, Kathy Klein: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 2

VIII.A. Approval of Financial Reports

VIII.B. New Hires/Re-hire: Annette Anderson, Instructor, Driver Education, effective April 24, 2025; Jaren Bailey, Director of the Dane County New Teacher Center, effective July 1, 2025; Leon Bunker, Instructor, Driver Education, effective May 1, 2025; Randy Gabel, Instructor, Driver Education, effective May 14, 2025; Dan Hewuse, Instructor, Driver Education, effective May 2, 2025; Gretchen Sackmann, Educational Audiologist, effective July 1, 2025; Brooke Zirzow, Educational Audiologist, effective July 1, 2025

VIII.C. Resignation: Lisa Andreson, Instructor, Driver Education, effective April 22, 2025

IX. 2025-2026 JEDI Teacher Contracts

Kathy Klein made a motion to approve the JEDI Teacher contracts for 2025-2026 as presented. Lisa Huempfnr seconded the motion. The motion carried.

Eric Armstrong: Absent, Karl Dommershausen: Absent, Steve Brown: Yea, Lisa Huempfnr: Yea, Kathy Klein: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 2

X. Line of Credit Resolution 25-26 - Authorize CESA 2 to borrow up to \$500,000.00 for short term borrowing during the 2025-2026 fiscal year (July 1, 2025 through June 30, 2026)
Steve Brown made a motion to approve the line of credit for 2025-2026 as presented. Dennis Purtell seconded the motion. The motion carried.

Eric Armstrong: Absent, Karl Dommershausen: Absent, Steve Brown: Yea, Lisa Huempfnr: Yea, Kathy Klein: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 2

XI. Revision: Policy 1008 – Fixed Asset Inventories

Steve Brown made a motion to approve the policy as presented and that it apply retroactively to October 1, 2024 to align with the change in federal regulations. Lisa Huempfnr seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfnr: Yea, Kathy Klein: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 1

XII. Revision: Policy 1012 – Sale or Disposal of Agency Equipment and Materials

Lisa Huempfnr made a motion to approve the policy as presented and that it apply retroactively to October 1, 2024 to align with the change in federal regulations. Steve Brown seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfnr: Yea, Kathy Klein: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 1

XIII. Jefferson and Western Kenosha County Head Start - Approve the Submission of the Wisconsin Head Start State Supplemental Grant Amount \$79,031

Lisa Huempfer made a motion to approve the submission as presented. Dennis Purtell seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfer: Yea, Kathy Klein: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 1

XIV. Jefferson and Western Kenosha County Head Start - Accept the Resignation of Cristina Becker, Full-Time Family Advocate /ERSEA Manager

Steve Brown made a motion to accept the resignation as presented. Kathy Klein seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfer: Yea, Kathy Klein: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 1

XV. Closed Session: The Board of Control will convene into closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in accordance with WI Statute 19.85(1)(c) to discuss the following:

1. Personnel complaint

2. Agency Administrator Evaluation

Steve Brown made a motion to enter into closed session at 7:56pm. Karl Dommershausen seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfer: Yea, Kathy Klein: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 1

XVI. Return to Open Session: The CESA 2 Board of Control will reconvene into open session to take action on anything that was discussed in Closed Session.

Steve Brown made a motion to return to open session at 8:44pm. Dennis Purtell seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfer: Yea, Kathy Klein: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 1

XVII. Adjourn

Lisa Huempfer made a motion to adjourn the meeting at 8:44pm. Karl Dommershausen seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfer: Yea, Kathy Klein: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 1

Meeting notice posted at the following location: CESA 2 Whitewater Office

Meeting notice also posted at cesa2.org

c: District Administrators, CESA Administrators