



Regular Meeting of the Board of Control
 Date: Tuesday, October 16, 2018
 Location: CESA 2 Conference Room 111, Whitewater Innovation Center
 6:30 pm - Dinner and Check-in
 7:00 pm - Call to Order

Minutes

Committee	Members
Audit	Tom Bush, Barbara Fischer, Jim Wahl and Taylor Wishau
Personnel	Kathy Klein, Rick Mason, Nancy Thompson and Marian Viney
Policy	Cindy Beuthin, Karl Dommershausen, and Wayne Trongeau

AGENDA

- I. Call to Order/Announcement of Compliance with Open Meeting Law**
 Ms. Thompson called the meeting to order at 7:15 pm. Mr. Hanrahan confirmed that the meeting is in compliance with the Open Meeting Law.
- II. Roll Call**
 Ms. Barlass called the roll. A quorum of the Board was present. The following members were present: Cindy Beuthin, Tom Bush, Karl Dommershausen, Kathy Klein, Nancy Thompson, Wayne Trongeau, Marian Viney, and Jim Wahl. Barb Fischer, Rick Mason, and Taylor Wishau were absent. Nicole Barlass, Tracy Elger, Dan Hanrahan, Steven Mijajlovic, Valerie Schmitz and Don Vogel were also present.
- III. Pledge of Allegiance**
- IV. Review and Approve Agenda**
 Ms. Thompson asked if there were any corrections or addendum items. Ms. Barlass noted the addendum item regarding Program Instruction and the Duration Funding Grant Application for the Jefferson and Western Kenosha Head Start program. Ms. Thompson asked if there were any items in the consent agenda anyone wanted moved to the regular agenda. No requests were made. Mr. Wahl made a motion to approve the agenda with the addition of the addendum item. Mr. Bush seconded the motion. The motion carried 8:0.
- V. Approval of the minutes from the Regular Meeting on September 18, 2018**
 Mr. Dommershausen made a motion to approve the minutes as presented. Ms. Viney seconded the motion. Mr. Wahl abstained and the motion carried 7:0:1.
- VI. Audit Committee Report and Approval of the Financial Reports**
 Mr. Bush read the audit committee report. He noted that there was a beginning balance of \$1,565,485.56 as of August 31, 2018. There were cash receipts of \$1,102,903.49 and cash

disbursements of \$1,135,229.24, leaving a reconciled balance of \$1,533,159.81 as of September 30, 2018. Mr. Bush made a motion to accept the audit committee report and the financial reports as presented. Ms. Klein seconded the motion. The motion carried 8:0.

[Bank Reconciliation](#)

[Cash Balance Report](#)

[Check Register](#)

VII. Citizen Input

There was no citizen input.

VIII. Presentation

Steven Mijajlovic, Curriculum and Coaching Consultant, and Val Schmitz, Educator Data and Practice Specialist introduced themselves to the Board and shared some of their current work.

IX. Reports

[Agency Administrator](#)

[Executive Director of Financial Services](#)

[Executive Director of Integrated Programs & Services](#)

[Executive Director of Operations](#)

Executive Director of Communications

[Jefferson County & Western Kenosha Head Start](#)

X. Action Items (consent agenda):

- A. Family and Medical Leave request: Denise Prochniak, Accounting Associate, Union Grove Special Education Consortium, intermittent leave.
- B. Increase in time: Suzette Simpson, Occupational Therapist, from 50% FTE to 75% FTE, for the remainder of the 2018-2019

Ms. Viney made a motion to approve the items in the consent agenda. Mr. Dommershausen seconded the motion. The motion carried 8:0.

XI. Jefferson and Western Kenosha Head Start - Family and Medical Leave Request

Ms. Klein made a motion to approve the Family and Medical Leave request of Lisa Stafford, ERSEA Specialist, tentatively effective October 29, 2018 through January 7, 2019. Ms. Viney seconded the motion. The motion carried 8:0.

XII. Jefferson and Western Kenosha Head Start - Resignation

Mr. Wahl made a motion to accept the resignation of Rhonda King, Teacher, effective September 21, 2018. Mr. Dommershausen seconded the motion. The motion carried 8:0.

XIII. Jefferson and Western Kenosha Head Start - New Hire

Ms. Viney made a motion to approve the hiring of Sarah Gleason, full-time Teacher, Head Start/4k- Fort Atkinson Center, pending satisfactory results from WI Department of Children and Families Background/ fingerprinting check. Ms. Klein seconded the motion. The motion carried 8:0.

XIV. Jefferson and Western Kenosha Head Start - Program Instruction and the Duration Funding Grant Application

Mr. Dommershausen made a motion to approve the preparation of the Duration Funding Grant Application due December 1, 2018 and report back to the Board. Mr. Trongeau seconded the motion. The motion carried 8:0.

XV. Adjourn

Ms. Viney made a motion to adjourn the meeting. Mr. Wahl seconded the motion. The motion carried 8:0 and the meeting adjourned at 8:25 pm.