



Regular Meeting of the Board of Control
 Date: Tuesday, November 20, 2018
 Location: CESA 2 Conference Room 111, Whitewater Innovation Center
 6:30 pm - Dinner and Check-in
 7:00 pm - Call to Order

Minutes

Committee	Members
Audit	Tom Bush, Barbara Fischer, Jim Wahl and Taylor Wishau
Personnel	Kathy Klein, Rick Mason, Nancy Thompson and Marian Viney
Policy	Cindy Beuthin, Karl Dommershausen, and Wayne Trongeau
WASB Delegate and Alternate	Marian Viney and Kathy Klein

AGENDA

<p>I. Call to Order/Announcement of Compliance with Open Meeting Law</p> <p>II. Roll Call</p> <p>III. Pledge of Allegiance</p> <p>IV. Review and Approve Agenda</p> <p>V. Approval of the minutes from the Regular Meeting on October 16, 2018</p>	<p>Ms. Thompson called the meeting to order at 7:08 pm. Mr. Hanrahan confirmed that the meeting is in compliance with the Open Meeting Law.</p> <p>Ms. Barlass called the roll. A quorum of the Board was present. The following members were present: Cindy Beuthin, Tom Bush, Barb Fischer, Kathy Klein, Rick Mason, Nancy Thompson, Wayne Trongeau, and Marian Viney. Karl Dommershausen, Jim Wahl and Taylor Wishau were absent. Nicole Barlass, Tracy Elger, Dan Hanrahan, Sarah Heck, Don Vogel and Mary Jo Ziegler were also present.</p> <p>Ms. Thompson asked if there were any corrections or addendum items. No items were noted. Ms. Thompson asked if there were any items in the consent agenda anyone wanted moved to the regular agenda. No requests were made. Ms. Viney made a motion to approve the agenda as presented. Ms. Beuthin seconded the motion. Mr. Mason abstained. The motion carried 7:0:1.</p> <p>Ms. Thompson asked if there were any changes that needed to be made to the minutes. No changes were noted. Ms. Viney made a motion to approve the minutes as presented. Ms. Beuthin seconded the motion. Ms. Fischer abstained. The motion carried 7:0:1.</p>
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VI. Audit Committee Report and Approval of the Financial Reports

Mr. Bush read the audit committee report. He noted that there was a cash balance of \$1,533,159.81 as of September 30, 2018. There were cash receipts of \$1,696,877.37 and cash disbursements of \$1,416,837.06, leaving a reconciled balance of \$1,813,200.12 as of October 31, 2018. Mr. Bush made a motion to accept the audit committee report and the financial reports as presented. Mr. Mason seconded the motion. The motion carried 8:0.

[Bank Reconciliation](#)

[Cash Balance Report](#)

[Check Register](#)

VII. Citizen Input

There was no citizen input.

VIII. Presentation

Mary Jo Ziegler, Senior Director of the Curriculum and Coaching Center of Excellence, presented on the work being done in her center to support teachers and school districts.

IX. Reports

[Agency Administrator](#) and [Board Notes](#)

[Executive Director of Financial Services](#)

[Executive Director of Integrated Programs & Services](#)

[Executive Director of Operations](#)

[Executive Director of Communications](#)

[Jefferson County & Western Kenosha Head Start](#)

X. Action Items (consent agenda):

- A. New Hires: Kendra Awe, Teacher of Record, JEDI; Bailey Julson, Administrative Assistant, Drivers Education; David Petrowitz, Instructor, Drivers Education; Maria Tlougan, Technology Support Assistant, JEDI; [Emily Zeimet](#), Program Assistant, Whitewater Office

Mr. Mason made a motion to approve the items in the consent agenda. Ms. Viney seconded the motion. The motion carried 8:0.

XI. Determination of WASB delegate and alternate

Ms. Viney offered to serve as the delegate for the WASB Education Convention. Ms. Klein offered to serve as the alternate. Ms. Beuthin made a motion to approve Ms. Viney as the delegate and Ms. Klein as the alternate. Mr. Bush seconded the motion. The motion carried 8:0.

XII. First Reading - [Policy 3242 - Additional Compensation](#)

XIII. First Reading - [Policy 3420 - Benefits](#)

XIV. First Reading - [Policy 3430 - Vacation and Paid Leave Benefits](#)

XV. First Reading - [Policy 3439 - Holidays](#)

XVI. Jefferson and Western Kenosha Head Start - Family and Medical Leave Request: Mr. Mason made a motion to approve the Family and Medical Leave request of Danielle Nelsen, Education Specialist, tentatively effective January 2, 2019 through March 28th, 2019. Ms. Viney seconded the motion. The motion carried 8:0.

XVII. Jefferson and Western Kenosha Head Start - Mr. Mason made a motion to approve the submission of the federal grant application to increase program hours. The supplemental funds requested include \$39,202.00 for a startup budget and \$269,116.00 for program operations. Ms. Klein seconded the motion. The motion carried 8:0.

XVIII. Jefferson and Western Kenosha Head Start - Mr. Bush made a motion to approve the hiring of Katie Wilkowski, Lead Teacher, Watertown Center. Ms. Fischer seconded the motion. The

motion carried 8:0.

XIX. Jefferson and Western Kenosha Head Start - Mr. Mason made a motion to approve an hourly increase in pay for three Head Start staff members: Julie Ouimet, Center Director; Rodney Mundt, Bus Driver; and Luella Burdick, Bus Monitor. Increase to be effective the next payroll. Ms. Viney seconded the motion. The motion carried 8:0.

XX. Adjourn

Mr. Mason made a motion to adjourn the meeting. Ms. Fischer seconded the motion. The motion carried 8:0. The meeting adjourned at 9:30 pm.