



Regular Meeting of the Board of Control

Date: Tuesday, May 17<sup>th</sup>, 2016

Location: CESA 2 Conference Room 111 after the Reorganization Meeting  
Minutes

Committee	Members
Audit	Tom Bush, Jaye Tritz and Jim Wahl
Personnel	Bev Fergus, Barb Fischer, Nancy Thompson and Marian Viney
Policy	Cindy Beuthin, Jim Bousman, Ron Buchanan and Evelyn Propp
<b>AESA Annual Conference Attendees</b>	
<b>WASB Delegate and Alternate</b>	
<b>WASB CESA Board Members Breakfast</b>	

#	Item	Minutes	Action
1.	<b>Call to Order/Announcement of Compliance with Open Meeting Law</b>	Ms. Thompson called the meeting to order at 8:48 pm. Dr. Albrecht confirmed that the meeting is in compliance with the Open Meeting Law.	<b>Time: 8:48 pm</b>
2.	<b>Roll Call</b>	Ms. Barlass called the roll.  <b>Present:</b> Cindy Beuthin Jim Bousman Ron Buchanan Tom Bush Bev Fergus Barb Fischer Evelyn Propp Nancy Thompson Jaye Tritz Jim Wahl  <b>Absent:</b> Marian Viney  <b>Also present:</b> Dr. Gary Albrecht Nicole Barlass	

		Bill Barrow Ron Dayton Tracy Elger	
3.	<b>Review and Approve Agenda</b>	Ms. Fischer made a motion to approve the agenda as presented. Ms. Tritz seconded the motion. The motion carried 10:0.	<b>Motion:</b> Fischer <b>Second:</b> Tritz  Motion carried 10:0
4.	<b>Audit Committee Report and Payment of bills</b>	Mr. Bush read the audit committee report. He noted that the balance as of March 31, 2016 was \$709,656.05, there were cash receipts of \$1,449,696.41 and cash disbursements of \$1,481,874.93, leaving a reconciled balance of \$677,477.53 as of April 30, 2016. Mr. Bush made a motion to approve the report and pay the bills. Mr. Buchanan seconded the motion. The motion carried 10:0.	<b>Motion:</b> Bush <b>Second:</b> Buchanan  Motion carried 10:0
5.	<b>Approval of Minutes from the Regular Board of Control Meeting on April 19, 2016 and the Special Board of Control Meeting on May 3, 2016</b>	Mr. Bousman made a motion to approve the minutes for the April 19, 2016 meeting as presented. Ms. Tritz seconded the motion. The motion carried 10:0.  Mr. Wahl made a motion to approve the minutes for the May 3, 2016 Special meeting as presented. Mr. Buchanan seconded the motion. The motion carried 9:0, with Mr. Bush abstaining.	<b>April 19, 2016</b> <b>Motion:</b> Bousman <b>Second:</b> Tritz  <b>May 3, 2016</b> <b>Motion:</b> Wahl <b>Second:</b> Buchanan  Motion carried 9:0, 1 abstention
6.	<b>Citizen Input</b>	There was no citizen input.	
7.	<b>Reports</b> Agency Administrator Financial Director Director of Programs & Services Director of Resources Jefferson County Head Start	Please see the attached Agency Administrator report.  <b>Financial Director:</b> Mr. Barrow shared that the newly hired bookkeeper for the Union Grove Special Education Consortium has been training with current staff members.	

		<p><b>Director of Programs &amp; Services:</b> Ms. Elger provided an update on a possible partnership between CESA 2 and UW-Madison to create a for credit class for principals around a schoolwide Title I program.</p> <p><b>Director of Resources:</b> Ms. Barlass shared that contracts had been sent out to districts and that she is working to fill the positions needed for the Walworth Special Education Consortium.</p>	
8.	<b>Action items (consent agenda):</b>	Mr. Buchanan made a motion to approve the items in the consent agenda. Ms. Fischer seconded the motion. The motion carried 10:0.	<p><b>Motion:</b> Buchanan <b>Second:</b> Fischer</p> <p>Motion carried 10:0</p>
	Layoff	Erin Bode, School Social Worker, Union Grove Special Education Consortium, 80% FTE – full layoff for 2016-2017	
	New Hire	Debra Sisko, Administrative Assistant, Rock County Birth to Three	
	Resignation	Tricia Herzog, Speech/Language Assistant, Westosha Special Education Alliance, effective June 10, 2016	
9.	<b>Contract with WiRCC (Wisconsin Regional Computer Centers) for alio Financial Licensing and Software Support</b>	Ms. Fergus made a motion to approve the contract with WiRCC for alio Financial Licensing and Software Support for 2016-2017 in the amount of \$15,919.57, which represents an increase of 4.77% over the 2015-2016 price of \$15,195.26. Ms. Tritz seconded the motion. The motion carried 10:0.	<p><b>Motion:</b> Fergus <b>Second:</b> Tritz</p> <p>Motion carried 10:0</p>
10.	<b>Second Reading – Policy 803 – Plan of Representation</b>	Mr. Buchanan made a motion to approve the noted changes to Policy 803 – Plan of Representation. Mr. Wahl seconded the motion. The motion carried 10:0.	<p><b>Motion:</b> Buchanan <b>Second:</b> Wahl</p> <p>Motion carried</p>

			10:0
11.	<b>Jefferson Count Head Start – Wisconsin Head Start State Supplemental Grant</b>	Ms. Tritz made a motion to approve the grant application for the Wisconsin Head Start State Supplemental Grant for Jefferson County Head Start in the amount of \$68,329.00. Mr. Bousman seconded the motion. The motion carried 10:0.	<b>Motion:</b> Tritz <b>Second:</b> Bousman  Motion carried 10:0
12.	<b>Jefferson County Head Start – Federal cost of living Supplemental Grant Application</b>	Ms. Tritz made a motion to approve the grant application for Jefferson County Head Start for the Federal cost of living Supplemental Grant in the amount of \$37,799.00. Ms. Beuthin seconded the motion. The motion carried 10:0.	<b>Motion:</b> Tritz <b>Second:</b> Beuthin  Motion carried 10:0
13.	<b>Cracker Barrel</b>	The Board discussed pending building projects in Burlington, current building projects in Elkhorn and open enrollment.	
14.	<b>Adjourn</b>	Mr. Buchanan made a motion to adjourn the meeting. Ms. Beuthin seconded the motion. The motion carried 10:0. The meeting adjourned at 9:55 pm.	<b>Motion:</b> Buchanan <b>Second:</b> Beuthin  Motion carried 10:0  <b>Time:</b> 9:55 pm

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May 3<sup>rd</sup>, 2016

**BOARD OF CONTROL**

Administrator's Report

Gary L. Albrecht, Agency Administrator

1. I have met with several CESA 2 employees individually from the Westosha Special Education Consortium. I wanted to give them a chance to weigh in on the transition and ask questions. Last week, I also brought the new director, Karla Sikora down to the Salem office to meet staff and to meet with the current director. Recall that the consortium is splitting and four schools – Bristol, Paris, Salem, and Central High School, are continuing forward this year with CESA 2.
  2. Two of the employees who received Preliminary Notices of Non-renewal have chosen to submit their resignations instead of receiving their final notice.
  3. Please recall that the Delegate Convention will take place two weeks from tonight, May 17<sup>th</sup>, 2016. A reorganization meeting and regular meeting will take place following the delegate convention. I will keep those agendas brief – no reports or presentations.
  4. Thank you to several staff members who played key roles in the hiring of the following staff members over the past few weeks:
    - Union Grove Bookkeeper
    - Westosha Special Education Director
    - Director of Communications/Marketing
- These were important hires and our staff worked diligently and effectively to sign excellent people. You will be receiving more details at the meeting.
5. The Personnel Committee has reviewed several special consideration salary increases over the past few months and the final recommendations will be discussed in closed session in preparation for approval.
  6. Next week, I will be attending the WASDA spring conference in Appleton.