



Regular Meeting of the Board of Control  
 Date: Tuesday, September 19th, 2017  
 Location: CESA 2 Conference Room 111 at 7 pm  
 Minutes

Committee	Members
Audit	Tom Bush, Barb Fischer, Wayne Trongeau, and Jim Wahl
Personnel	Kathy Klein, Nancy Thompson, and Marian Viney
Policy	Cindy Beuthin, Jim Bousman, and Evelyn Propp
<b>AESA Annual Conference Attendees</b>	Cindy Beuthin, Tom Bush and Nancy Thompson
<b>WASB Delegate and Alternate</b>	
<b>WASB CESA Board Members Breakfast</b>	

#	Item	Minutes	Action
1.	<b>Call to Order/Announcement of Compliance with Open Meeting Law</b>	Ms. Thompson called the meeting to order at 7:04 pm. Mr. Hanrahan confirmed that the meeting is in compliance with the Open Meeting Law.	<b>Time:7:04 pm</b>
2.	<b>Roll Call</b>	<p>Ms. Barlass called the roll.</p> <p><b>Present:</b>            Jim Bousman            Tom Bush            Barb Fischer            Kathy Klein            Evelyn Propp            Nancy Thompson            Wayne Trongeau            Marian Viney</p> <p><b>Absent:</b>            Cindy Beuthin            Jim Wahl</p> <p><b>Also present:</b>            Nicole Barlass            Tracy Elger</p>	

		Dan Hanrahan Sarah Heck Don Vogel Mary Anne Wieland	
3.	<b>Pledge of Allegiance</b>		
4.	<b>Review and Approve Agenda</b>	Ms. Thompson noted that the hiring of Dawn Cimaglia should be deleted from the consent agenda as she has resigned and asked if there were any items in the consent agenda anyone wanted moved to the regular agenda. No requests were made. Ms. Viney made a motion to approve the agenda as presented with the removal of Ms. Cimaglia's hiring. Ms. Klein seconded the motion. The motion carried 8:0.	<b>Motion:</b> Viney <b>Second:</b> Klein  Motion carried 8:0
5.	<b>Approval of <a href="#">Minutes from the August 15, 2017</a> Regular Board of Control meeting and the <a href="#">August 30, 2017 Special</a> Board of Control meeting</b>	Ms. Viney made a motion to approve the minutes from the August 15, 2017 regular meeting as presented. Ms. Propp seconded the motion. The motion carried 8:0.  Ms. Fischer made a motion to approve the minutes from the August 30, 2017 special meeting as presented. Ms. Viney seconded the motion. The motion carried 7:0, with Ms. Thompson abstaining.	<b>Motion:</b> Viney <b>Second:</b> Propp  Motion carried 8:0  <b>Motion:</b> Fischer <b>Second:</b> Viney  Motion carried 7:0:1
6.	<b>Audit Committee Report and Payment of bills</b>	Mr. Bush read the audit committee report noting that there was a balance of \$1,234,161.44 as of July 31, 2017. He noted that there were cash receipts of \$1,179,750.34 and cash disbursements of \$786,909.62, leaving a reconciled balance of \$1,636,002.16 as of August 31, 2017. Mr. Bush made a motion to accept the report and authorize payment of the bills. Ms. Fischer seconded the motion. The motion carried 8:0.  <a href="#">Bank Reconciliation</a> <a href="#">Cash Receipts</a>	<b>Motion:</b> Bush <b>Second:</b> Fischer  Motion carried 8:0

		<a href="#">Check Register</a>	
7.	<b>Discussion - Jefferson County Head Start - Refunding Grant Application</b>	Mary Anne Wieland, Director of Jefferson County Head Start, reviewed the Refunding Grant application.	
8.	<b>Citizen Input</b>	There was no citizen input.	
9.	<b>Reports</b> <a href="#">Agency Administrator</a> Executive Director of Financial Services Executive Director of Programs & Services Executive Director of Operations Executive Director of Communications Jefferson County Head Start	<b>Financial Services:</b> Mr. Vogel noted the work being done to get acclimated to his position, support Head Start and fill the open positions.  <b>Programs &amp; Services:</b> Ms. Elger shared information on annual contracts, pre-purchased days and in-district contracts.  <b>Operations:</b> Ms. Barlass highlighted the work being done to fill positions, the WISEdata and WISEstaff trainings, and Non-violent Crisis Intervention training.  <b>Communications:</b> Ms. Heck highlighted a new vendor partnership with Kajeet to assist with Wi-Fi for rural and low income communities. Districts could use TEACH grant dollars for the equipment. She also noted the meeting held with WASBO regarding collaboration. Ms. Heck noted the working being done to promote Tere Masiarchin and Beth Clarke, as well as a proposal for communication services that was provided to a district and her work on a marketing and communications plan.	
10.	<b>Action items (consent agenda):</b>	Mr. Bousman made a motion to approve the items in the consent agenda. Ms. Viney seconded the motion. The motion carried 8:0.	<b>Motion:</b> Bousman <b>Second:</b> Viney  Motion carried 8:0

	FMLA	Sharon Nelson, Payroll Manager, intermittent leave effective September 27, 2017	
	New Hires	<p>Jonna Bier, Physical Therapy Assistant, Rock County's Birth to Three Program</p> <p>Daniel Burau, Teacher, JEDI Online Network</p> <p>Jennifer Cain, Administrative Assistant, Westosha Special Education Alliance</p> <p>Karson Greenwood, Teacher, JEDI Online Network</p> <p>Kimberlee Hetzel, Office Manager/Bookkeeper, Westosha Special Education Alliance</p> <p>Hans-Peter Kohlhoff, Teacher, JEDI Online Network</p> <p>Mary Rasmussen, Teacher, JEDI Online Network</p> <p>Alanna Schumacher, Aide, Westosha Special Education Alliance</p> <p>Bethany Sherstad, Learning Coach, JEDI Online Network</p> <p>Dena Smith, Teacher, JEDI Online Network</p> <p>Ashley Veselik, Early Childhood Teacher, Westosha Special Education Alliance</p> <p>Kelly Weber, Teacher of the Deaf and Hard of Hearing</p>	
	Resignations	Cindy Derenne, Accounting Associate/Accounts Receivable, Whitewater office	

		Greg Olson, Instructor, Drivers Ed	
11.	<b>New Hire - Rock County's Birth to Three Program</b>	Ms. Klein made a motion to approve the hiring of Michelle Huber, Supervising Physical Therapist, for 12 weeks to cover leave of staff member. Mr. Bousman seconded the motion. The motion carried 8:0.	<b>Motion:</b> Klein <b>Second:</b> Bousman  Motion carried 8:0
12.	<b>New Hire - Whitewater Office</b>	Mr. Bush made a motion to approve the hiring of Melissa Jones, Accounting Associate/Accounts Receivable. Ms. Viney seconded the motion. The motion carried 8:0.	<b>Motion:</b> Bush <b>Second:</b> Viney  Motion carried 8:0
13.	<b>Discussion - WASB Team Building</b>	A discussion was held regarding the WASB Team Building session, which is scheduled for October 12th at 6:30 pm. The items noted to be discussed included Mr. Hanrahan's 100 day plan, goals for 2017-2018 and the agency administrator's evaluation tool.	
14.	<b>Stipend for mentoring</b>	Mr. Bousman made a motion to provide a stipend of \$5,000 (inclusive to any mileage incurred for travel) to Dave Madson, Teacher of the Deaf and Hard of Hearing, for mentoring two new staff members for 2017-2018 - <a href="#">related memo</a> . Ms. Klein seconded the motion. The motion carried 8:0.	<b>Motion:</b> Bousman <b>Second:</b> Klein  Motion carried 8:0
15.	<b>Jefferson County Head Start - New Hires</b>	Ms. Fischer made a motion to approve the hiring of Patricia Tesdal, Substitute Teacher and Tiffany Schutte, Bus Monitor, Watertown Center. Ms. Viney seconded the motion. The motion carried 8:0.	<b>Motion:</b> Fischer <b>Second:</b> Viney  Motion carried 8:0
16.	<b>Jefferson County Head Start - 5 year Refunding Grant Application</b>	Mr. Bousman made a motion to approve the submission of Submission of the Federal Head Start 5 year Refunding Grant Application for Program Year 2018 in the amount of \$2,404,474.00. Ms. Viney seconded the motion. The motion carried 8:0.	<b>Motion:</b> Bousman <b>Second:</b> Viney  Motion carried 8:0

17.	<b>Cracker Barrel</b>	Ms. Fischer noted Elkhorn’s continued success with Project Lead the Way. Mr. Bousman noted that Burlington is looking for superintendent evaluation tools. Ms. Viney noted that Belleville had two National Merit Scholars. Ms. Klein noted that Edgerton has formed a facilities assessment committee.	
18.	<b>Adjourn</b>	Ms. Viney made a motion to adjourn the meeting. Ms. Klein seconded the motion. The motion carried 8:0 and the meeting adjourned at 9:15 pm.	<b>Motion:</b> Viney <b>Second:</b> Klein <b>Time:</b> 9:15 pm