



Regular Meeting of the Board of Control  
 Tuesday, June 21, 2022  
 Room 111  
 1221 Innovation Dr  
 Ste 205  
 Whitewater, WI 53190

## Minutes

Committee	Members
Audit	Barb Fischer, Chairperson Karl Dommershausen John Porco
Personnel	Nancy Thompson, Chairperson Kathy Klein Dennis Purtell
Policy	Steve Brown, Chairperson Marian Viney

Attendance Taken at 5:01 PM. Steve Brown: Present, Don Buchanan: Absent, Karl Dommershausen: Absent, Barb Fischer: Present, Melissa Frame: Absent, Kathy Klein: Present, John Porco: Absent, Dennis Purtell: Present, Nancy Thompson: Present, Marian Viney: Present. Present: 6, Absent: 4. A quorum of the Board was present. Attendance Update Taken at 5:06 PM. Karl Dommershausen: Present. Present: 7, Absent: 3. A quorum of the Board was present. Attendance Update Taken at 5:07 PM. John Porco: Present. Present: 8, Absent: 2. A quorum of the Board was present.

### I. Call to Order/Announcement of Compliance with the Open Meeting Law

### II. Roll Call

### III. Review and Approve Agenda

Steve Brown made a motion to approve the agenda as presented. Barb Fischer seconded the motion. The motion carried.

Don Buchanan: Absent, Karl Dommershausen: Absent, Melissa Frame: Absent, John Porco: Absent, Steve Brown: Yea, Barb Fischer: Yea, Kathy Klein: Yea, Dennis Purtell: Yea, Nancy Thompson: Yea, Marian Viney: Yea  
 Yea: 6, Nay: 0, Absent: 4

### IV. Approval of the Minutes from the Regular Meeting on May 17, 2022.

Barb Fischer made a motion to approve the minutes as presented. Marian Viney seconded the motion. The motion carried.

Don Buchanan: Absent, Karl Dommershausen: Absent, Melissa Frame: Absent, John Porco: Absent, Steve Brown: Yea, Barb Fischer: Yea, Kathy Klein: Yea, Dennis Purtell: Yea, Nancy Thompson: Yea, Marian Viney: Yea  
Yea: 6, Nay: 0, Absent: 4

## V. Citizen Input

## VI. Reports

### VI.A. Agency Administrator

### VI.B. Executive Director of Financial Services

### VI.C. Executive Director of Integrated Programs & Services

### VI.D. Executive Director of Marketing & Communications

### VI.E. Executive Director of Operations

### VI.F. Jefferson County & Western Kenosha Head Start

## VII. Action Items (consent agenda)

Kathy Klein made a motion to approve the items in the consent agenda. Steve Brown seconded the motion. The motion carried.

Don Buchanan: Absent, Melissa Frame: Absent, Steve Brown: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Nancy Thompson: Yea, Marian Viney: Yea  
Yea: 8, Nay: 0, Absent: 2

### VII.A. Audit Committee Report and Approval of Financial Reports

#### VII.A.1. Bank Reconciliation

#### VII.A.2. Cash Balance Report

#### VII.A.3. Check Register

VII.B. Change in Position: Andrea Phillipson-Retrum, from Learning Coach to Executive Admin Assistant, JEDI, effective July 1, 2022

VII.C. New Hires: Carrie Ferguson, Orientation and Mobility Specialist, Whitewater office; Katelyn McNamara, RECAP Counselor, Whitewater office; Joseph St. Peter, Instructor, Drivers Education; Amanda Sullivan, Job Coach, Vocational Opportunities and Assistance; MaryBeth Sullivan, Job Coach, Vocational Opportunities and Assistance

VII.D. Resignations: Alex Brizzee, Learning Coach, JEDI, effective June 30, 2022; Emily Kornell, Learning Coach, JEDI, effective June 30, 2022; Andrea Sieb, Speech/Language Pathologist, effective June 30, 2022

## VIII. Policy revision: 3430 - Vacation and Paid Leave Benefits

Corresponding page in Employee Handbook will also be updated.

Marian Viney made a motion to approve the policy revision as presented. Barb Fischer seconded the motion. The motion carried.

Don Buchanan: Absent, Melissa Frame: Absent, Steve Brown: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Nancy Thompson: Yea, Marian Viney: Yea  
Yea: 8, Nay: 0, Absent: 2

IX. Jefferson County and Western Kenosha County Head Start: contracts for 2022-2023 for 4K Teachers

Laila Briedis  
Denise Galecki  
Genevieve Sankey  
Erica Schweitzer

Steve Brown made a motion to approve the contracts for the 4K teachers as presented. Marian Viney seconded the motion. The motion carried.  
Don Buchanan: Absent, Melissa Frame: Absent, Dennis Purtell: Abstain (Without Conflict), Steve Brown: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Nancy Thompson: Yea, Marian Viney: Yea  
Yea: 7, Nay: 0, Absent: 2, Abstain (Without Conflict): 1

X. Jefferson County and Western Kenosha County Head Start: Resignation - Lillian Holmes, Teacher

Barb Fischer made a motion to accept the resignation as presented. Steve Brown seconded the motion. The motion carried.  
Don Buchanan: Absent, Melissa Frame: Absent, Steve Brown: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Nancy Thompson: Yea, Marian Viney: Yea  
Yea: 8, Nay: 0, Absent: 2

XI. Adjourn

Barb Fischer made a motion to adjourn the meeting at 5:30 pm. Steve Brown seconded the motion. The motion carried.  
Don Buchanan: Absent, Melissa Frame: Absent, Steve Brown: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Nancy Thompson: Yea, Marian Viney: Yea  
Yea: 8, Nay: 0, Absent: 2

Meeting notice posted at the following location: CESA 2 Whitewater Office  
Meeting notice also posted at [cesa2.org](http://cesa2.org)  
c: District Administrators, CESA Administrators