



Regular Meeting of the Board of Control
 Date: Tuesday, June 21st, 2016
 Location: CESA 2 Conference Room 111 at 7 pm
 Minutes

Committee	Members
Audit	Tom Bush, Jaye Tritz (chair), and Jim Wahl
Personnel	Bev Fergus, Barb Fischer, Nancy Thompson (chair) and Marian Viney
Policy	Cindy Beuthin, Jim Bousman, Ron Buchanan and Evelyn Propp
WASB Delegate and Alternate	
WASB CESA Board Members Breakfast	

#	Item	Minutes	Action
1.	Call to Order/Announcement of Compliance with Open Meeting Law	Ms. Thompson called the meeting to order at 7:18 pm. Dr. Albrecht confirmed that the meeting is in compliance with the Open Meeting Law.	Time: 7:18 pm
2.	Roll Call	<p>Ms. Barlass called the roll.</p> <p>Present: Ron Buchanan Barb Fischer Evelyn Propp Nancy Thompson Jaye Tritz Marian Viney</p> <p>Absent: Cindy Beuthin Jim Bousman Tom Bush Bev Fergus Jim Wahl</p> <p>Also present: Dr. Gary Albrecht Nicole Barlass Carolyn Eckert</p>	

		Darrell Eckert Tracy Elger Carol Lake Gene Lake Jena Schnabel Sharon Webb	
3.	Review and Approve Agenda	Ms. Thompson asked if there were any items anyone would like moved from the consent agenda. No requests were made. Mr. Buchanan made a motion to approve the agenda as presented. Ms. Propp seconded the motion. The motion carried 6:0.	Motion: Buchanan Second: Propp Motion carried 6:0
4.	Approval of Minutes from the Reorganization Meeting on May 17, 2016, and the Regular Board of Control meeting on May 17, 2016	Ms. Tritz made a motion to approve the minutes from both meetings as presented. Mr. Buchanan seconded the motion. The motion carried 5:0, with Ms. Viney abstaining.	Motion: Tritz Second: Buchanan Motion carried 5:0, with 1 abstention
5.	Audit Committee Report and Payment of bills	Ms. Tritz read the audit committee report. She noted that the beginning balance as of April 30, 2016 was \$677,477.53 and that there were cash receipts of \$694,310.00 and cash disbursements of \$1,250,447.33, leaving a reconciled balance of \$121,340.20 as of May 31, 2016. Ms. Tritz made a motion to approve the report and pay the bills. Mr. Buchanan seconded the motion. The motion carried 6:0.	Motion: Tritz Second: Buchanan Motion carried 6:0
6.	Citizen Input	There was no citizen input.	
7.	Recognition of Retiring Employees	CESA 2 and the Board of Control recognized the following employees retiring from CESA 2: Lowrie Becker - 2 years Carolyn Eckert - 18 years Barb Fitch - 34 years Carol Lake - 33 years Mary Ray - 26 years	

8.	Presentation	Sharon Webb, Instructional Technology Consultant, presented the Technology plan for 2016-2019. Mr. Buchanan made a motion to approve the Technology Plan. Ms. Viney seconded the motion. The motion carried 6:0.	Motion: Buchanan Second: Viney Motion carried 6:0
9.	Presentation	Jena Schnabel, AmeriCorps VISTA Member, presented the work she's done this year.	
10.	Reports Agency Administrator Financial Director Director of Programs & Services Director of Internal Systems & Administrative Resources Jefferson County Head Start	Please see the attached reports from the Agency Administrator and Jefferson County Head Start.	
11.	Action items (consent agenda):	Ms. Fischer made a motion to approve the items in the consent agenda. Ms. Tritz seconded the motion. The motion carried 6:0.	Motion: Fischer Second: Tritz Motion carried 6:0
	2016-2017 Employment Contracts	Gail Anderson, RSN Director/Instructional Services Center Leader Kimberly Anderson, Student Services Consultant, JEDI Jon Bales, Executive Director, WASDA Nicole Barlass, Director of Internal Systems & Administrative Resources Bill Barrow, Director of Financial Services Jo Bernhardt, Educator Effectiveness Consultant Deb Bilau, Teacher of the Visually Impaired Carlene Chavez, Parent Education Consultant (WSPEI Family Engagement Co-Coordinator) Diane Conrad, Hearing Impaired Teacher, UGSEC/WSEA Sandra Cook, Social Worker Paula Dabel, NVCI and Transition Consultant Ron Dayton, Regional Liaison/Center Leader & Director Tracy Elger, Director of Programs & Services Kristin Fields, Physical Therapist Elizabeth Freeman, System Support Consultant Lynn Guy, Occupational Therapist Mary Haase, Occupational Therapist Sally Hagemann, Program Support Teacher Karen Hand, Speech/Language Pathologist	

		<p>Carol Harry, Early Childhood Teacher Sarah Heck, Director of Marketing and Communications Cynthia Holt, Cooperative Purchasing Co-coordinator Donna Howell, Early Childhood Special Education Teacher Donna Jarmuskiewicz, Occupational Therapist Diane Jensen, Instructional Coach Pam Jenson, TIG Program and Data Coordinator Marissa Kniep, Teacher of the Deaf and Hard of Hearing Heather Kozlowski, School Psychologist Beth Larimer, Educational Audiologist Sid Larson, Reading Specialist/Regional Liaison Dave Madson, Teacher of the Deaf and Hard of Hearing Lisa Melby, Cooperative Purchasing Co-Coordinator Holly Miller, Adaptive/Specially Designed PE Teacher Jessica Mundt, Student Services Consultant Hope Murra, Speech/Language Pathologist Edward O'Connor, System Support Services Consultant/Center Leader Susan Peterman, Nutrition Consultant Mary Reich, Budget and Human Relations Coordinator Chelsea Reilly, School Counselor, WCBVI Kathryn Robers, Physical Therapist Karen Russell, Early Childhood Consultant Kurt Schultz, Driver Education Coordinator Wendy Schultz, Driver Education Assistant Dawn Shelbourn, PRC Consultant Teresa Smith, Student Services Consultant Leslie Steinhaus, JEDI Director/Value Added/Educator Effectiveness/Center Leader Cynthia Tomich, Director of Special Education Lynee Tourdot, Instructional Coach Linda Townsend-Christ, Speech Pathologist Patti Utech Smith, Educational Audiologist Lisa Van Dyke, TIG Administrative Assistant Sharon Webb, Instructional Technology Consultant James Wilhelm, School Psychologist, WCBVI Cheryl Williams, Orientation & Mobility Consultant Mary Jo Ziegler, Title I Network Coordinator</p>	
	<p>2016-2017 Driver Education Instructor Contracts</p>	<p>Stephen Abernathy Kenneth Anclam Patrick Biggins Richard Bilda Michael Billot Rachael Boesch Dennis Bravick Rick Bruenig Tony Cavagnetto</p>	

		<p> Dave Crane Karen Connell Douglas Coons Karen Coyle Timothy Coyle Gregg Dillard Stephanie Doggett Jeff Erickson Michael Esslinger Stephanie Fox Joann Gerke Hugh Gnatzig Dan Hewuse James Jackson Nicholas Jacobs David Jones Richard Jones Paul Johnson Shelly Johnston Deborah Kabler Ralph Kessler Sarah Klang Stephen Koss Kraig Macaulay Theresa Maier Timothy Marshall Roger Mashack William Meister Andy Miller Rebecca Miller Robert Movrich Patricia O'Brien Beth Olson Gregg Olson John Parker Brett Perkins Roger Peterson Joseph Poehls Gary Press Owen Raisbeck Kurt Richie Ingrid Rodenbeck Brad Rogeberg Katherine Scheuerell Jerry Schliem Thomas Schmitt Eric Schmutzer Deborah Scribner Mark Springer JoAnn Struwe Adam Vaughan </p>	
	<p>Decrease in time</p>	<p> Sandy Cook, School Social Worker, Union Grove Special Education Consortium, decrease from 100% FTE to 60% FTE for the 2016-2017 school year </p>	

	New hires	<p>Meghan Bretl, Physical Therapist, Walworth Special Education Consortium</p> <p>Clare Burgess Mork, Speech Therapist, 40% FTE, Union Grove Special Education Consortium</p> <p>Emily Hooten, Physical Therapist, Rock County Birth to Three Program</p>	
	Resignations	<p>Jeanne Floreani, Program Assistant, Westosha Special Education Alliance</p> <p>Kelly Koble, Occupational Therapist, Westosha Special Education Alliance</p> <p>Kate Zuba, Speech/Language Pathologist, Union Grove Special Education Consortium</p>	
	Retirement	<p>Carol Lake, Special Education Paraprofessional, Westosha Special Education Consortium, effective June 8, 2016</p>	
12.	Contract with Sue Fell	<p>Mr. Buchanan made a motion to approve the contract with Sue Fell to act as Westosha Special Education Consortium Transition Coordinator from May 18, 2016 through September 30, 2016. Ms. Fell would be paid \$80/hour for face to face work and \$60/hour for work done remotely. The total contract is for 70 hours and \$5,000.00. Ms. Viney seconded the motion. The motion carried 6:0.</p>	<p>Motion: Buchanan Second: Viney</p> <p>Motion carried 6:0</p>
13.	Stipend for Cyndi Tomich	<p>The Union Grove Superintendents have recommended that Ms. Tomich receive a one-time stipend of \$3,000.00 for her additional work on financial record and bookkeeping tasks during the 2015-2016 school year for the Union Grove Special</p>	<p>Motion: Tritz Second: Viney</p> <p>Motion carried 6:0</p>

		Education Consortium. Ms. Tritz made a motion to approve the one-time stipend of \$3,000.00 for Ms. Tomich. Ms. Viney seconded the motion. The motion carried 6:0.	
14.	Contract between CESA 2 and CESA 6 for CMS4Schools and MyQuickReg	Mr. Buchanan made a motion to approve the contract between CESA 2 and CESA 6 for CMS4Schools (website) and MyQuickReg (registration system) for 2016-2017 in the amount of \$4,085.00, an approximately 4% increase over the 2015-2016 cost of \$3,930.00. Ms. Tritz seconded the motion. The motion carried 6:0.	Motion: Buchanan Second: Tritz Motion carried 6:0
15.	WASB Membership Dues	Mr. Buchanan made a motion to approve the payment of WASB membership dues for 2016-2017 in the amount of \$1,433.00, which represents an increase of approximately 3.69% over the 2015-2016 cost of \$1,382.00. Ms. Viney seconded the motion. The motion carried 5:0, with Ms. Thompson abstaining.	Motion: Buchanan Second: Viney Motion carried 5:0, with 1 abstention
16.	Jefferson County Head Start – Change in Status	Ms. Fischer made a motion to approve the change in status of Sara Sturge, Teacher – Westosha Center, from Long-term Substitute to Head Start Employee. Ms. Viney seconded the motion. The motion carried 6:0.	Motion: Fischer Second: Viney Motion carried 6:0
17.	Jefferson County Head Start – New Hire	Ms. Fischer made a motion to approve the hiring of Dawn Baker, Lead Teacher – Watertown Center, for a one year contract. Ms. Tritz seconded the motion. The motion carried 6:0.	Motion: Fischer Second: Tritz Motion carried 6:0
18.	Jefferson County Head Start – Substitute Teachers	Ms. Fischer made a motion to approve the addition of the following individuals to the substitute list: Dominic Bava - \$125.00/day Connie Brake - \$125.00/day Deborah Rockwell - \$125.00/day	Motion: Fischer Second: Viney Motion carried 6:0

		Ms. Viney seconded the motion. The motion carried 6:0.	
19.	Jefferson County Head Start – Resignation	Mr. Buchanan made a motion to accept the resignation of Dana Busler, Early Childhood Education Specialist. Ms. Tritz seconded the motion. The motion carried 6:0.	Motion: Buchanan Second: Tritz Motion carried 6:0
20.	Jefferson County Head Start – Submission of Grant	Mr. Buchanan made a motion to approve the submission of the grant to increase the annual hours of Head Start services offered to 86 children that are enrolled in the program. The total grant amount approved for submission is \$319,012. Ms. Fischer seconded the motion. The motion carried 6:0.	Motion: Buchanan Second: Fischer Motion carried 6:0
21.	Adjourn to closed session pursuant to Wisconsin Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.	<p>Ms. Thompson made a motion to move into closed session pursuant to WI Stat. 19.85 (1) (c) for the purpose of considering employment, promotion, compensation or performance evaluation data of an agency employee over whom the Board has jurisdiction and exercises responsibility.</p> <ul style="list-style-type: none"> a. Update on investigation of allegations against an agency employee b. Agency Administrator’s contract <p>Ms. Fischer seconded the motion. The motion carried 6:0 and closed session was entered into at 9:22 pm.</p> <p>Ms. Barlass called the roll. The following members were present: Ron Buchanan Barb Fischer Evelyn Propp Nancy Thompson Jaye Tritz</p>	Motion: Thompson Second: Fischer Time: 9:22 pm Motion carried 6:0

		Marian Viney	
22.	Reconvene to open session	<p>Ms. Viney made a motion to reconvene in open session at 10:36 pm. Ms. Tritz seconded the motion. The motion carried 6:0.</p> <p>Ms. Fischer called the roll. The following members were present: Ron Buchanan Barb Fischer Evelyn Propp Nancy Thompson Jaye Tritz Marian Viney</p>	<p>Motion: Viney Second: Tritz Time: 10:36 pm</p> <p>Motion carried 6:0</p>
23.	Action from closed session, if necessary	No action was taken.	
24.	Cracker Barrel		
25.	Adjourn	Ms. Tritz made a motion to adjourn the meeting at 10:37 pm. Ms. Viney seconded the motion. The motion carried 6:0.	<p>Motion: Tritz Second: Viney Time: 10:37 pm</p> <p>Motion carried 6:0</p>

June 21st, 2016

CESA 2 BOARD OF CONTROL

Administrator's Report

Gary L. Albrecht, Agency Administrator

1. Susan Leddick who has been facilitating the design of CESA 2 services spent two days with us last week. Her time was divided among the CESA 2 staff, the Leadership Team, and CESA Purchasing. Our staff was able to come up with steps/goals for the coming year. Susan was pleasantly surprised at our progress, recognizing as we do, that there is a lot more work to accomplish. We will be sharing details ongoing as our work continues.
2. Sarah Heck, new CESA 2 Director of Marketing & Communications, has been spending time with staff and at various meetings devising a strategy for her work. She also attended all of the Susan Leddick sessions last week. Welcome Sarah!
3. The DPI has scheduled ESSA (Every Student Succeeds Act) Listening Sessions on June 28th (Madison), June 30th (Waukesha), and July 27th (Eau Claire). There will also be a virtual session on August 18th and another associated with participants in Educator Effectiveness work on August 18th.

Apparently, the proposed regulations for ESSA have been released (over 190 pages). DPI is sorting through this information now and will assist us in providing clarity to the law. Summary documents are forthcoming for CESAs and school districts.

4. I have spent time communicating with the Birth-3 office in Janesville to continue resolution of the budget situation with Rock County. Recall that we extended employee contracts through August until we knew more about the impact of this year's budget. There is a teleconference scheduled for next week.
5. Sue Fell has been working on the transition of the Westosha Special Education Consortium. She has been helpful in determining a process for reviewing inventories and redistributing equipment/supplies, and in working with staff to refine the 2016-17 budget.
6. I will begin meeting with new CESA 2 superintendents in July.

**Jefferson County Head Start / CESA #2
Directors Report to the Board of Control and Head Start Policy Council
May/June, 2016**

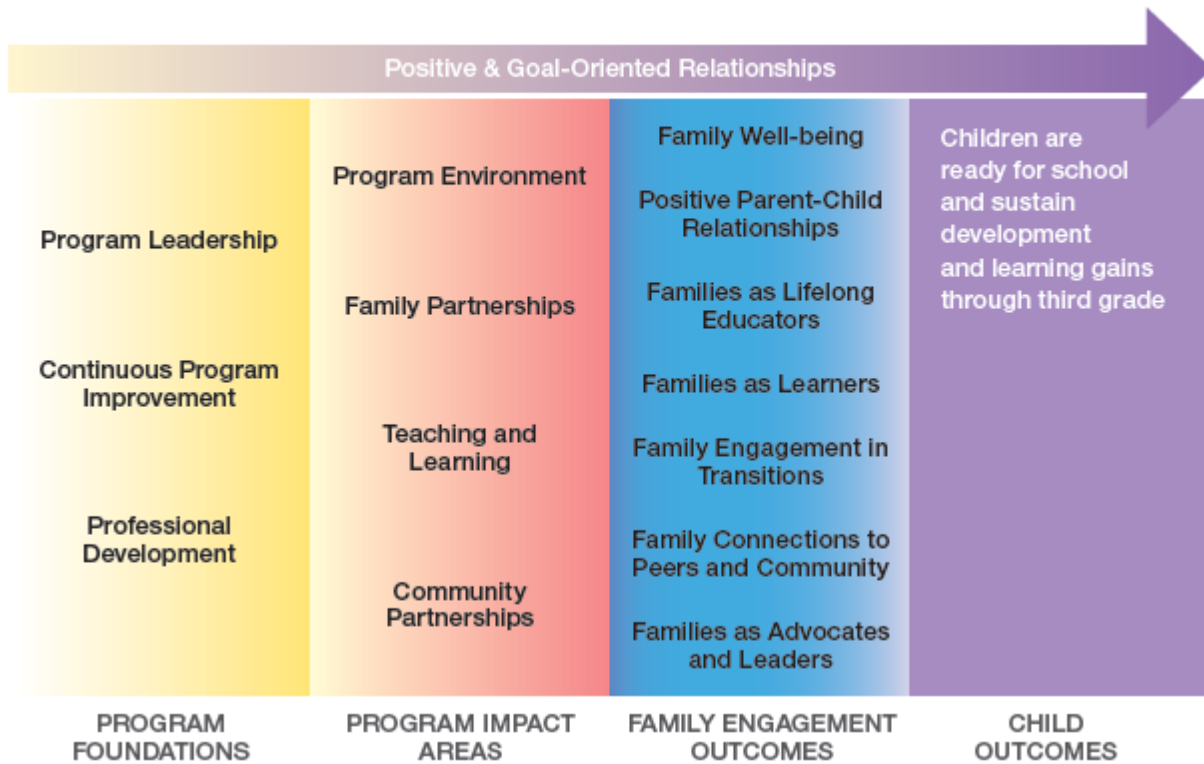
Directors Report – Mary Anne Wieland

FEDERAL UPDATE:

OFFICE OF HEAD START PARENT, FAMILY AND COMMUNITY ENGAGEMENT FRAMEWORK (PFCE)

PARENT, FAMILY, AND COMMUNITY ENGAGEMENT FRAMEWORK

When parent and family engagement activities are systemic and integrated across program foundations and program impact areas, family engagement outcomes are achieved, resulting in children who are healthy and ready for school. Parent and family engagement activities are grounded in positive, ongoing, and goal-oriented relationships with families.



Parent and family engagement in Head Start is about building relationships with families that support family well-being, strong relationships between parents and their children, and ongoing learning and development for both parents and children. The Parent, Family, and Community Engagement (PFCE) Framework is a road map for progress in achieving the kinds of outcomes that lead to positive and enduring change for children and families. The PFCE Framework was developed in partnership with programs, families, experts, and the National Center on Parent, Family, and Community Engagement. It is a research-based approach to program change that shows how an agency can work together as a whole – across systems and service areas – to promote parent and family engagement and children's learning and development.

Early establishment of an engagement process between parents and staff provides for the exchange of valuable information about the child and her or his family. Sensitivity to family privacy is important, however, as parents have the right to choose how much personal information to share, as well as if and how this information is recorded. The desire of agencies to collect information "up front," therefore, must

be balanced against the necessity of allowing time for staff and families to develop meaningful one-one-one relationships. Early and frequent interaction and follow-up help build trusting relationships. Once such relationships are established, parents will be more likely to openly discuss issues that interest or concern them.

The family engagement process provides opportunities for families to set goals and to design an individualized approach for achieving those goals. Staff assist families, when they are ready, in identifying and defining goals in measurable terms, discussing what needs to be done to achieve these goals, and how the accomplishment of each goal will be determined.

The emphasis here is on the process of relationship building, and not on the agency's system of keeping family records. Because the family engagement process is family driven, plans will vary across families, and, in some cases, may not be written documents. In order to help families document the process and progress toward achievement of their goals, methods such as written plans, case notes, tape recordings or other means are used or moving from an earlier Head Start experience, the partnership process builds upon any existing agreement.

Since December, 2015, the Director and family advocates have been working to develop a tool that will collect data that measures effort vs. effect. After several planning meetings the "Family Portfolio" tool, used by family advocates, has been reformatted into a four point Likert Scale that measures family progress. It is categorized into each of the seven family outcome areas in the Parent, Family and Community Engagement Framework.

The new Family Portfolio Tool will be used three (3) times per school year with timelines (checkpoints) for completion. At each check point, data will be entered into the COPA tracking system, so that family data can be analyzed and used to plan for appropriate service delivery. Data collected, as well as, progress made will be used by the Management team as they develop program options for upcoming school year.

A copy of the Family Portfolio for review can be made available by e-mailing the Head Start Director at: mwieland1@sbcglobal.net

Credit Card Purchases:

April 11th – April 28th, 2016

KWIK Trip (Parent Reimbursement Gas Cards)
\$200.00 (Gas Cards)

Exxon/Mobil
\$816.37 (fuel)

Walmart – May 2nd, 2016 – May 31st, 2016:

(Groceries, Classroom & Office Supplies, Parent Reimbursement, Building Maintenance Supplies etc...)

\$213.68	Parent Activity
\$20.00	Parent Reimbursement (Local Funding)
\$73.91	Parent Reimbursement
\$62.96	Advertising
\$47.76	Fatherhood Activity
<u>\$2,689.61</u>	Groceries
\$3,401.49	

<u>KWIK Trip</u>	(Fuel Cards, Parent Reimbursement, Food)
\$380.00	Parent Reimbursement, Adult Food
<u>\$25.82</u>	Meeting Food

Total: \$405.82

Exxon / Mobil (Fuel)
 \$856.06 (Fuel)
 Total: \$856.06

Walmart – June 6th, 2016:
 (Groceries, Classroom & Office Supplies, Parent Reimbursement, Building Maintenance Supplies etc...)

\$154.10	Parent Activity
\$154.46	Parent Reimbursement
\$31.48	Building Maintenance
\$266.87	Adult Food
\$101.90	Office Supplies
\$251.77	Classroom Supplies
<u>\$3,382.34</u>	Groceries
\$4,342.92	

Program Specialist Report – Mary Degner

CACFP

In May, children were in school for 12-17 days. Meals for May are Breakfast – 2512, Lunch – 3,129, Snack – 2,280, total meals served is 7,921. Head Start received \$16,434.28 for May.
 The Rate of Reimbursement for this year is \$1.66 for breakfast, \$3.07 for lunch, and \$0.84 for snack. All children enrolled in Head Start are considered free, so we are able to receive the highest rate of reimbursement.

AVERAGE DAILY ATTENDANCE - (ADA)

Watertown 1	91.95%	Hebron 1	89.87%
Watertown 2	92.94%	Hebron 2 am	92.22%
Watertown 3am	94.12%	Hebron 2 pm	96.15%
Watertown 3pm	89.10%	Hebron 3 am	86.36%
Watertown 4am	89.88%	Hebron 3 pm	89.20%
Watertown 4pm	92.42%	Purdy	93.79%
Jefferson East	93.75%	Westosha 1 am	96.53%
Jefferson West am	91.15%	Westosha 1 pm	90.30%
Jefferson West pm	91.11%	Westosha 2 am	93.45%
		Westosha 2 pm	90.91%

The overall ADA for May was 91.95%

**Child and Adult Care Food Program (CACFP)
 [Participation Reimbursement Information]**

749902 - CESA 2

General Information		Payment	Amount
Program	Child Care Food Program (CCI)	+ Meal Reimbursement	15,691.15
Claim Date:	05/01/2016	- Advance	0.00
Non-need Category:	0	- Meal Overpayment Rec.	0.00
Reduced Category:	0	= Meal Reimb. bal. due.	15,691.15
Free Category:	277	+ Cash in Lieu (CIL)	743.13
Total Number of Enrolled Children:	277	- CIL Overpayment Rec.	0.00
Number of Days of Service:	17	= CIL Reimb. bal. due.	743.13

		Total	16,434.28
		Voucher No.	18075
		Date Submitted:	06/08/2016
		Date Processed:	
		Date Paid:	

Total Reimbursable Meals Summary Based on Site(s) Participation Information

Total Breakfasts	Total AM Snack	Total Lunches	Total PM Snack	Total Suppers	Total Additional Snack	Total Lunches 2nd	Total Supper 2nd	Total Meals
2,512	0	3,129	2,280	0	0	0	0	7,921

Site Participation Information

Site No.	Non-Needy	Reduced Price	Free	Total Enrollment	Days Operating	ADA	Breakfasts	AM Snack	Lunches	Lunches 2nd	PM Snack	Suppers	Supper 2nd	Additional Snack
9524	0	0	68	68	17	52	574	0	876	0	565	0	0	0
9525	0	0	94	94	17	70	926	0	1,188	0	850	0	0	0
9526	0	0	48	48	12	39	300	0	460	0	175	0	0	0
9531	0	0	18	18	16	17	254	0	266	0	241	0	0	0
10301	0	0	18	18	17	17	284	0	0	0	283	0	0	0
11383	0	0	31	31	12	29	174	0	339	0	166	0	0	0

Early Childhood Specialist Westosha Center – Jennifer Geissman

- Both CLASS trainings for teaching staff have been completed. 7 out of 21 (33%) people have taken and passed the Reliability Observer Training. It is our plan that starting in fall, teaching staff will do a side by side observation with Early Childhood Specialists, increasing their knowledge and understanding of CLASS. This information will also be used during TLC group meetings, mentoring meetings, and on professional development plans.
- Currently, we know that we will need to fill, 2 Lead Teacher positions, and one Long Term Sub position. Interviews continue to be conducted, and we hope to have people in place by July.
- Agency and specific classroom protocols are being looked at and updated as needed to ensure consistency in all locations.
- Teachers closed out classrooms, handing in current classroom inventories, and information on materials/equipment that needs to be replaced. We will go over those lists in July.

Jefferson County/Western Kenosha County Head Start
School Readiness Outcomes Report
 2015-2016 School Year

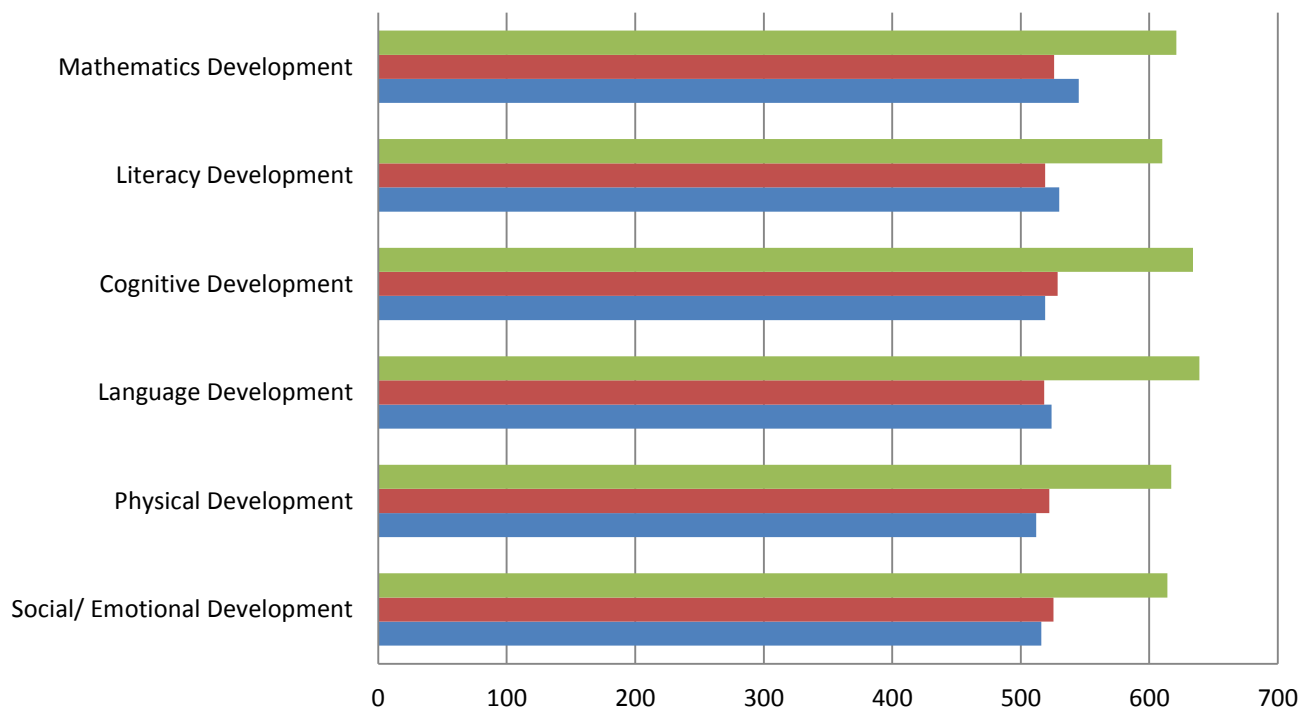
The Jefferson County/Western Kenosha County Head Start program utilizes Teaching Strategies GOLD to track child outcomes in the areas of Social/Emotional, Physical – Gross and Fine Motor, Language, Cognitive, Literacy, and Math.

For the 2015-2016 school year, children showed gain in all areas of development.

Insert School Readiness Goals and Progress from fall to spring here...

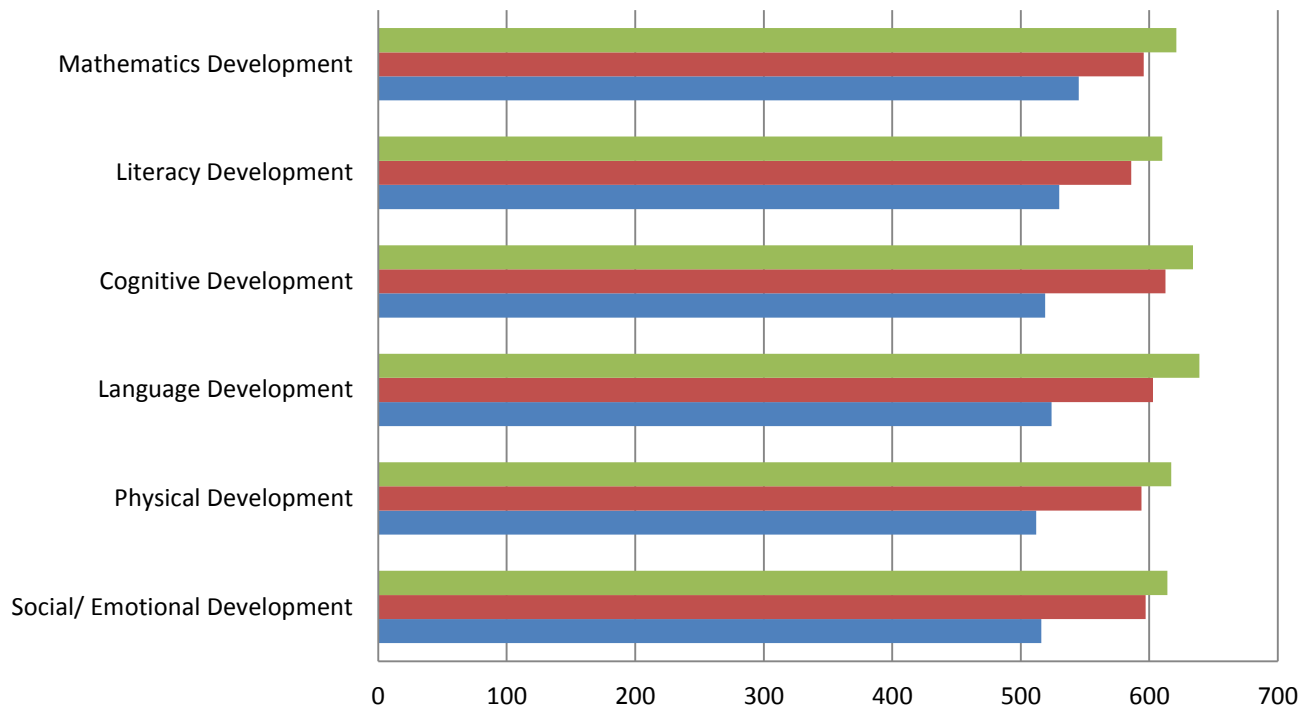
If we take a look at the Widely Held Expectations, which are overall the range of where children should be developmentally, we see the following results. Please note that the Widely Held Expectations are broken up between three year olds, four year olds, and for each group, those with IEPs in place, and those who are Dual Language Learners.

Three Year Old Widely Held Expectations – Fall 2015



	Social/ Emotional Development	Physical Development	Language Development	Cognitive Development	Literacy Development	Mathematics Development
■ Top Range of Widely Held Expectations	614	617	639	634	610	621
■ Fall 2015	525.4	522.2	518.2	528.6	518.9	525.9
■ Bottom Range of Widely Held Expectations	516	512	524	519	530	545

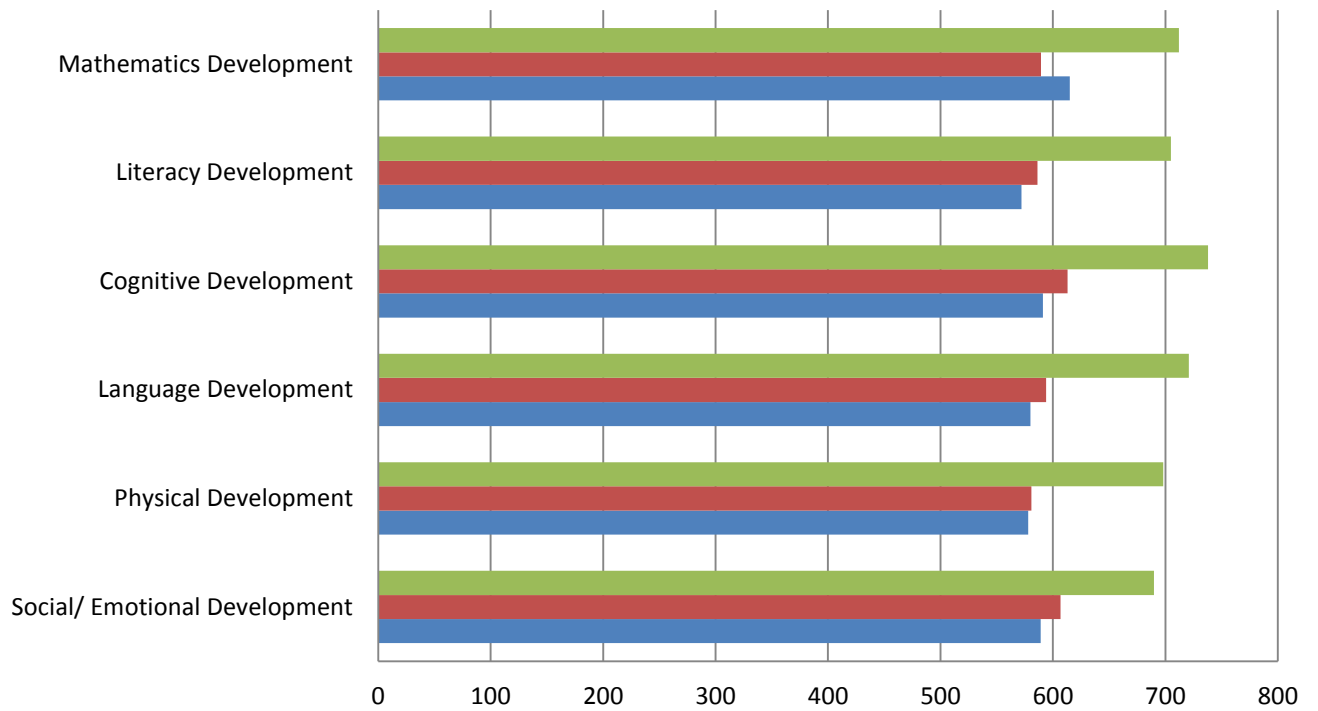
Three Year Old Widely Held Expectations – Spring 2016



	Social/ Emotional Development	Physical Development	Language Development	Cognitive Development	Literacy Development	Mathematics Development
■ Top Range of Widely Held Expectations	614	617	639	634	610	621
■ Spring 2016	597.2	593.9	602.8	612.6	586	595.6
■ Bottom Range of Widely Held Expectations	516	512	524	519	530	545

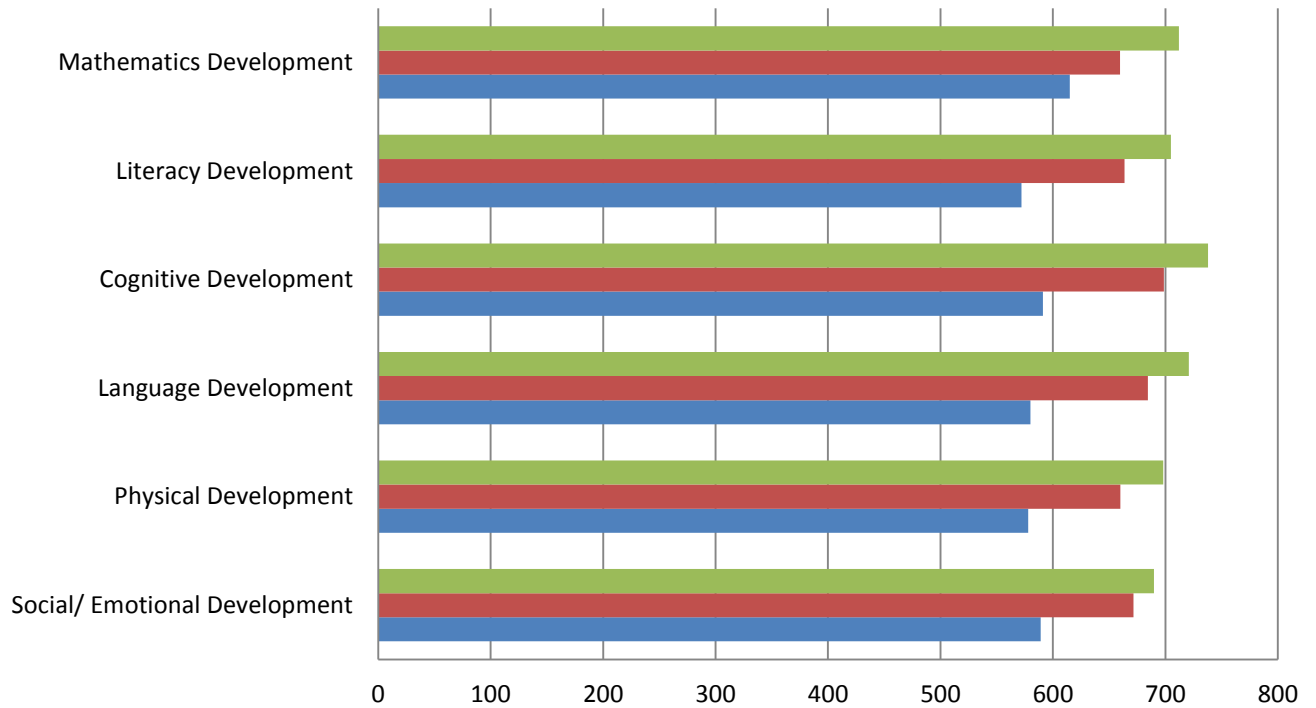
As you can see, our three year olds made great gains over the course of the 2015-2016 school year. The average increase in each area of development was 12.5%, with the greatest gains happening in Language and Cognitive Development. In the areas of Language, Literacy and Math, our three year olds came into the program in the fall with skills below the bottom range of their typically developing peers. In spring, all children are near the top range of expectations for their age group.

Four Year Old Widely Held Expectations – Fall 2015



	Social/ Emotional Development	Physical Development	Language Development	Cognitive Development	Literacy Development	Mathematics Development
■ Top Range of Widely Held Expectations	690	698	721	738	705	712
■ Fall 2015	606.9	580.9	594	612.9	586.4	589.3
■ Bottom Range of Widely Held Expectations	589	578	580	591	572	615

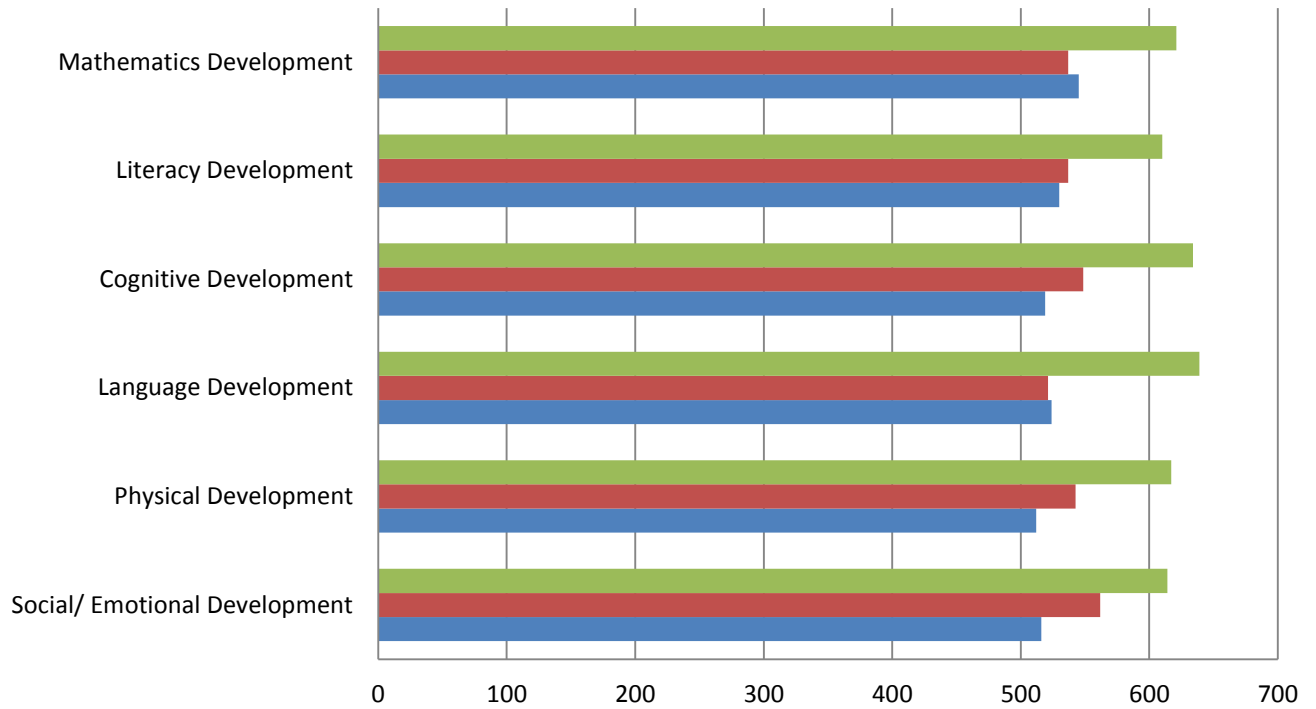
Four Year Old Widely Held Expectations – Spring 2016



	Social/ Emotional Development	Physical Development	Language Development	Cognitive Development	Literacy Development	Mathematics Development
■ Top Range of Widely Held Expectations	690	698	721	738	705	712
■ Spring 2016	671.7	659.9	684.5	698.7	663.6	659.8
■ Bottom Range of Widely Held Expectations	589	578	580	591	572	615

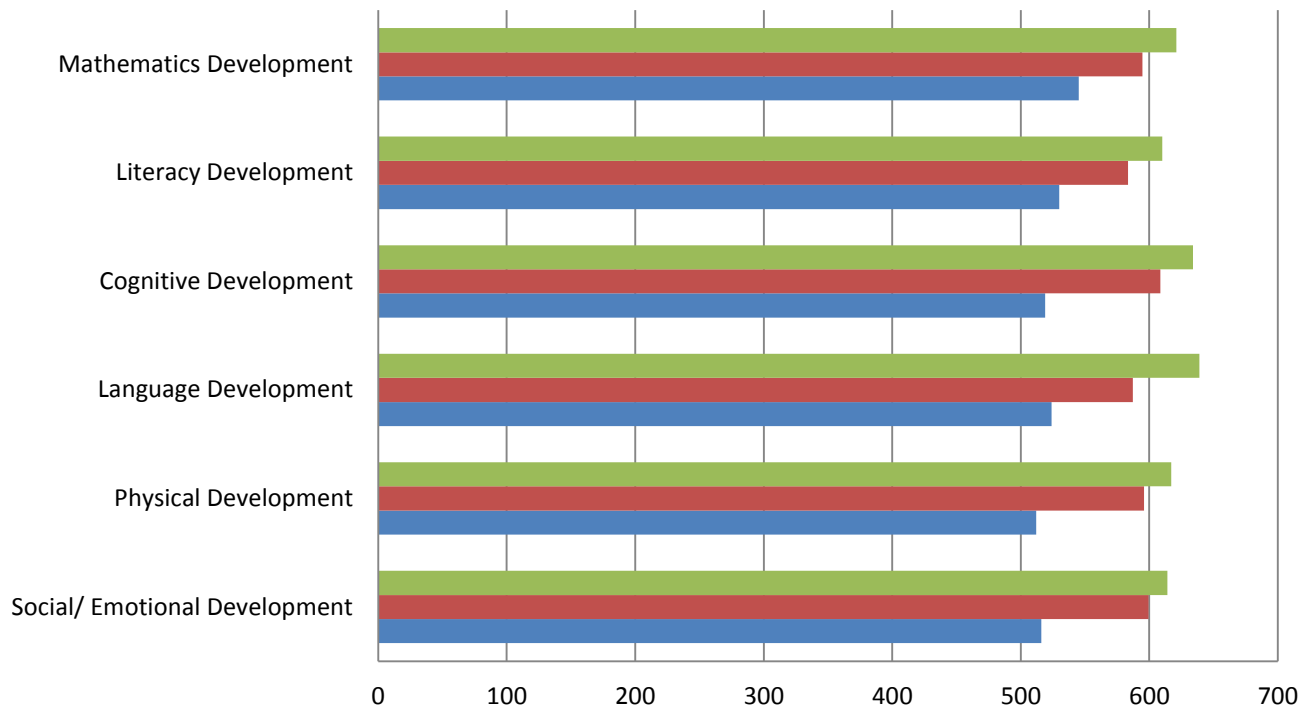
Our four year olds made great gains as well. The average percentage of gains made across the areas of development is 11%.

Three Year Old with IEPs – Widely Held Expectations Fall 2015



	Social/ Emotional Development	Physical Development	Language Development	Cognitive Development	Literacy Development	Mathematics Development
■ Top Range of Widely Held Expectations	614	617	639	634	610	621
■ Fall 2015	561.8	542.6	521.3	548.5	536.8	536.8
■ Bottom Range of Widely Held Expectations	516	512	524	519	530	545

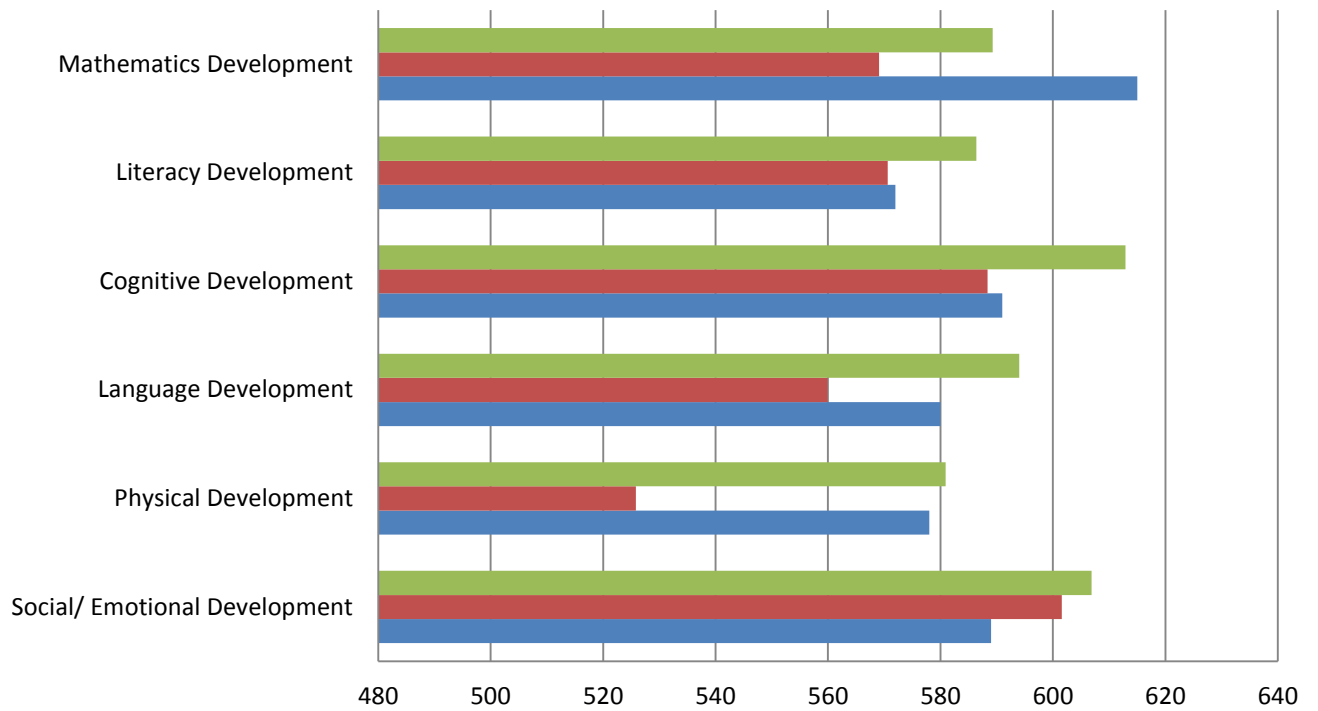
Three Year Olds with IEPs – Widely Held Expectations Spring 2016



	Social/ Emotional Development	Physical Development	Language Development	Cognitive Development	Literacy Development	Mathematics Development
■ Top Range of Widely Held Expectations	614	617	639	634	610	621
■ Spring 2016	599.4	595.9	587.3	608.6	583.4	594.6
■ Bottom Range of Widely Held Expectations	516	512	524	519	530	545

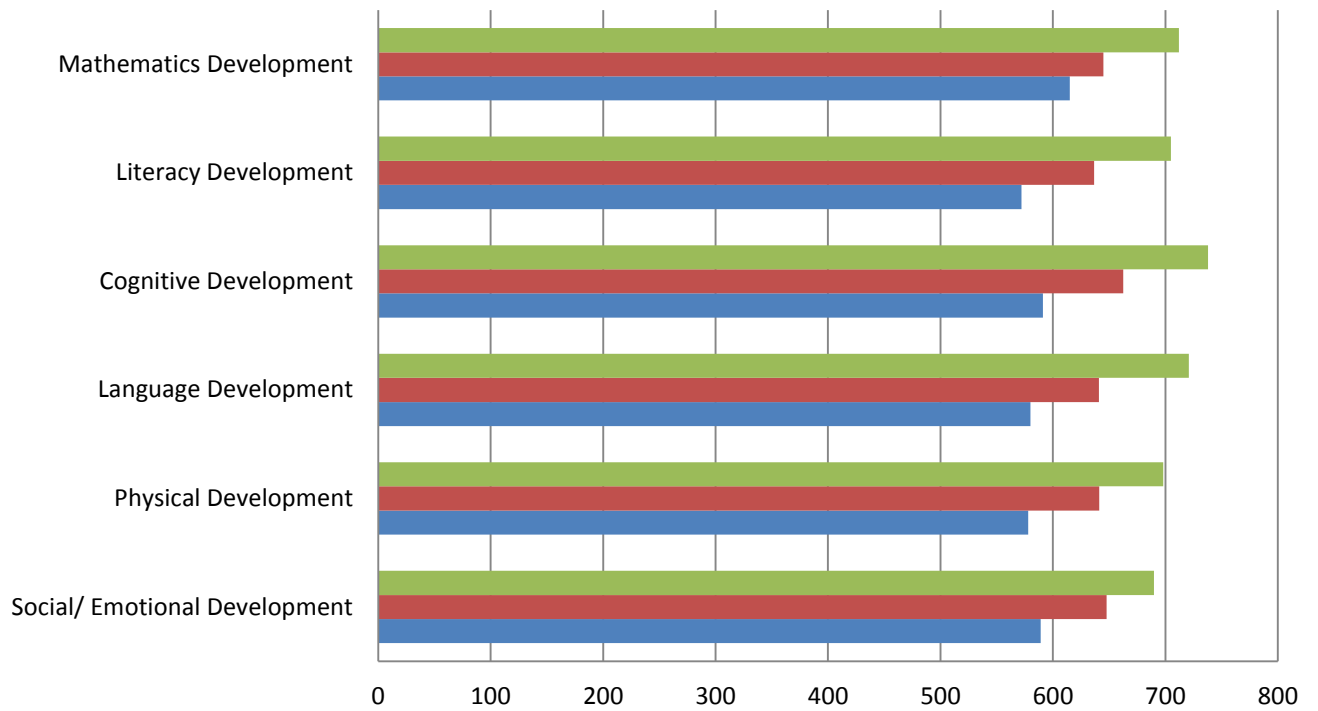
Our three year olds with IEPs made nice gains as well, averaging 9% across the areas of development. We serve 24% of children with IEPs, and some of those children come to us from Early Childhood Programs or leave us in the afternoon to go to Early Childhood. This collaboration with our school districts allows us the ability to work together to help close the achievement gap for these children.

Four Year Olds with IEPs – Widely Held Expectations Fall 2015



	Social/ Emotional Development	Physical Development	Language Development	Cognitive Development	Literacy Development	Mathematics Development
■ Top Range of Widely Held Expectations	606.9	580.9	594	612.9	586.4	589.3
■ Fall 2015	601.6	525.8	559.9	588.4	570.6	569.1
■ Bottom Range of Widely Held Expectations	589	578	580	591	572	615

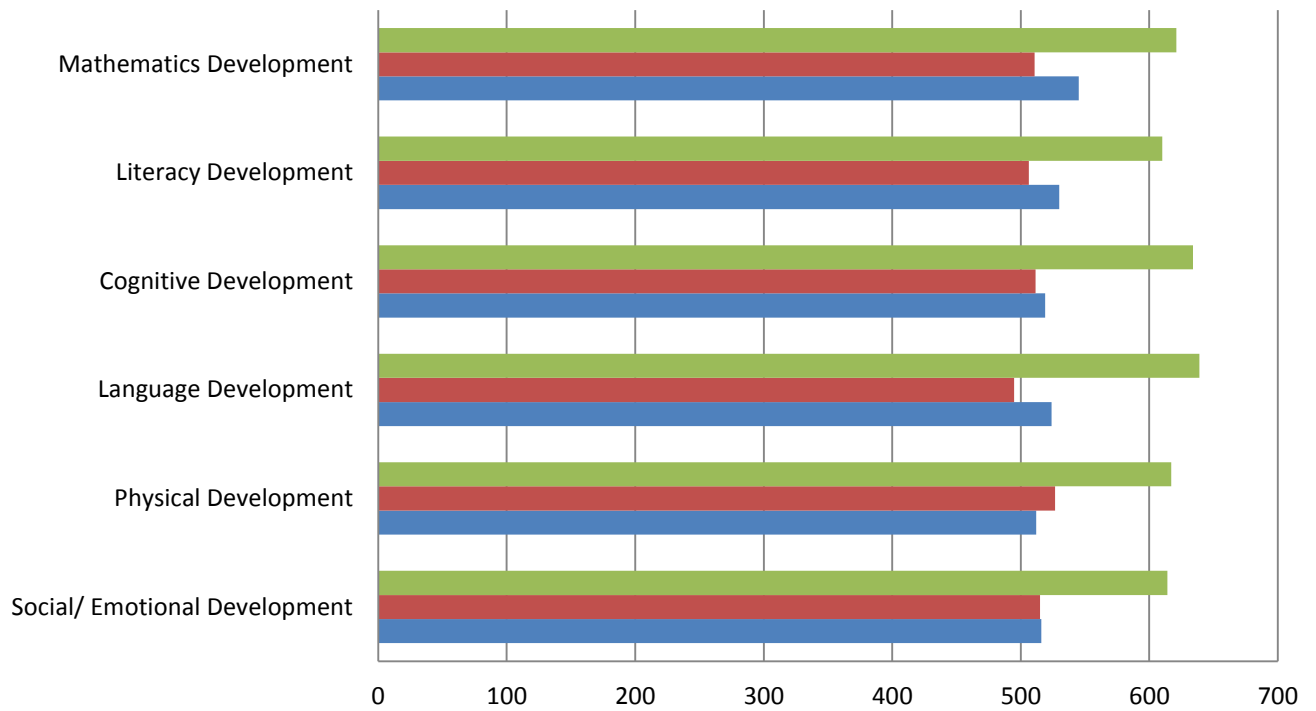
Four Year Olds with IEPs – Widely Held Expectations Spring 2016



	Social/ Emotional Development	Physical Development	Language Development	Cognitive Development	Literacy Development	Mathematics Development
■ Top Range of Widely Held Expectations	690	698	721	738	705	712
■ Spring 2016	647.7	641.1	641	662.6	636.6	644.8
■ Bottom Range of Widely Held Expectations	589	578	580	591	572	615

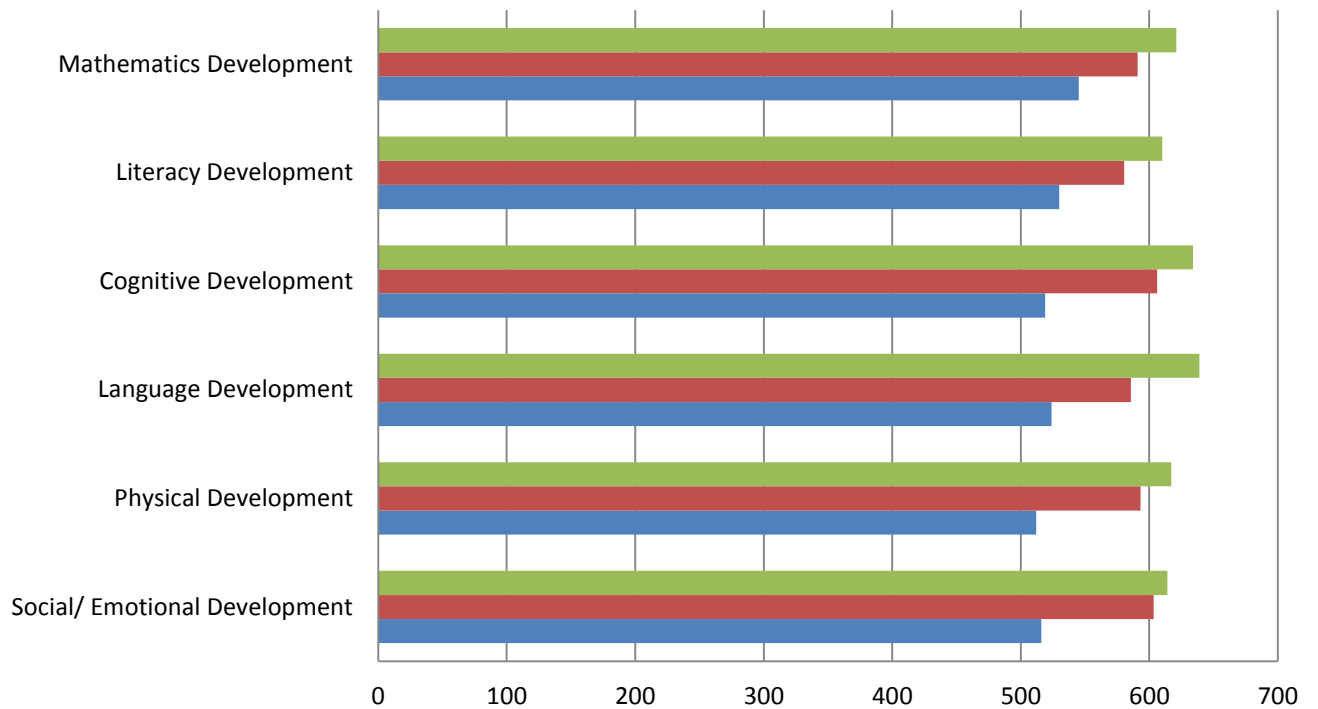
The average percentage of growth between fall 2015 and spring 2016 was 12%.

Three Year Old Dual Language Learners – Widely Held Expectations Fall 2015



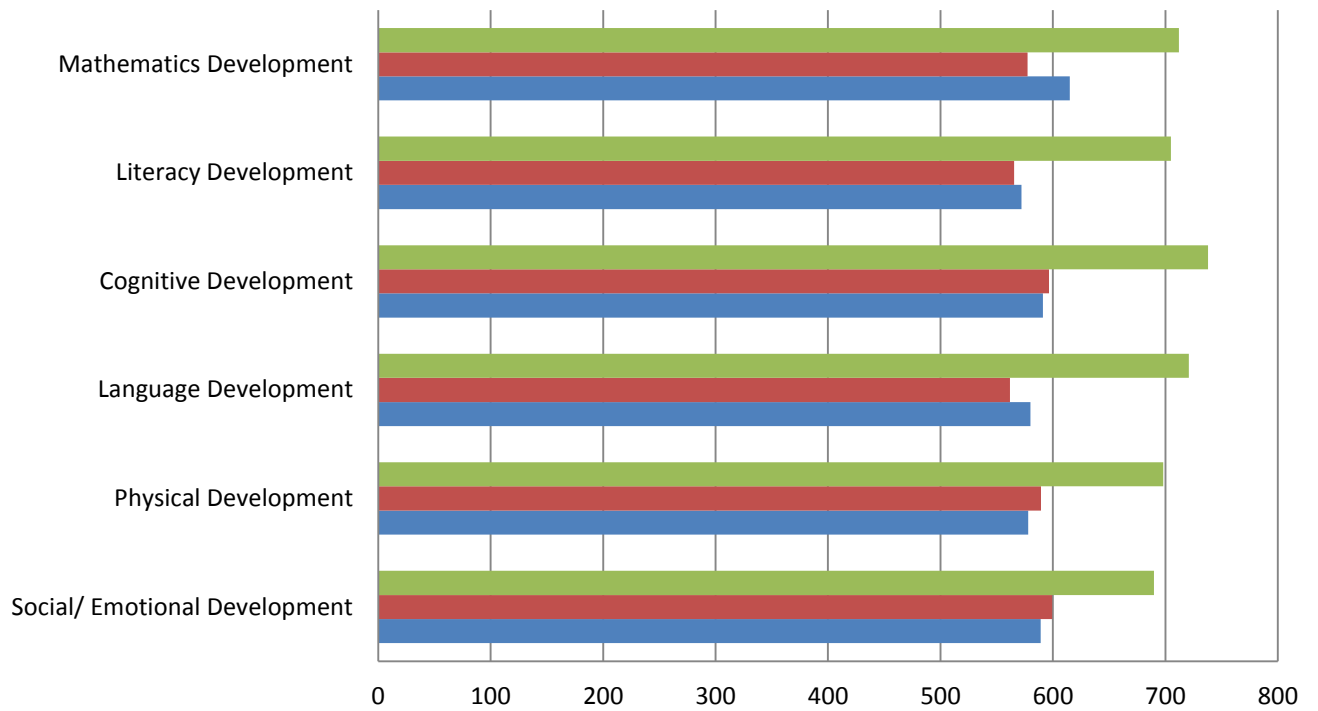
	Social/ Emotional Development	Physical Development	Language Development	Cognitive Development	Literacy Development	Mathematics Development
■ Top Range of Widely Held Expectations	614	617	639	634	610	621
■ Fall 2015	514.9	526.6	494.8	511.6	506.2	510.8
■ Bottom Range of Widely Held Expectations	516	512	524	519	530	545

Three Year Old Dual Language Learners – Widely Held Expectations Spring 2016



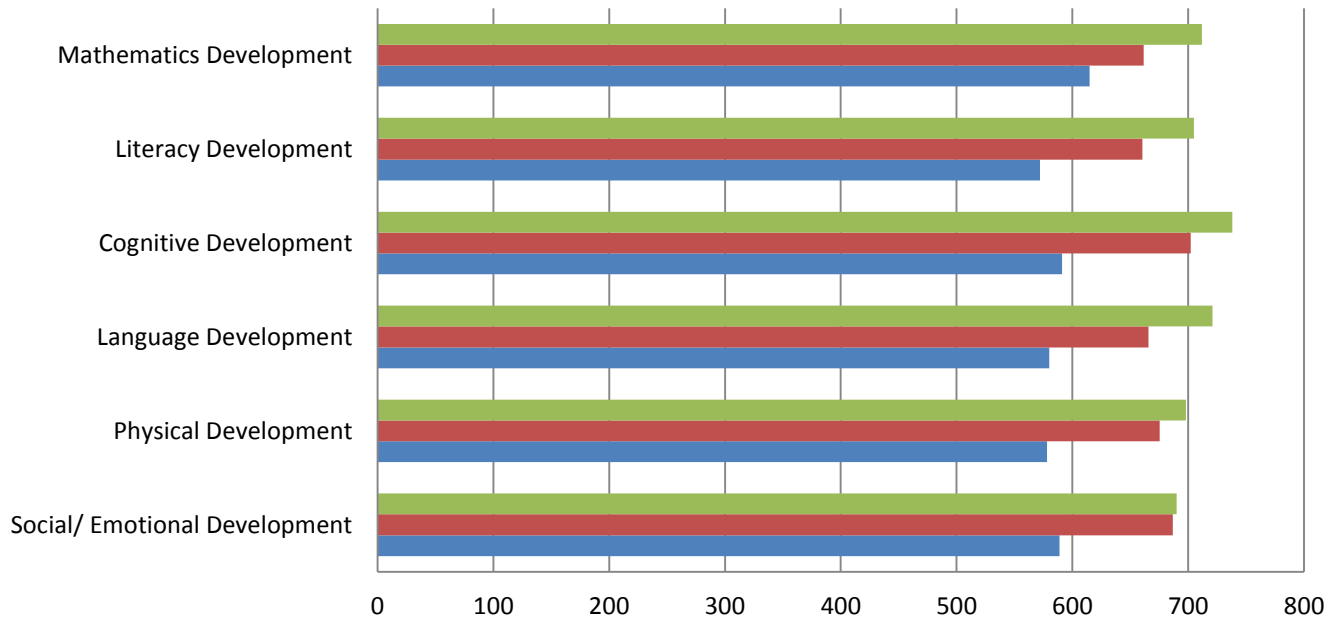
	Social/ Emotional Development	Physical Development	Language Development	Cognitive Development	Literacy Development	Mathematics Development
■ Top Range of Widely Held Expectations	614	617	639	634	610	621
■ Spring 2016	603.3	593.3	585.8	606.1	580.6	590.9
■ Bottom Range of Widely Held Expectations	516	512	524	519	530	545

Four Year Old Dual Language Learners – Widely Held Expectations Fall 2015



	Social/ Emotional Development	Physical Development	Language Development	Cognitive Development	Literacy Development	Mathematics Development
■ Top Range of Widely Held Expectations	690	698	721	738	705	712
■ Fall 2015	599.3	589.5	561.9	596.5	565.6	577.6
■ Bottom Range of Widely Held Expectations	589	578	580	591	572	615

Four Year Old Dual Language Learners – Widely Held Expectations Spring 2016

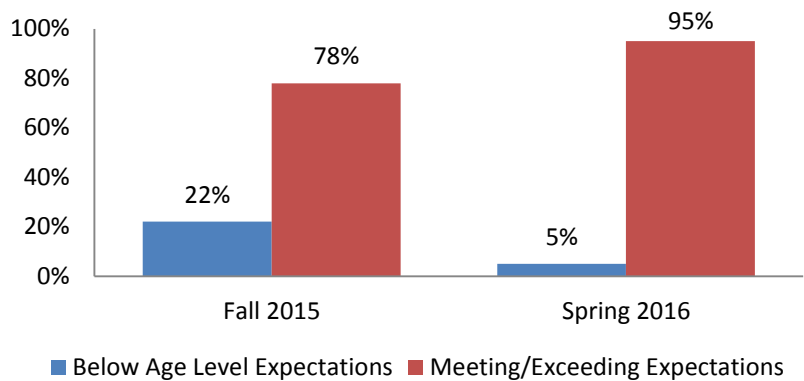


	Social/ Emotional Development	Physical Development	Language Development	Cognitive Development	Literacy Development	Mathematics Development
■ Top Range of Widely Held Expectations	690	698	721	738	705	712
■ Spring 2016	686.7	675.3	665.6	702.3	660.5	661.7
■ Bottom Range of Widely Held Expectations	589	578	580	591	572	615

School Readiness Goals/Child Outcomes 2015-2016 School Year

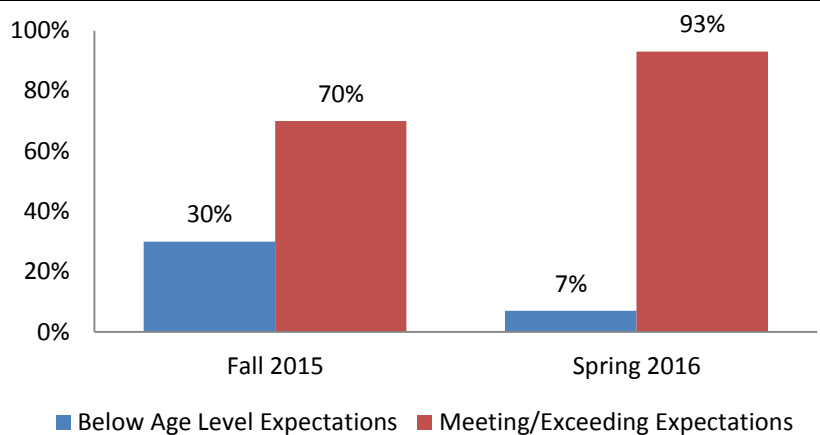
Physical Health and Development

1. Children will move with purpose and coordination throughout their daily activities.
2. Parents and children will display knowledge and understanding of appropriate health and safety practices.



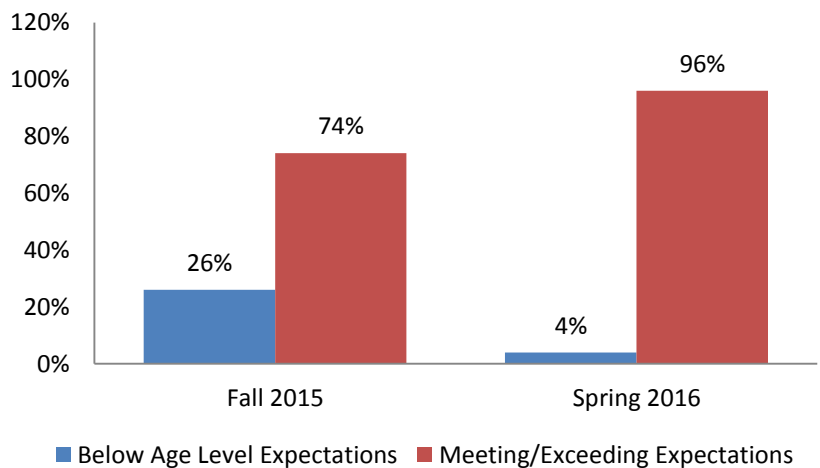
Social and Emotional Development

1. Children will express age appropriate behavior with peers and adults by following rules, paying attention and regulating behaviors.
2. Parents and families will develop warm relationships that nurture their child's learning and development.

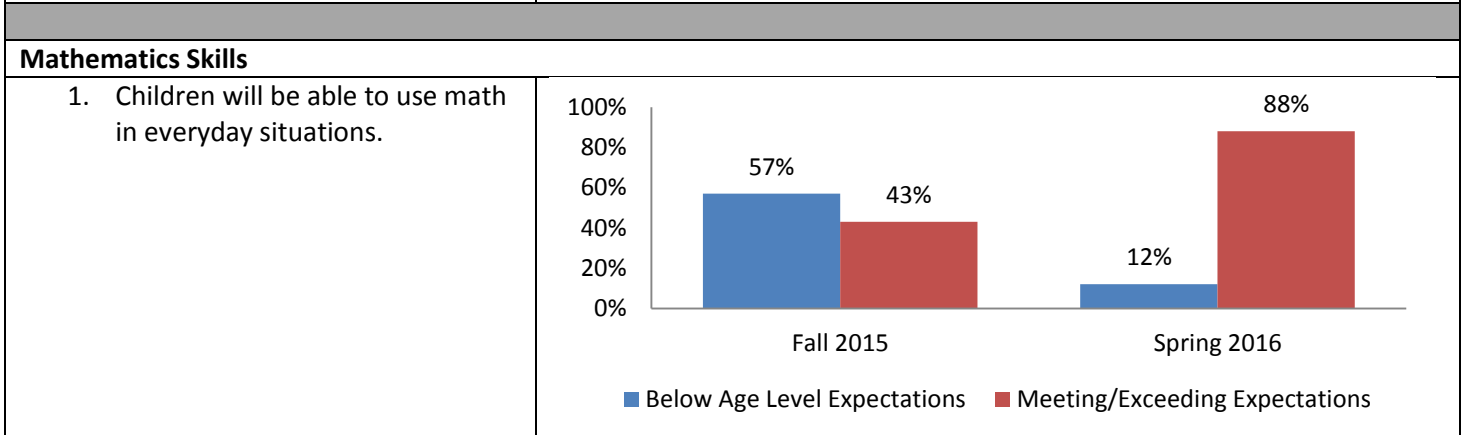
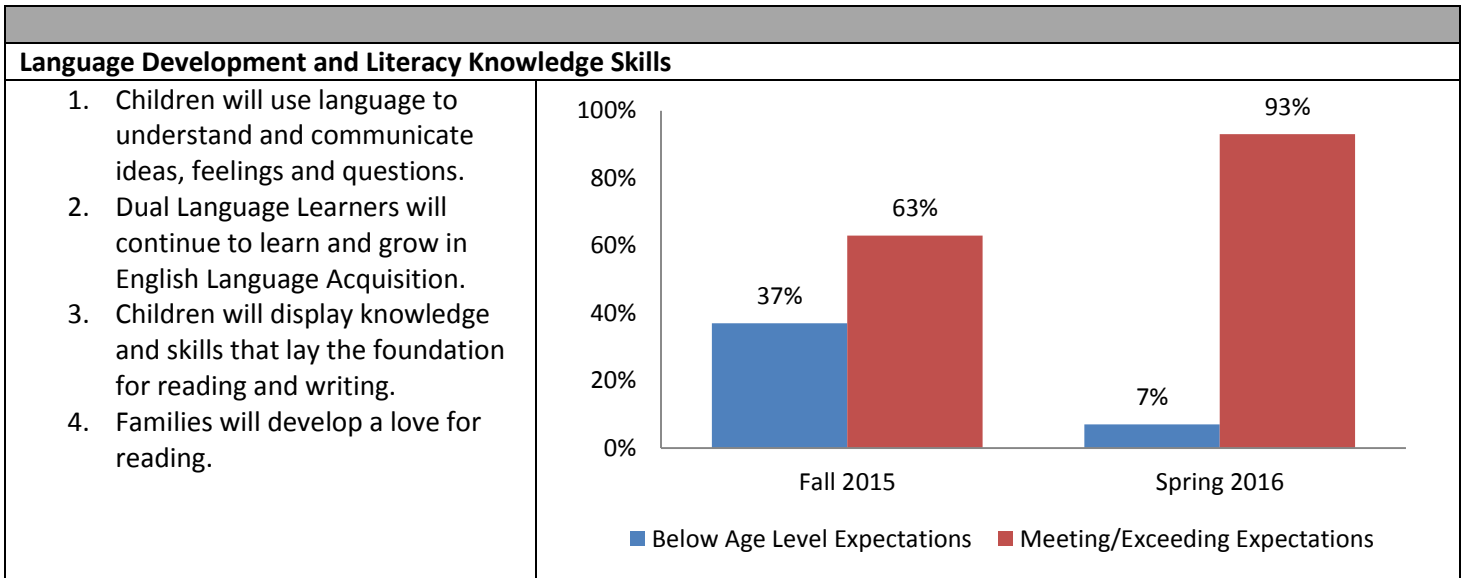


Approaches to Learning/Cognitive Skills

1. Children will demonstrate the ability to ask questions, and solve problems, and use their imagination while interacting with peers.
2. Children will display an eagerness to learn by staying focused, interested and engaged in activities that support positive outcomes in all domains of learning.
3. Children will attend school on a regular basis to maximize learning experiences.



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ERSEA Specialist Report – Lisa Stafford

Enrollment:

As of May 31, 2016 there were **229** children enrolled in Jefferson County. Double session classrooms ended May 19th with the exception of one double session in Hebron which ended on May 26th. All 4K classrooms will end at the beginning of June.

Watertown: June 3, Ft Atkinson/Hebron: June 7th and Jefferson: June 9th.

22 requested applications/information regarding the program for 2016 - 17. All advocates continue to complete the enrollment / screening process.

For the **2016 – 17 school year** we have **85** new and returning children on the 4K class lists with **6** openings at Purdy. There are **15 returning children** who will attend a double session class throughout all of the locations not enrolled in 4K.

Currently:

- 18** new children on the **Hebron Center** list not including 4K
- 6** new children on the **Jefferson Center** list
- 5** new children from Lake Mills (location not determined)
- +21** new children on the **Watertown Center** list not including 4K
- 50 new children**
- 15 returning double session only**
- +85 4K children**
- 150 of 219 for Jefferson County**

There are **63** openings for Jefferson County and **6** 4K openings for Purdy

Recruitment Activities:

Applications: Teachers handed out these out to all parents at their end of the year Home Visit encouraging them to pass on to a friend or relative.

Watertown:

Watertown School District/Johnson Creek – All schools received ½ sheet flyers as well as applications and program brochures to have available in the office

- **Door to Door:** Two Watertown staff distributed flyers.
- **Fiesta Cultural Fair:** A recruitment table was set up with a craft activity and recruitment materials.
- **Area Businesses:** Watertown Family Aid, Watertown Food Pantry, Personal Essentials Pantry, Mary's Room
- **Watertown Towne Cinema:** Advertising our program before each show for different periods of time.

Jefferson:

Jefferson School District/Lake Mills - All schools received ½ sheet flyers as well as applications and program brochures to have available in the office

- **Bargain Fair:** Two staff handed out recruitment materials at the fair held at the Activity Center in Jefferson
- **5K Walk/Run:** for the Jefferson County Humane Society and we had staff who participated- Shirts for enrollment were provided to all staff who were interested for this walk as well as for other community events.

- **Just for Kids:** advertised in the Jefferson County Advertiser in this section to promote Preschools and Child Care centers.
- **Materials distributed:** Work Force Development Center, Human Services, Case Managers, Rock River Free Clinic, Jefferson County Health Department, WIC and Forward Services.

Hebron/Purdy:

Ft. Atkinson School District/Palmyra - All schools received ½ sheet flyers as well as applications and program brochures to have available in the office

- **Verlo Job Fair:** Recruitment materials were available on a table

Some Upcoming recruitment activities and events:

June 16 Meeting to for helping with Read for Kids school supply give-away
 Recruiting area businesses and more residential door to door will continue.
 Summer Schools will receive new flyers – different than what was sent home recently with all the schools

Table will be set at the Laundromat on 3rd St. in Watertown for the free wash day on Tuesdays. Materials will be distributed during Loaves and Fishes and Bread and Roses Community dinner options in Watertown.

Center Directors Report (Westosha) – Julie Ouimet

ERSEA/Parent Involvement/ Health/Facilities

Enrollment for 2016-17 School Year:

- 24 return or new 4 year olds
- 19 new 3 year olds
- 6 new over income
- 5 applications waiting for screening or verification.

Recruitment Efforts:

- Door to door recruitment to place.
- Head Start recruitment labels were placed on 600 pieces of candy that was thrown out by Subway in the Twin Lakes Memorial Day Parade.
- Balloons were placed on our sign on the Hill.
- An ad was placed in westofthei.com. It will run for 6 weeks.
- Applications were given to all families at home visit. Parents were asked to give them to a friend, family or neighbor.

Volunteer Info:

Total # of Volunteers in April:	18
Total # of Volunteer hours in April.	86

IN-KIND REPORT

Total Needed	\$541,451 (new amount after \$9,450 added for COLA grant)
Amount Received Year-to-date	\$194,213
Amount Remaining	\$347,238

In-Kind Report
May 2016
\$541,451

