



Regular Meeting of the Board of Control
 Date: Tuesday, February 20th, 2018
 Location: CESA 2 Conference Room 111, Whitewater Innovation Center at 7 pm
 Minutes

Committee	Members
Audit	Tom Bush, Barb Fischer, Wayne Trongeau, and Jim Wahl
Personnel	Kathy Klein, Nancy Thompson, and Marian Viney
Policy	Cindy Beuthin, Jim Bousman, and Evelyn Propp
AESA Annual Conference Attendees	Cindy Beuthin, Tom Bush and Nancy Thompson
WASB Delegate and Alternate	Marian Viney (delegate) & Jim Bousman (alternate)
WASB CESA Board Members Breakfast	Tom Bush, Nancy Thompson & Marian Viney

#	Item	Briefs	Action/Minutes
1.	Call to Order/Announcement of Compliance with Open Meeting Law	Ms. Thompson called the meeting to order at 7:08 pm. Mr. Hanrahan confirmed that the meeting is in compliance with the Open Meeting Law.	Time: 7:08 pm
2.	Roll Call	Ms. Barlass called the roll. Present: Cindy Beuthin Jim Bousman Tom Bush - arrived at 7:15 pm Kathy Klein Nancy Thompson Wayne Trongeau Marian Viney Jim Wahl Absent: Barb Fischer Evelyn Propp Also present: Nicole Barlass	

		Tracy Elger Dan Hanrahan Wendi Unger Don Vogel Michelle Walter	
3.	Pledge of Allegiance		
4.	Review and Approve Agenda	Ms. Viney made a motion to approve the agenda as presented but with the notation of item 8 moving up to become item 5. Mr. Bousman seconded the motion. The motion carried 7:0.	Motion: Viney Second: Bousman Motion carried 7:0
5.	Presentation - 2016-2017 Audit	Wendi Unger and Michelle Walter of Baker Tilly, presented on the 2016-2017 Audit of CESA 2. Financial Statements Report to Management Federal and State Awards	
6.	Approval of the Minutes from the regular Board of Control meeting on January 9th, 2018	Ms. Viney made a motion to approve the minutes as presented. Ms. Klein seconded the motion. The motion carried 7:0, with Mr. Wahl abstaining.	Motion: Viney Second: Klein Motion carried 7:0:1
7.	Audit Committee Report and Payment of bills	Mr. Bush read the audit committee report noting that there was a balance of \$534,881.27 as of December 31, 2017. There were cash receipts of \$1,224,853.07 and cash disbursements of \$1,195,108.32, leaving a reconciled balance of \$564,626.02 as of January 31, 2018. Mr. Bush made a motion to accept the report and authorize payment of the bills. Mr. Wahl seconded the	Motion: Bush Second: Wahl Motion carried 8:0

		motion. The motion carried 8:0.	
8.	Citizen Input	There was no citizen input.	
9.	Reports Agency Administrator Exec. Dir. of Financial Services Exec. Dir. of Programs & Services Exec. Dir. of Operations Exec. Dir. of Communications Jefferson County & Western Kenosha Head Start		
10.	Action items (consent agenda):	Ms. Viney made a motion to approve the items in the consent agenda. Ms. Beuthin seconded the motion. The motion carried 8:0.	Motion: Viney Second: Beuthin Motion carried 8:0
	Increase in time	Maggie Poklar, Occupational Therapist, from 80% to 90%, effective February 15, 2018 Suzette Simpson, Occupational Therapist, from 50% FTE to 100% FTE, effective January 29, 2018	
	New hires	John Downs, Instructor, Drivers Education Ann Hatch, Instructor, Drivers Education Amy Houwers, Student Services Assistant, JEDI Jessica Kachur, Teacher, JEDI Lynn Koresh, Teacher, JEDI Dawn Maxwell, Interim Director of Pupil Services, Central High School District of Westosha, 45 days between	

		<p>February 5, 2018 through June 30, 2018</p> <p>Jeff Ray, Instructor, Drivers Education</p> <p>Anne Schlender, Job Coach/Aide, Vocational Opportunities and Assistance</p> <p>Lori Voelker, Instructor, Drivers Education</p>	
	Retirements	<p>Karen Coyle, Instructor, Drivers Education, effective June 1, 2018</p> <p>Tim Coyle, Instructor, Drivers Education, effective June 1, 2018</p>	
	Termination	<p>Erica Schumacher, Job Coach/Aide, Vocational Opportunities and Assistance, effective January 12, 2018</p>	
11.	Resignation and request to waive liquidated damages	<p>Ms. Beuthin made a motion to accept the resignation of Karla Sikora, Director of Special Education, effective January 31, 2018 and to waive the liquidated damages. Mr. Bousman seconded the motion. The motion carried 8:0.</p>	<p>Motion: Beuthin Second: Bousman</p> <p>Motion carried 8:0</p>
12.	2017-2018 Salary Adjustments	<p>A discussion was had regarding 2017-2018 salary adjustments. Ms. Viney made a motion to table a decision until the March 20, 2018 Board of Control meeting. Ms. Beuthin seconded the motion. The motion carried 8:0.</p>	<p>Motion: Viney Second: Beuthin</p> <p>Motion carried 8:0</p>

13.	Membership fees for districts for 2018-2019	Mr. Wahl mad a motion to approve the membership fees for districts for 2018-2019 as presented. Mr. Bousman seconded the motion. The motion carried 8:0.	Motion: Wahl Second: Bousman Motion carried 8:0
14.	First Reading - Policy 1001-Annual Operating Budget	A discussion was held regarding the proposed changes.	
15.	First Reading - Policy 1009-Purchasing	A discussion was held regarding the proposed changes.	
16.	First Reading - Policy 1010-Head Start Procurement	A discussion was held regarding the elimination of the policy.	
17.	First Reading - Policy 1012-Sale or Disposal of Agency Equipment and Materials	A discussion was held regarding the proposed changes.	
18.	Head Start - Jefferson and Western Kenosha Community Wide Needs and Strengths Assessment 2017	Ms. Beuthin made a motion to accept the Jefferson and Western Kenosha Community Wide Needs and Strengths Assessment 2017. Ms. Viney seconded the motion. The motion carried 8:0.	Motion: Beuthin Second: Viney Motion carried 8:0
19.	Head Start - Jefferson and Western Kenosha County Head Start/ CESA 2 Selection Criteria	Ms. Klein made a motion to approve the Jefferson and Western Kenosha County Head Start/CESA 2 Selection Criteria. Mr. Wahl seconded the motion. The motion carried 8:0.	Motion: Klein Second: Wahl Motion carried 8:0
20.	Head Start - New Hire	Ms. Beuthin made a motion to approve the hiring of Brianna McClain, Substitute Teacher – Lake Mills. Ms. Viney seconded the motion. The motion carried 8:0.	Motion: Beuthin Second: Viney Motion carried 8:0
21.	Adjourn	Mr. Bousman made a motion to adjourn the meeting. Ms.	Motion: Bousman

		Viney seconded the motion. The motion carried 8:0 and the meeting adjourned at 9:10 pm.	Second: Viney Time: 9:10 pm Motion carried 8:0
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