



Regular Meeting of the Board of Control  
 Date: Tuesday, August 15<sup>th</sup>, 2017  
 Location: CESA 2 Conference Room 111 at 7 pm  
 Minutes

Committee	Members
Audit	Tom Bush, Barb Fischer, Wayne Trongeau, and Jim Wahl
Personnel	Kathy Klein, Nancy Thompson, and Marian Viney
Policy	Cindy Beuthin, Jim Bousman, and Evelyn Propp
<b>AESA Annual Conference Attendees</b>	
<b>WASB Delegate and Alternate</b>	
<b>WASB CESA Board Members Breakfast</b>	

#	Item	Minutes	Action
1.	<b>Call to Order/Announcement of Compliance with Open Meeting Law</b>	Ms. Thompson called the meeting to order at 7:04 pm. Mr. Hanrahan confirmed that the meeting is in compliance with the Open Meeting Law.	<b>Time: 7:04 pm</b>
2.	<b>Roll Call</b>	<p><b>Present:</b>            Jim Bousman            Tom Bush            Barb Fischer            Kathy Klein            Nancy Thompson            Wayne Trongeau            Marian Viney            Jim Wahl</p> <p><b>Absent:</b>            Cindy Beuthin            Evelyn Propp</p> <p><b>Also present:</b>            Nicole Barlass            Dan Hanrahan            Sarah Heck</p>	

		Don Vogel	
3.	<b>Review and Approve Agenda</b>	Ms. Thompson asked if there were any items anyone wanted removed from the consent agenda. Ms. Klein asked that the hiring of Ms. Huber be moved to the regular agenda. Ms. Fischer made a motion to approve the agenda as presented with the hiring of Ms. Huber in the regular agenda. Ms. Viney seconded the motion. The motion carried 8:0.	<b>Motion:</b> Fischer <b>Second:</b> Viney  Motion carried 8:0
4.	<b>Audit Committee Report and Payment of bills</b>	Mr. Bush read the audit committee report. He noted that there was a beginning balance of \$427,062.86 as of June 30, 2017. There were cash receipts of \$1,933,717.01 and cash disbursements of \$1,117,618.43, leaving a reconciled balance of \$1,243,161.44 as of July 31, 2017. Mr. Bush made a motion to accept the report and approve the payment of bills. Mr. Wahl seconded the motion. The motion carried 8:0.	<b>Motion:</b> Bush <b>Second:</b> Wahl  Motion carried 8:0
5.	<b>Citizen Input</b>	There was no citizen input.	
6.	<b>Reports</b> <a href="#">Agency Administrator</a> Executive Director of Programs & Services Executive Director of Operations Executive Director of Communications <a href="#">Jefferson County Head Start</a>	Executive Director of Operations: Ms. Barlass noted work being done to fill positions. She noted that requests for information regarding categorical aid had been sent to districts. She noted that she has been providing orientation to some new employees and preparing for the Welcome Back Breakfast on August 28th. Ms. Barlass will attend a training session on WISEdata and will be providing two training sessions to districts, as well as providing support.  Executive Director of Communications: Ms. Heck shared updates on the Summer Institute and new vendors, Rocket Books and Yondr. She also provided an update on CESA Nutrition.	

7.	<b>Action items (consent agenda):</b>	Mr. Bousman made a motion to approve the items in the consent agenda. Ms. Fischer seconded the motion. The motion carried 6:0, with Ms. Klein and Mr. Wahl abstaining.	<b>Motion:</b> Bousman <b>Second:</b> Fischer  Motion carried 6:0:2
	Approval of <a href="#">Minutes from the July 18, 2017 Regular Board of Control meeting</a>		
	FMLA	Anna Vierck, Speech Language Pathologist, Rock County's Birth to Three Program, tentatively effective July 31, 2017 through October 23, 2017	
	New Hires	Scott Burgess, Teacher, JEDI Online Network  Tere Masiarchin, Director of Language and Culture Center, Whitewater  Don Vogel, Executive Director of Financial Services, Whitewater	
	Resignations	Jennifer Cain, Early Childhood Teacher Assistant, Westosha Special Education Alliance  Dawn Shelbourn, Professional Resource Center Consultant	
8.	<b>New Hire</b>	Mr. Bush made a motion to table the approval of the hiring of Michelle Huber, Supervising Physical Therapist, Rock County's Birth to Three Program, until the September meeting. Mr. Wahl seconded the motion. The motion carried 8:0.	<b>Motion:</b> Bush <b>Second:</b> Wahl  Motion carried 8:0
9.	<b>Jefferson County Head Start - Lease of space from the School District of Jefferson</b>	Ms. Viney made a motion to approve the lease agreement between Jefferson County Head Start/CESA 2 and the School District of Jefferson for space at Sullivan Elementary School in the amount of \$258.00 per month for September 1, 2017 –	<b>Motion:</b> Viney <b>Second:</b> Bousman  Motion carried 8:0

		August 31, 2018. The amount is an increase of 3.2% from the 2016-2017 rent amount. Mr. Bousman seconded the motion. The motion carried 8:0.	
10.	<b>WASB Expectations/Team Building Session</b>	Discussion. As part of the WASB search service, Roger Foegen has offered to facilitate a session on board/administrator expectations and team building. The Board discussed some possible dates.	
11.	<a href="#">Policy 3420</a>	Mr. Bousman made a motion to revise Policy 3420 to indicate health and dental benefits will begin on employee's first day. Ms. Viney seconded the motion. The motion carried 8:0.	<b>Motion:</b> Bousman <b>Second:</b> Viney  Motion carried 8:0
12.	<b>Jefferson County Head Start - <a href="#">2017 Head Start Comprehensive Community Needs Assessment</a></b>	Ms. Fischer made a motion to approve the 2017 Head Start Comprehensive Community Needs Assessment. Ms. Viney seconded the motion. The motion carried 8:0.	<b>Motion:</b> Fischer <b>Second:</b> Viney  Motion carried 8:0
13.	<b>Jefferson County Head Start - <a href="#">Head Start/CESA 2 Selection Criteria</a></b>	Ms. Fischer made a motion to approve the Head Start/CESA 2 Selection Criteria. Ms. Klein seconded the motion. The motion carried 8:0.	<b>Motion:</b> Fischer <b>Second:</b> Klein  Motion carried 8:0
14.	<b>Jefferson County Head Start - Head Start Duration Classroom to be located in Lake Mills Elementary School, Lake Mills</b>	Ms. Viney made a motion to approve the Head Start Duration Classroom to be located in Lake Mills Elementary School, Lake Mills. Mr. Wahl seconded the motion. The motion carried 8:0.	<b>Motion:</b> Viney <b>Second:</b> Wahl  Motion carried 8:0
15.	<b>Jefferson County Head Start - New Hires</b>	Mr. Bousman made a motion to approve the hiring of the following individuals: Rodney Mundt (Bus Driver) Mary Anne Schwartz (Full Time/Assistant Teacher/Watertown Center – 1 year contract)	<b>Motion:</b> Bousman <b>Second:</b> Viney  Motion carried 8:0

		<p>Margaret Mitchell (Substitute Teacher)</p> <p>Ashley Beck (Substitute Teacher – Westosha)</p> <p>Sue Yang (Substitute Teacher)</p> <p>Filicia Giaimo (Long Term Substitute Teacher – Hebron Center)</p> <p>Ms. Viney seconded the motion. The motion carried 8:0.</p>	
16.	<b>Jefferson County Head Start - Change in Status</b>	<p>Mr. Bush made a motion to approve the change in status for the following individuals:</p> <p>Substitute to Employee: Denise Galecki (Full Time Teacher – Watertown Center)</p> <p>Laila Briedis – (Full Time Teacher – Sullivan Center)</p> <p>Lexie Soholt – (Assistant Teacher – Full Time – Hebron Center)</p> <p>Ms. Klein seconded the motion. The motion carried 8:0.</p>	<p><b>Motion:</b> Bush</p> <p><b>Second:</b> Klein</p> <p>Motion carried 8:0</p>
17.	<b>Jefferson County Head Start - Employee to Substitute</b>	<p>Ms. Viney made a motion to approve the change from employee to substitute for Megan Smith (Floater Teacher). Mr. Bousman seconded the motion. The motion carried 8:0.</p>	<p><b>Motion:</b> Viney</p> <p><b>Second:</b> Bousman</p> <p>Motion carried 8:0</p>
18.	<b>Jefferson County Head Start - Resignation</b>	<p>Ms. Fischer made a motion to accept the resignation of Deelora Messier (Bus Driver). Mr. Wahl seconded the motion. The motion carried 8:0.</p>	<p><b>Motion:</b> Fischer</p> <p><b>Second:</b> Wahl</p> <p>Motion carried 8:0</p>
19.	<b>Cracker Barrel</b>	<p>A discussion was held regarding the scratch cooking initiative at Waterloo, the options for referendum in Burlington and the building assessment of an elementary school in Edgerton.</p>	
20.	<b>Adjourn</b>	<p>Ms. Fischer made a motion to adjourn the meeting. Mr. Wahl seconded the motion. The motion carried 8:0. The meeting adjourned at 8:59 pm.</p>	<p><b>Motion:</b> Fischer</p> <p><b>Second:</b> Wahl</p> <p><b>Time:</b> 8:59 pm</p>

			Motion carried 8:0
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