



Regular Meeting of the Board of Control

Tuesday, September 19, 2023

Room 111

1221 Innovation Dr

Ste 205

Whitewater, WI 53190

Minutes

Committee Members

Audit Karl Dommershausen, Dennis Purtell, David Schroeder

Personnel Steve Brown, Kathy Klein, Tom Mooney

Policy Eric Armstrong, Lisa Huempfer, John Porco, Marian Viney

Attendance Taken at 7:02 PM. Eric Armstrong: Absent, Steve Brown: Present, Karl Dommershausen: Present, Lisa Huempfer: Present, Kathy Klein: Present, John Porco: Absent, Dennis Purtell: Present, David Schroeder: Present, Marian Viney: Present. Present: 7, Absent: 2. A quorum of the Board was present. Attendance Update Taken at 7:08 PM. Eric Armstrong: Present, Tom Mooney: Present. Present: 9, Absent: 1.

I. Call to Order/Announcement of Compliance with the Open Meeting Law

II. Review and Approve Agenda

Dennis Purtell made a motion to approve the agenda as presented. Tom Mooney seconded the motion. The motion carried.

Eric Armstrong: Absent, John Porco: Absent, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfer: Yea, Kathy Klein: Yea, Tom Mooney: Yea, Dennis Purtell: Yea, David Schroeder: Yea, Marian Viney: Yea

Yea: 8, Nay: 0, Absent: 2

III. Presentation: Redefining Ready - Scott Carr, Career & College Readiness Consultant

IV. Approval of the Minutes from the Regular Meeting on July 18, 2023

David Schroeder made a motion to approve the minutes as presented. Tom Mooney seconded the motion. The motion carried.

John Porco: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfer: Yea, Kathy Klein: Yea, Tom Mooney: Yea, Dennis Purtell: Yea, David Schroeder: Yea, Marian Viney: Yea

Yea: 9, Nay: 0, Absent: 1

V. Citizen Input

VI. Reports

VI.A. Agency Administrator

VI.B. Executive Director of Financial Services

VI.C. Executive Director of Integrated Programs & Services

VI.D. Executive Director of Marketing & Communications

VI.E. Executive Director of Operations

VI.F. Jefferson County & Western Kenosha Head Start

VII. Action Items (consent agenda)

Kathy Klein made a motion to approve the items in the consent agenda. Steve Brown seconded the motion. The motion carried.

John Porco: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfer: Yea, Kathy Klein: Yea, Tom Mooney: Yea, Dennis Purtell: Yea, David Schroeder: Yea, Marian Viney: Yea

Yea: 9, Nay: 0, Absent: 1

VII.A. Audit Committee Report and Approval of Financial Reports

VII.A.1. Bank Reconciliation, July & August

VII.A.2. Cash Balance Report, July & August

VII.A.3. Check Register, July & August

VII.B. New Hires: Emily Koltz-Hladik, Instructor, Driver Education, effective August 4, 2023; Sara Jagodzinski, Van Delivery Driver, Whitewater, effective August 28, 2023; Rianna Vargas, Teacher of the Deaf and Hard of Hearing, Whitewater, effective August 21, 2023; Stacie MacWilliams Winge, Instructor, Driver Education, effective July 1, 2023

VII.C. Resignations: James Patrick Hill, Instructor, Driver Education, effective August 11, 2023; Wendy Pliska, Instructor, Driver Education, effective July 25, 2023

VIII. AESA Annual Conference

Determine who will be attending.

David Schroeder made a motion to approve David Schroeder and Marian Viney to attend the AESA Annual Conference. Kathy Klein seconded the motion. The motion carried.

John Porco: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfer: Yea, Kathy Klein: Yea, Tom Mooney: Yea, Dennis Purtell: Yea, David Schroeder: Yea, Marian Viney: Yea

Yea: 9, Nay: 0, Absent: 1

IX. Jefferson County and Western Kenosha County Head Start - Approve the Jefferson County Head Start/CESA 2 Annual Report to the Public 2022-2023

Kathy Klein made a motion to approve the Jefferson County Head Start/CESA 2 Annual Report to the Public 2022-2023. Dennis Purtell seconded the motion. The motion carried.

John Porco: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa

Huempfnr: Yea, Kathy Klein: Yea, Tom Mooney: Yea, Dennis Purtell: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 9, Nay: 0, Absent: 1

X. Jefferson County and Western Kenosha County Head Start - Approve Jefferson County Head Start Working Plan to Reduce Under Enrollment

Tom Mooney made a motion to approve the Jefferson County Head Start Working Plan to Reduce Under Enrollment. Eric Armstrong seconded the motion. The motion carried.

John Porco: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfnr: Yea, Kathy Klein: Yea, Tom Mooney: Yea, Dennis Purtell: Yea, David Schroeder: Yea, Marian Viney: Yea

Yea: 9, Nay: 0, Absent: 1

XI. Jefferson County and Western Kenosha Head Start - Approve the Proposed Budget for Program Year 2024 & the CESA 2 Cost Allocation Plan

David Schroeder made a motion to approve the Proposed Budget for Program Year 2024 & the CESA 2 Cost Allocation Plan. Dennis Purtell seconded the motion. The motion carried.

John Porco: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfnr: Yea, Kathy Klein: Yea, Tom Mooney: Yea, Dennis Purtell: Yea, David Schroeder: Yea, Marian Viney: Yea

Yea: 9, Nay: 0, Absent: 1

XII. Jefferson County and Western Kenosha Head Start - Approve the Jefferson & Western Kenosha County Head Start/ CESA 2 Selection Criteria

David Schroeder made a motion to approve the Jefferson & Western Kenosha County Head Start/ CESA 2 Selection Criteria. Karl Dommershausen seconded the motion. The motion carried.

John Porco: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfnr: Yea, Kathy Klein: Yea, Tom Mooney: Yea, Dennis Purtell: Yea, David Schroeder: Yea, Marian Viney: Yea

Yea: 9, Nay: 0, Absent: 1

XIII. Jefferson County and Western Kenosha Head Start - Approve the Submission of the Federal Head Start Grant Program Year 2024 in the amount of \$3,433,060

Kathy Klein made a motion to approve the Submission of the Federal Head Start Grant Program Year 2024 in the amount of \$3,433,060. Steve Brown seconded the motion. The motion carried.

John Porco: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfnr: Yea, Kathy Klein: Yea, Tom Mooney: Yea, Dennis Purtell: Yea, David Schroeder: Yea, Marian Viney: Yea

Yea: 9, Nay: 0, Absent: 1

XIV. Jefferson County and Western Kenosha Head Start - 4K Contracts

Rebecca Brown
Denise Galecki
Sara Mindt
Erica Schweitzer

Dennis Purtell made a motion to approve the Jefferson County and Western Kenosha Head Start 4K Contracts. Lisa Huempfner seconded the motion. The motion carried.

John Porco: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfner: Yea, Kathy Klein: Yea, Tom Mooney: Yea, Dennis Purtell: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 9, Nay: 0, Absent: 1

XV. Jefferson County and Western Kenosha Head Start: New Hires - Katie Kalvaitis, Substitute Teacher; Amber Kastner, Assistant Teacher, effective September 8, 2023; Sandra Milligan, Cook, effective August 30, 2023, DeLayne Mundt, part-time Bus Monitor; and Carolyn Spinelli, Substitute Teacher

Steve Brown made a motion to approve the Jefferson County and Western Kenosha Head Start New Hires. Eric Armstrong seconded the motion. The motion carried.

John Porco: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfner: Yea, Kathy Klein: Yea, Tom Mooney: Yea, Dennis Purtell: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 9, Nay: 0, Absent: 1

XVI. Jefferson County and Western Kenosha Head Start - Resignations: Linda Ganzow, Assistant Teacher, effective August 18, 2023; Nora Hernandez, Family Support Worker, effective August 18, 2023; Katie Rzeznik, Teacher, effective August 10, 2023

Steve Brown made a motion to approve the Jefferson County and Western Kenosha Head Start Resignations. Dennis Purtell seconded the motion. The motion carried.

John Porco: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfner: Yea, Kathy Klein: Yea, Tom Mooney: Yea, Dennis Purtell: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 9, Nay: 0, Absent: 1

Nora Hernandez is an hourly employee who did not return the Head Start Return to Work letter thus resigning from her position.

XVII. Adjourn

Dennis Purtell made a motion to adjourn the meeting at 8:14pm. Steve Brown seconded the motion. The motion carried.

John Porco: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Lisa Huempfner: Yea, Kathy Klein: Yea, Tom Mooney: Yea, Dennis Purtell: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 9, Nay: 0, Absent: 1

Meeting notice posted at the following location: CESA 2 Whitewater Office

Meeting notice also posted at cesa2.org

c: District Administrators, CESA Administrators