



Regular Meeting of the Board of Control
Date: Tuesday, December 19th, 2017
Location: Porta Bella Restaurant, 425 N Frances Street, Madison, WI at 6 pm
Minutes

Committee	Members
Audit	Tom Bush, Barb Fischer, Wayne Trongeau, and Jim Wahl
Personnel	Kathy Klein, Nancy Thompson, and Marian Viney
Policy	Cindy Beuthin, Jim Bousman, and Evelyn Propp
AESA Annual Conference Attendees	Cindy Beuthin, Tom Bush and Nancy Thompson
WASB Delegate and Alternate	Marian Viney (delegate) & Jim Bousman (alternate)
WASB CESA Board Members Breakfast	

#	Item	Briefs	Action/Minutes
1.	Call to Order/Announcement of Compliance with Open Meeting Law	Ms. Thompson called the meeting to order at 8:36 pm. Mr. Hanrahan confirmed that the meeting is in compliance with the Open Meeting Law.	Time: 8:36 pm
2.	Roll Call	<p>Ms. Barlass called the roll.</p> <p>Present: Cindy Beuthin Jim Bousman Barb Fischer Nancy Thompson</p> <p>Absent: Tom Bush Kathy Klein Evelyn Propp Wayne Trongeau Marian Viney Jim Wahl</p> <p>Also present: Nicole Barlass</p>	

		<p>Dan Hanrahan Sarah Heck Don Vogel</p> <p>A quorum was not present, however, per CESA 2 Board of Control policy 809 - Quorum, the Board acted on those items in the agenda necessary to the ongoing business of the agency.</p>	
3.	Pledge of Allegiance		
4.	Review and Approve Agenda	Ms. Fischer made a motion to approve the agenda as presented. Ms. Beuthin seconded the motion. The motion carried 4:0.	<p>Motion: Fischer Second: Beuthin</p> <p>Motion carried 4:0</p>
5.	Audit Committee Report and Payment of bills	<p>Ms. Beuthin made a motion to approve the audit committee report as presented and authorize the payment of bills. Ms. Fischer seconded the motion. The motion carried 4:0.</p> <p>Bank Reconciliation Cash Receipts Check Register</p>	<p>Motion: Beuthin Second: Fischer</p> <p>Motion carried 4:0</p>
6.	Citizen Input	There was no citizen input.	
7.	<p>Reports</p> <p>Agency Administrator Exec. Dir. of Financial Services Exec. Dir. of Programs & Services Exec. Dir. of Operations Exec. Dir. of Communications Jefferson County Head Start</p>		
8.	Action items (consent agenda):	Ms. Beuthin made a motion to approve the items in the consent agenda. Mr. Bousman seconded the motion. The motion carried 4:0.	<p>Motion: Beuthin Second: Bousman</p> <p>Motion carried 4:0</p>

	<p>Employment Contracts (calendar year employees)</p>	<p>Jonna Bier, Rock Co Birth to 3, Physical Therapist Assistant</p> <p>Pamela BonoAnno, Rock Co Birth to 3, Occupational Therapist</p> <p>Christina Cook, VOA, Computer Lab Aide/Job Coach</p> <p>Sara Douglas, Rock Co Birth to 3, Early Intervention Specialist/Service Coordinator</p> <p>Rebecca Draeger, Rock Co Birth to 3, Intake Coordinator</p> <p>Jamie Fugate, Rock Co Birth to 3, Early Intervention Specialist/Service Coordinator</p> <p>Rubith Garcia, Rock Co Birth to 3, Family Service Coordinator</p> <p>Tami Griffin, VOA, Co-Coordinator/Computer Lab/ITS Program Manager</p> <p>Jody Herbert, Rock Co Birth to 3, Early Intervention Specialist/Service Coordinator</p> <p>Kathy Holman, VOA, Employment Training Specialist</p> <p>Carmen Keehn, VOA, Program Assistant</p>	
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		Theresa Wixom, Rock Co Birth to 3, Program Coordinator	
	New Hires	Laura Bonebright, Instructor, Drivers Education John Meisenger, Instructor, Drivers Education	
9.	New Hire	Mr. Bousman made a motion to approve the hiring of Maryam Polley, Program and Event Assistant, Whitewater Office. Ms. Fischer seconded the motion. The motion carried 4:0.	Motion: Bousman Second: Fischer Motion carried 4:0
10.	Jefferson County Head Start - resignation	Ms. Fischer made a motion to accept the resignation of Brianna Engebretson, Bus Monitor – Hebron Center. Ms. Beuthin seconded the motion. The motion carried 4:0.	Motion: Fischer Second: Beuthin Motion carried 4:0
11.	Adjourn	Ms. Fischer made a motion to adjourn the meeting. Ms. Beuthin seconded the motion. The motion carried 4:0 and the meeting was adjourned at 9:08 pm.	Motion: Fischer Second: Beuthin Time: 9:08 pm