### Regular Meeting of the Board of Control
**Date:** Tuesday, January 9th, 2018  
**Location:** CESA 2 Conference Room 111, Whitewater Innovation Center at 7 pm  
**Minutes**

<table>
<thead>
<tr>
<th>Committee</th>
<th>Members</th>
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<tbody>
<tr>
<td>Audit</td>
<td>Tom Bush, Barb Fischer, Wayne Trongeau, and Jim Wahl</td>
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<tr>
<td>Personnel</td>
<td>Kathy Klein, Nancy Thompson, and Marian Viney</td>
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<tr>
<td>Policy</td>
<td>Cindy Beuthin, Jim Bousman, and Evelyn Propp</td>
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<tr>
<td>AESA Annual Conference Attendees</td>
<td>Cindy Beuthin, Tom Bush and Nancy Thompson</td>
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<tr>
<td>WASB Delegate and Alternate</td>
<td>Marian Viney (delegate) &amp; Jim Bousman (alternate)</td>
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<tr>
<td>WASB CESA Board Members Breakfast</td>
<td>Tom Bush, Nancy Thompson &amp; Marian Viney</td>
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<tr>
<th>#</th>
<th>Item</th>
<th>Briefs</th>
<th>Action/Minutes</th>
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<tbody>
<tr>
<td>1.</td>
<td><strong>Call to Order/Announcement of Compliance with Open Meeting Law</strong></td>
<td>Ms. Thompson called the meeting to order at 7:03 pm. Mr. Hanrahan confirmed that the meeting is in compliance with the Open Meeting Law.</td>
<td>Time: 7:03 pm</td>
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<td>2.</td>
<td><strong>Roll Call</strong></td>
<td>Ms. Barlass called the roll.</td>
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**Present:**  
Cindy Beuthin  
Tom Bush  
Barb Fischer  
Kathy Klein  
Nancy Thompson  
Wayne Trongeau  
Marian Viney

**Absent:**  
Jim Bousman  
Evelyn Propp  
Jim Wahl

**Also present:**
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| 3. | **Pledge of Allegiance** | Nicole Barlass  
Dan Hanrahan  
Sarah Heck  
Don Vogel |
| 4. | **Review and Approve Agenda** | Ms. Beuthin made a motion to approve the agenda as presented. Ms. Viney seconded the motion. The motion carried 7:0.  
**Motion:** Beuthin  
**Second:** Viney  
Motion carried 7:0 |
| 5. | **Approval of the Minutes from the Regular Board of Control meeting on November 21, 2017 and the Minutes from the Regular Board of Control meeting on December 19, 2017** | Ms. Viney made a motion to approve the minutes as presented from the November 21, 2017 regular Board of Control meeting. Ms. Beuthin seconded the motion. The motion carried 7:0.  
Ms. Fischer made a motion to approve the minutes as presented from the December 19, 2017 regular Board of Control meeting. Ms. Beuthin seconded the motion. The motion carried 3:0, with Bush, Klein, Trongeau and Viney abstaining.  
**Motion:** Viney  
**Second:** Beuthin  
Motion carried 7:0  
**Motion:** Fischer  
**Second:** Beuthin  
Motion carried 3:0:4 |
| 6. | **Audit Committee Report and Payment of bills** | Mr. Bush read the audit committee report and noted that there was a balance of $901,035.49 as of November 30, 2017. He noted that there were cash receipts of $1,509,238.45 and cash disbursements of $1,875,392.67, leaving a reconciled balance of $534,881.27. Mr. Bush made  
**Bank Reconciliation**  
**Cash Balance Report**  
**Check Register**  
**Motion:** Bush  
**Second:** Fischer  
Motion carried 7:0 |
### 7. Citizen Input

There was no citizen input.

### 8. Reports

<table>
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<tr>
<th>Agency Administrator</th>
<th>Exec. Dir. of Financial Services</th>
<th>Exec. Dir. of Programs &amp; Services</th>
<th>Exec. Dir. of Operations</th>
<th>Exec. Dir. of Communications</th>
<th>Jefferson County Head Start</th>
<th>Jefferson County Head Start - Jan 2018</th>
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Due to the short duration between the December meeting and this meeting, the reports listed are from the December 2017 meeting.

### 9. Action items (consent agenda):

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<th>Ms. Viney made a motion to approve the items in the consent agenda. Ms. Klein seconded the motion. The motion carried 7:0.</th>
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**Motion:** Viney  
**Second:** Klein  
**Motion carried 7:0**

### Family Medical Leave Requests

- Ann Beam, Family Advocate, Westosha Head Start, effective December 14, 2017
- Nicole Barlass, Executive Director of Operations, effective January 2, 2018
- Diane Conrad, Teacher for Deaf and Hard of Hearing Students, Union Grove Special Education Consortium/CESA 2, effective January 1, 2018
- Karen Hand, Speech/Language Therapist, effective January 1, 2018

### New Hire

- Emily Williams, Teacher, JEDI Online Network
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<th><strong>Discussion - WASB Resolutions at 2018 Wisconsin State Education Convention</strong></th>
<th>A discussion was held regarding the WASB resolutions slated for the 2018 Wisconsin State Education Convention. It was noted that Mr. Bush, Ms. Thompson, and Ms. Viney would attend the CSN breakfast.</th>
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<tr>
<td>11.</td>
<td><strong>Jefferson County Head Start - Change in Employment Status</strong></td>
<td>Ms. Fischer made a motion to approve the change of employment status for Felicia Giaimo from Long-Term substitute Teacher to Head Start Teacher (1 year Contract). Ms. Beuthin seconded the motion. The motion carried 7:0.</td>
<td>Motion: Fischer  Second: Beuthin  Motion carried 7:0</td>
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<td>12.</td>
<td><strong>Jefferson County Head Start - Family and Medical Leave Request</strong></td>
<td>Ms. Viney made a motion to approve the request by Kellie Nelson, Teacher, tentatively effective February 26, 2018 through May 18th, 2018, with additional request for unpaid leave for remainder of the 2017-2018 school year.</td>
<td>Motion: Viney  Second: Beuthin  Motion carried 7:0</td>
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<td>13.</td>
<td><strong>Closed Session - Discussion of Agency Administrator Contract</strong></td>
<td>Ms. Thompson made a motion to move into closed session pursuant to Sec. 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to discuss the contract of the Agency Administrator. Ms. Fischer seconded the motion. The motion carried 7:0 and closed</td>
<td>Motion: Thompson  Second: Fischer  Time: 8:22 pm</td>
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session was entered into at 8:22 pm.

Ms. Barlass called the roll.

**Present:**
Cindy Beuthin
Tom Bush
Barb Fischer
Kathy Klein
Nancy Thompson
Wayne Trongeau
Marian Viney

**Absent:**
Jim Bousman
Evelyn Propp
Jim Wahl

| 14. | **Reconvene to open session** | Ms. Fischer made a motion to reconvene in open session. Ms. Viney seconded the motion and the Board reconvened to open session at 10:02 pm. | **Motion:** Fischer  
**Second:** Viney  
**Time:** 10:02 pm |
| 15. | **Action from closed session, if necessary** | No action was taken. | |
| 16. | **Adjourn** | Ms. Fischer made a motion to adjourn the meeting. Ms. Viney seconded the motion and the meeting adjourned at 10:03 pm. | **Motion:** Fischer  
**Second:** Viney  
**Time:** 10:03 pm |