



Regular Meeting of the Board of Control

Tuesday, December 20, 2022

Buck & Honey's - Sun Prairie

804 Liberty Blvd

Sun Prairie, WI 53590

Minutes

Committee	Members
Audit	Barb Fischer, Chairperson Karl Dommershausen Dennis Purtell
Personnel	Marian Viney, Chairperson Kathy Klein
Policy	Steve Brown, Chairperson Eric Armstrong John Porco

Attendance Taken at 9:08 PM. Eric Armstrong: Absent, Steve Brown: Absent, Karl Dommershausen: Absent, Barb Fischer: Present, Melissa Frame: Absent, Kathy Klein: Present, John Porco: Present, Dennis Purtell: Absent, David Schroeder: Present, Marian Viney: Present. Present: 5, Absent: 5.

I. Call to Order/Announcement of Compliance with the Open Meeting Law

II. Roll Call

III. Review and Approve Agenda

Barb Fischer made a motion to approve the agenda as presented. Kathy Klein seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Absent, Karl Dommershausen: Absent, Melissa Frame: Absent, Dennis Purtell: Absent, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 5

IV. Approval of the Minutes from the Regular Meeting on November 15, 2022.

Kathy Klein made a motion to approve the minutes as presented. Barb Fischer seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Absent, Karl Dommershausen: Absent, Melissa Frame: Absent, Dennis Purtell: Absent, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, David Schroeder: Yea, Marian Viney: Yea

Yea: 5, Nay: 0, Absent: 5

V. Citizen Input

VI. Reports

VI.A. Agency Administrator

VI.B. Executive Director of Financial Services

VI.C. Executive Director of Integrated Programs & Services

VI.D. Executive Director of Marketing & Communications

VI.E. Executive Director of Operations

VI.F. Jefferson County & Western Kenosha Head Start

VII. Action Items (consent agenda)

Barb Fischer made a motion to approve the items in the consent agenda. David Schroeder seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Absent, Karl Dommershausen: Absent, Melissa Frame: Absent, Dennis Purtell: Absent, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 5

VII.A. Audit Committee Report and Approval of Financial Reports

VII.A.1. Bank Reconciliation

VII.A.2. Cash Balance Report

VII.A.3. Check Register

VII.B. New Hires: Ryan Finley, Instructor, Driver Education, effective December 5, 2022; Holly Graf, Instructor, Driver Education, effective December 18, 2022; Audrey Lesondak, Language Acquisition Consultant, effective January 2, 2023; Anthony Miller, Instructor, Driver Education, effective December 12, 2022

VII.C. Retirement: Tim Marshall, Instructor, Drivers Education, effective June 8, 2023

VIII. Resignation: Linda Leifker, Director of Cooperative Purchasing, effective December 31, 2022

Barb Fischer made a motion to approve Resignation: Linda Leifker, Director of Cooperative Purchasing, effective December 31, 2022. Kathy Klein seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Absent, Karl Dommershausen: Absent, Melissa Frame: Absent, Dennis Purtell: Absent, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 5

IX. Request to waive liquidated damages for resignation of Linda Leifker.

David Schroeder made a motion to approve Request to waive liquidated damages for resignation of Linda Leifker. John Porco seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Absent, Karl Dommershausen: Absent, Melissa Frame: Absent, Dennis Purtell: Absent, Barb Fischer: Nay, David Schroeder: Nay, Kathy Klein: Yea, John Porco: Yea, Marian Viney: Yea
Yea: 3, Nay: 2, Absent: 5
Barb Fischer: Nay, David Schroeder: Nay

X. 2023 Contracts for VOA:

Christina Cook, Computer Lab Aide/Job Coach
Kathy Holman, Employment Training Specialist
Carmen Keehn, Program Assistant
William McGuire, Employment Specialist
Jennifer Pelz, Director/Employment Training Specialist
Tammie Sheridan, Job Coach/Aide

David Schroeder made a motion to approve 2023 Contracts for VOA: Christina Cook, Computer Lab Aide/Job Coach Kathy Holman, Employment Training Specialist Carmen Keehn, Program Assistant William McGuire, Employment Specialist Jennifer Pelz, Director/Employment Training Specialist Tammie Sheridan, Job Coach/Aide. Barb Fischer seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Absent, Karl Dommershausen: Absent, Melissa Frame: Absent, Dennis Purtell: Absent, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 5

XI. Jefferson County and Western Kenosha Head Start: 4K Teacher Contract

Sarah Mindt, 4K Teacher, effective December 12, 2022

Kathy Klein made a motion to approve Jefferson County and Western Kenosha Head Start: 4K Teacher Contract, Sarah Mindt, 4K Teacher, effective December 12, 2022. David Schroeder seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Absent, Karl Dommershausen: Absent, Melissa Frame: Absent, Dennis Purtell: Absent, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 5

XII. Jefferson County and Western Kenosha Head Start: Change in Status

Katie Rzeznik from 4K Teacher to Teacher

Barb Fischer made a motion to approve Jefferson County and Western Kenosha Head Start: Change in Status, Katie Rzeznik from 4K Teacher to Teacher. John Porco seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Absent, Karl Dommershausen: Absent, Melissa Frame: Absent, Dennis Purtell: Absent, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 5

XIII. Jefferson County and Western Kenosha Head Start: Policy Amendment

Change to the COVID-19 Exemption Process

John Porco made a motion to approve Jefferson County and Western Kenosha Head Start: Policy Amendment. David Schroeder seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Absent, Karl Dommershausen: Absent, Melissa Frame: Absent, Dennis Purtell: Absent, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 5

XIV. Adjourn

Barb Fischer made a motion to adjourn the meeting at 8:02 pm. John Porco seconded the motion. The motion carried.

Eric Armstrong: Absent, Steve Brown: Absent, Karl Dommershausen: Absent, Melissa Frame: Absent, Dennis Purtell: Absent, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, David Schroeder: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 5

Meeting notice posted at the following location: CESA 2 Whitewater Office
Meeting notice also posted at cesa2.org
c: District Administrators, CESA Administrators