Regular Meeting of the Board of Control  
Date: Tuesday, November 20, 2018  
Location: CESA 2 Conference Room 111, Whitewater Innovation Center  
6:30 pm - Dinner and Check-in  
7:00 pm - Call to Order

Minutes

<table>
<thead>
<tr>
<th>Committee</th>
<th>Members</th>
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<tbody>
<tr>
<td>Audit</td>
<td>Tom Bush, Barbara Fischer, Jim Wahl and Taylor Wishau</td>
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<td>Personnel</td>
<td>Kathy Klein, Rick Mason, Nancy Thompson and Marian Viney</td>
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<td>Policy</td>
<td>Cindy Beuthin, Karl Dommershausen, and Wayne Trongeau</td>
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<td>WASB Delegate and Alternate</td>
<td>Marian Viney and Kathy Klein</td>
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AGENDA

I. Call to Order/Announcement of Compliance with Open Meeting Law  
Ms. Thompson called the meeting to order at 7:08 pm. Mr. Hanrahan confirmed that the meeting is in compliance with the Open Meeting Law.

II. Roll Call  
Ms. Barlass called the roll. A quorum of the Board was present. The following members were present: Cindy Beuthin, Tom Bush, Barb Fischer, Kathy Klein, Rick Mason, Nancy Thompson, Wayne Trongeau, and Marian Viney. Karl Dommershausen, Jim Wahl and Taylor Wishau were absent. Nicole Barlass, Tracy Elger, Dan Hanrahan, Sarah Heck, Don Vogel and Mary Jo Ziegler were also present.

III. Pledge of Allegiance

IV. Review and Approve Agenda  
Ms. Thompson asked if there were any corrections or addendum items. No items were noted. Ms. Thompson asked if there were any items in the consent agenda anyone wanted moved to the regular agenda. No requests were made. Ms. Viney made a motion to approve the agenda as presented. Ms. Beuthin seconded the motion. Mr. Mason abstained. The motion carried 7:0:1.

V. Approval of the minutes from the Regular Meeting on October 16, 2018  
Ms. Thompson asked if there were any changes that needed to be made to the minutes. No changes were noted. Ms. Viney made a motion to approve the minutes as presented. Ms. Beuthin seconded the motion. Ms. Fischer abstained. The motion carried 7:0:1.
VI. Audit Committee Report and Approval of the Financial Reports
Mr. Bush read the audit committee report. He noted that there was a cash balance of $1,533,159.81 as of September 30, 2018. There were cash receipts of $1,696,877.37 and cash disbursements of $1,416,837.06, leaving a reconciled balance of $1,813,200.12 as of October 31, 2018. Mr. Bush made a motion to accept the audit committee report and the financial reports as presented. Mr. Mason seconded the motion. The motion carried 8:0.

Bank Reconciliation
Cash Balance Report
Check Register

VII. Citizen Input
There was no citizen input.

VIII. Presentation
Mary Jo Ziegler, Senior Director of the Curriculum and Coaching Center of Excellence, presented on the work being done in her center to support teachers and school districts.

IX. Reports
Agency Administrator and Board Notes
Executive Director of Financial Services
Executive Director of Integrated Programs & Services
Executive Director of Operations
Executive Director of Communications
Jefferson County & Western Kenosha Head Start

X. Action Items (consent agenda):
A. New Hires: Kendra Awe, Teacher of Record, JEDI; Bailey Julson, Administrative Assistant, Drivers Education; David Petrowitz, Instructor, Drivers Education; Maria Tlougan, Technology Support Assistant, JEDI; Emily Zeimet, Program Assistant, Whitewater Office

Mr. Mason made a motion to approve the items in the consent agenda. Ms. Viney seconded the motion. The motion carried 8:0.

XI. Determination of WASB delegate and alternate
Ms. Viney offered to serve as the delegate for the WASB Education Convention. Ms. Klein offered to serve as the alternate. Ms. Beuthin made a motion to approve Ms. Viney as the delegate and Ms. Klein as the alternate. Mr. Bush seconded the motion. The motion carried 8:0.

XII. First Reading - Policy 3242 - Additional Compensation
XIII. First Reading - Policy 3420 - Benefits
XIV. First Reading - Policy 3430 - Vacation and Paid Leave Benefits
XV. First Reading - Policy 3439 - Holidays

XVI. Jefferson and Western Kenosha Head Start - Family and Medical Leave Request: Mr. Mason made a motion to approve the Family and Medical Leave request of Danielle Nelsen, Education Specialist, tentatively effective January 2, 2019 through March 28th, 2019. Ms. Viney seconded the motion. The motion carried 8:0.

XVII. Jefferson and Western Kenosha Head Start - Mr. Mason made a motion to approve the submission of the federal grant application to increase program hours. The supplemental funds requested include $39,202.00 for a startup budget and $269,116.00 for program operations. Ms. Klein seconded the motion. The motion carried 8:0.

XVIII. Jefferson and Western Kenosha Head Start - Mr. Bush made a motion to approve the hiring of Katie Wilkowski, Lead Teacher, Watertown Center. Ms. Fischer seconded the motion. The
motion carried 8:0.

**XIX. Jefferson and Western Kenosha Head Start** - Mr. Mason made a motion to approve an hourly increase in pay for three Head Start staff members: Julie Ouimet, Center Director; Rodney Mundt, Bus Driver; and Luella Burdick, Bus Monitor. Increase to be effective the next payroll. Ms. Viney seconded the motion. The motion carried 8:0.

**XX. Adjourn**

Mr. Mason made a motion to adjourn the meeting. Ms. Fischer seconded the motion. The motion carried 8:0. The meeting adjourned at 9:30 pm.