



Regular Meeting of the Board of Control

Tuesday, December 14, 2021
 Buck and Honey's - Monona
 800 W Broadway
 Suite 300
 Monona, WI 53713

6:30 pm

Minutes

Committee	Members
Audit	Barb Fischer, Chairperson Karl Dommershausen John Porco
Personnel	Nancy Thompson, Chairperson Kathy Klein Dennis Purtell
Policy	Steve Brown, Chairperson Katie Michel Marian Viney

Attendance Taken at 6:39 PM. Steve Brown: Present, Don Buchanan: Absent, Karl Dommershausen: Absent, Barb Fischer: Present, Glenn Fleming: Absent, Kathy Klein: Absent, Katie Jo Michel: Absent, John Porco: Present, Dennis Purtell: Present, Nancy Thompson: Present, Marian Viney: Present. Present: 6, Absent: 5. A quorum of the Board was present.

I. Call to Order/Announcement of Compliance with the Open Meeting Law

II. Roll Call

III. Review and Approve Agenda

Barb Fischer made a motion to approve the agenda as presented with the removal of the hiring of Victoria Simes from item XI. Marian Viney seconded the motion. The motion carried.

Don Buchanan: Absent, Karl Dommershausen: Absent, Glenn Fleming: Absent, Kathy Klein: Absent, Katie Jo Michel: Absent, Steve Brown: Yea, Barb Fischer: Yea, John Porco: Yea, Dennis Purtell: Yea, Nancy Thompson: Yea, Marian Viney: Yea

Yea: 6, Nay: 0, Absent: 5

IV. Approval of the Minutes from the Regular Meeting on November 16, 2021.

Steve Brown made a motion to approve the minutes as presented. Marian Viney seconded the motion. The motion carried.

Don Buchanan: Absent, Karl Dommershausen: Absent, Glenn Fleming: Absent, Kathy Klein: Absent, Katie Jo Michel: Absent, Steve Brown: Yea, Barb Fischer: Yea, John Porco: Yea, Dennis Purtell: Yea, Nancy Thompson: Yea, Marian Viney: Yea

Yea: 6, Nay: 0, Absent: 5

V. Citizen Input

VI. Reports

VI.A. Agency Administrator

VI.B. Executive Director of Financial Services

VI.C. Executive Director of Integrated Programs & Services

VI.D. Executive Director of Marketing & Communications

VI.E. Executive Director of Operations

VI.F. Jefferson County & Western Kenosha Head Start

VII. Action Items (consent agenda)

Steve Brown made a motion to approve the items in the consent agenda. Marian Viney seconded the motion. The motion carried.

Don Buchanan: Absent, Karl Dommershausen: Absent, Glenn Fleming: Absent, Kathy Klein: Absent, Katie Jo Michel: Absent, Steve Brown: Yea, Barb Fischer: Yea, John Porco: Yea, Dennis Purtell: Yea, Nancy Thompson: Yea, Marian Viney: Yea

Yea: 6, Nay: 0, Absent: 5

VII.A. Audit Committee Report and Approval of Financial Reports

VII.A.1. Bank Reconciliation

VII.A.2. Cash Balance Report

VII.A.3. Check Register

VIII. 2022 Contracts for VOA:

Christina Cook, Computer Lab Aide/Job Coach

Kathy Holman, Employment Training Specialist

Carmen Keehn, Program Assistant

William McGuire, Employment Specialist

Jennifer Pelz, Director/Employment Training Specialist

Tammie Sheridan, Job Coach/Aide

Dennis Purtell made a motion to approve the contracts for VOA for 2022 as presented.

Steve Brown seconded the motion. The motion carried.

Don Buchanan: Absent, Karl Dommershausen: Absent, Glenn Fleming: Absent, Kathy Klein: Absent, Katie Jo Michel: Absent, Steve Brown: Yea, Barb Fischer: Yea, John Porco: Yea, Dennis Purtell: Yea, Nancy Thompson: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 5

IX. First Reading: 3144 - Head Start Program Masking and Vaccination Policy

X. Jefferson County and Western Kenosha Head Start: Data Management Policy and Procedures
Barb Fischer made a motion to approve the Data Management policy and procedures as presented. Marian Viney seconded the motion. The motion carried.

Don Buchanan: Absent, Karl Dommershausen: Absent, Glenn Fleming: Absent, Kathy Klein: Absent, Katie Jo Michel: Absent, Steve Brown: Yea, Barb Fischer: Yea, John Porco: Yea, Dennis Purtell: Yea, Nancy Thompson: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 5

XI. Jefferson County and Western Kenosha Head Start: New Hire - LeeAnn Williams, Cook Assistant

Steve Brown made a motion to approve the hiring of LeeAnn Williams as presented. John Porco seconded the motion. The motion carried.

Don Buchanan: Absent, Karl Dommershausen: Absent, Glenn Fleming: Absent, Kathy Klein: Absent, Katie Jo Michel: Absent, Steve Brown: Yea, Barb Fischer: Yea, John Porco: Yea, Dennis Purtell: Yea, Nancy Thompson: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 5

XII. Adjourn

Barb Fischer made a motion to adjourn the meeting at 8:03 pm. Dennis Purtell seconded the motion. The motion carried.

Don Buchanan: Absent, Karl Dommershausen: Absent, Glenn Fleming: Absent, Kathy Klein: Absent, Katie Jo Michel: Absent, Steve Brown: Yea, Barb Fischer: Yea, John Porco: Yea, Dennis Purtell: Yea, Nancy Thompson: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 5