



Regular Meeting of the Board of Control

Tuesday, May 16, 2023

Room 111

1221 Innovation Dr

Ste 205

Whitewater, WI 53190

Minutes

Committee	Members
Audit	Dennis Purtell, Chairperson Karl Dommershausen
Personnel	Marian Viney, Chairperson Kathy Klein
Policy	Steve Brown, Chairperson Eric Armstrong John Porco

Attendance Taken at 7:01 PM. Eric Armstrong: Present, Steve Brown: Present, Karl Dommershausen: Absent, Melissa Frame: Absent, Kathy Klein: Present, John Porco: Absent, Dennis Purtell: Absent, David Schroeder: Present, Marian Viney: Present. Present: 5, Absent: 4. Attendance Update Taken at 7:08 PM. Karl Dommershausen: Present. Present: 6, Absent: 3.

I. Call to Order/Announcement of Compliance with the Open Meeting Law

II. Roll Call

III. Review and Approve Agenda

Steve Brown made a motion to approve the agenda as presented. Kathy Klein seconded the motion. The motion carried.

Karl Dommershausen: Absent, Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Kathy Klein: Yea, David Schroeder: Yea, Marian Viney: Yea

Yea: 5, Nay: 0, Absent: 4

IV. Presentation: TA Network Success Stories

V. Approval of the Minutes from the Regular Meeting on April 18, 2023

David Schroeder made a motion to approve the minutes as presented. Steve Brown seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Abstain (Without Conflict), Steve Brown: Yea, Karl Dommershausen: Yea, Kathy Klein: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 3, Abstain (Without Conflict): 1

VI. Citizen Input

VII. Reports

VII.A. Agency Administrator

VII.B. Executive Director of Financial Services

VII.C. Executive Director of Integrated Programs & Services

VII.D. Executive Director of Marketing & Communications

VII.E. Executive Director of Operations

VII.F. Jefferson County & Western Kenosha Head Start

VIII. Action Items (consent agenda)

Steve Brown made a motion to approve the items in the consent agenda.. David Schroeder seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Abstain (Without Conflict), Steve Brown: Yea, Karl Dommershausen: Yea, Kathy Klein: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 3, Abstain (Without Conflict): 1

VIII.A. Audit Committee Report and Approval of Financial Reports

VIII.A.1. Bank Reconciliation

VIII.A.2. Cash Balance Report

VIII.A.3. Check Register

VIII.B. New Hires: Lauren Metcalf, Instructor, Driver Education, effective May 10, 2023; Ryan Phelps, Instructor, Driver Education, effective May 10, 2023; Wendy Pliska, Instructor, Driver Education, effective April 24, 2023

IX. 2023-2024 Employment Contracts

David Schroeder made a motion to approve the employment contracts for 2023-2024 as presented. Kathy Klein seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Kathy Klein: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 3

X. Line of Credit - Authorize CESA 2 to borrow up to \$500,000.00 for short-term borrowing during the 2023-2024 fiscal year (July 1, 2023 through June 30, 2024).

Steve Brown made a motion to approve the line of credit for 2023-2024 as presented. Kathy Klein seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Kathy Klein: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 3

XI. First Reading: Policy 3215 - Diversity and Inclusion

XII. First Reading: Nondiscrimination Guidelines Related to Students Who Are Transgender and Students Non-Conforming to Gender Role Stereotypes Administrative Rule

XIII. Jefferson County and Western Kenosha Head Start: Approval to submit Head Start State Supplemental Grant Application Amount: \$79,031.00

Steve Brown made a motion to approve the submission of the Head Start State Supplemental Grant application in the amount of \$79,031.00. David Schroeder seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Abstain (Without Conflict), Steve Brown: Yea, Karl Dommershausen: Yea, Kathy Klein: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 3, Abstain (Without Conflict): 1

XIV. Jefferson County and Western Kenosha Head Start: Approve the submission of Head Start Transportation Waiver Request for 2023-2024

David Schroeder made a motion to approve the submission of Head Start Transportation Waiver Request for 2023-2024. Karl Dommershausen seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Abstain (Without Conflict), Steve Brown: Yea, Karl Dommershausen: Yea, Kathy Klein: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 3, Abstain (Without Conflict): 1

XV. Jefferson County and Western Kenosha Head Start: Approve the Jefferson County Head Start Program Extended School Year Calendar (1020 Hours)

Steve Brown made a motion to approve the Jefferson County Head Start Program Extended School Year Calendar (1020 Hours). Karl Dommershausen seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Kathy Klein: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 3

XVI. Agency Visioning

XVII. Adjourn

Steve Brown made a motion to adjourn the meeting at 8:16pm. David Schroeder seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Abstain (Without Conflict), Steve Brown: Yea, Karl Dommershausen: Yea, Kathy Klein: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 3, Abstain (Without Conflict): 1

Meeting notice posted at the following location: CESA 2 Whitewater Office

Meeting notice also posted at cesa2.org

c: District Administrators, CESA Administrators