



Regular Meeting of the Board of Control

Date: Tuesday, May 19<sup>th</sup>, 2015

Location: CESA 2 Conference Room 111 after the Reorganization Meeting  
Minutes

Committee	Members
Audit	Tom Bush, Michelle Dunn, Jaye Tritz (chair) Jim Wahl
Personnel	Beverly Fergus, Nancy Thompson (chair), and Marian Viney
Policy	Jim Bousman, Ron Buchanan, Barbara Fischer (chair), and Evelyn Propp
WASB Delegate and Alternate	
WASB CESA Board Members Breakfast	

#	Item	Minutes	Action
1.	<b>Call to Order/Announcement of Compliance with Open Meeting Law</b>	Ms. Thompson called the meeting to order at 9:04 pm. Dr. Albrecht confirmed that the meeting is in compliance with the Open Meeting Law.	<b>Time:</b> 9:04 pm
2.	<b>Roll Call</b>	Ms. Barlass called the roll.  <b>Present:</b> Jim Bousman Ron Buchanan Tom Bush Michelle Dunn Beverly Fergus Evelyn Propp Nancy Thompson Jaye Tritz Marian Viney Jim Wahl  <b>Absent:</b> Barbara Fischer  <b>Also present:</b> Dr. Gary Albrecht Nicole Barlass	

		Bill Barrow	
3.	<b>Review and Approve Agenda</b>	Ms. Thompson asked if there were any items from the consent agenda anyone would like moved to the regular agenda. No requests were made. Mr. Buchanan made a motion to approve the agenda as presented. Ms. Dunn seconded the motion. The motion carried 10:0.	<b>Motion:</b> Buchanan <b>Second:</b> Dunn  Motion carried 10:0
4.	<b>Approval of Minutes from the Regular Board of Control meeting on April 21, 2015</b>	Ms. Thompson asked if anyone noted any changes that needed to be made to the minutes. No changes were suggested. Mr. Wahl made a motion to approve the minutes as presented. Ms. Tritz seconded the motion. The motion carried by 6 votes with Ms. Fergus, Ms. Dunn, Ms. Thompson and Ms. Viney abstaining.	<b>Motion:</b> Wahl <b>Second:</b> Tritz  Motion carried 6:0, with 4 abstentions.
5.	<b>Audit Committee Report and Payment of bills</b>	Ms. Tritz read the audit committee report. She noted that the balance was \$1,586,249.32 as of March 31, 2015. There were cash receipts of \$1,571,223.49 and cash disbursements of \$1,563,854.85, leaving a balance of \$1,593,617.96 as of April 30, 2015. Ms. Tritz made a motion to approve the report and pay the bills. Mr. Bousman seconded the motion. The motion carried 10:0.	<b>Motion:</b> Tritz <b>Second:</b> Bousman  Motion carried 10:0
6.	<b>Citizen Input</b>	There was no citizen input.	
7.	<b>Reports</b> Agency Administrator Financial Director Director of Resources Jefferson County Head Start	Please see the attached reports from the Agency Administrator and Jefferson County Head Start.  Mr. Barrow did not have anything to report.  Ms. Barlass noted that she has been assisting school districts with the new PI-1202 process. She has also been working on program evaluations and is looking forward to revising them with the assistance of WCER for next year. She also noted that interviews	

		had been held for a System Support Consultant and Instructional Coaches. She welcomed the new Board of Control members.	
8.	<b>Action items (consent agenda):</b>	Mr. Buchanan made a motion to approve the items in the consent agenda. Ms. Fergus seconded the motion. The motion carried 10:0.	<b>Motion:</b> Buchanan <b>Second:</b> Fergus  Motion carried 10:0
	FMLA	Angie Shaw, Teacher of the Deaf and Hard of Hearing, effective May 13, 2015	
	Increase in time	Diane Conrad, Teacher of the Deaf and Hard of Hearing, Westosha Special Education Alliance, increase from 60% FTE to 70% FTE for the 2015-2016 school year.	
	Layoffs	<p>Brenna Davidson, Speech/Language Pathology Aide, Westosha Special Education Alliance, for the 2015-2016 school year.</p> <p>Melinda Mazurek, Physical Therapist, Westosha Special Education Alliance, for the 2015-2016 school year.</p> <p>Kathryn Ortiz, Paraprofessional, Union Grove Special Education Consortium, for the 2015-2016 school year.</p> <p>Lisa Scholzen, Occupational Therapist, Westosha Special Education Alliance, for the 2015-2016 school year.</p> <p>Briel Vanderwerff, Title I Math – Randall, for the 2015-2016 school year.</p>	
	New hires	<p>Rachael Boesch, Driver Education Instructor</p> <p>Paul Johnson, Driver Education Instructor</p>	

		<p>Bret Perkins, Driver Education Instructor</p> <p>Paige Poad, Administrative Assistant, Driver Education</p> <p>Anne Schlender, Job Coach/Aide, Vocational Opportunities and Assistance</p> <p>Jeff Walker, Driver Education Instructor</p>	
	Partial layoffs	<p>Tricia Herzog, Speech/Language Para-Educator, Westosha Special Education Alliance, from 90% FTE to 70% FTE for the 2015-2016 school year.</p> <p>Holly Miller, Specially Designed Physical Education Teacher, Westosha Special Education Alliance, from 35% FTE to 30% FTE for the 2015-2016 school year.</p>	
	Retirements	<p>Kathy Fox, Job Coach, Vocational Opportunities and Assistance, effective May 31, 2015</p> <p>Deborah Hall, WSPEI Family Engagement Co-Coordinator, effective June 30, 2015</p> <p>Jim Stevens, Driver Education Instructor, effective June 30, 2015</p>	
	Unpaid leave	<p>Karen Hand, Speech/Language Therapist, Westosha Special Education Consortium – unpaid leave through June 30, 2015</p>	
9.	<b>Second Reading – Policy 3242 &amp; Employee Handbook – Additional Compensation</b>	<p>Mr. Bousman made a motion to approve the change. Mr. Wahl seconded the motion. The motion carried 10:0.</p>	<p><b>Motion:</b> Bousman  <b>Second:</b> Wahl  Motion carried 10:0</p>
10.	<b>Second Reading – Policy 3430.03 &amp; Employee Handbook – Vacation and</b>	<p>Mr. Buchanan made a motion to approve the change. Ms. Fergus</p>	<p><b>Motion:</b> Buchanan</p>

	<b>Paid Leave Benefits</b>	seconded the motion. The motion carried 10:0.	<b>Second:</b> Fergus Motion carried 10:0
11.	<b>Second Reading – Policy 3439 &amp; Employee Handbook - Holidays</b>	Ms. Tritz made a motion to approve the change. Mr. Wahl seconded the motion. The motion carried 10:0.	<b>Motion:</b> Tritz <b>Second:</b> Wahl Motion carried 10:0
12.	<b>Second Reading – Policy 3420.04 &amp; Employee Handbook – Group Life Insurance</b>	Mr. Buchanan made a motion to approve the change. Mr. Bousman seconded the motion. The motion carried 10:0.	<b>Motion:</b> Buchanan <b>Second:</b> Bousman Motion carried 10:0
13.	<b>Stipend – Union Grove Special Education Consortium</b>	Mr. Wahl made a motion to approve the one-time \$2,000.00 stipend to Sally Hagemann for case managing school evaluations within Union Grove Jt. #1 School District and Raymond #14 School District. Ms. Tritz seconded the motion. The motion carried 10:0.	<b>Motion:</b> Wahl <b>Second:</b> Tritz Motion carried 10:0
14.	<b>Stipend – Union Grove Special Education Consortium</b>	Mr. Buchanan made a motion to approve the one-time \$2,000.00 stipend to Heather Kozlowski for additional school psychologist support to the UGSEC. Mr. Bush seconded the motion. The motion carried 10:0.	<b>Motion:</b> Buchanan <b>Second:</b> Bush Motion carried 10:0
15.	<b>Hourly Pay Increase</b>	Ms. Dunn made a motion to approve the hourly pay increase for Lori Alwin, Accounts Receivable/Receptionist, from \$12.85 per hour to \$13.60 per hour, effective April 17, 2015. Ms. Fergus seconded the motion. The motion carried 10:0.	<b>Motion:</b> Dunn <b>Second:</b> Fergus Motion carried 10:0
16.	<b>Jefferson County Head Start – Retirement</b>	Ms. Tritz made a motion to accept the retirement of Lynn Smith, Family and Community Partnership Specialist, effective June 12, 2015 and expressed sincere thanks for her years of service. Mr. Buchanan seconded the motion. The motion carried 10:0.	<b>Motion:</b> Tritz <b>Second:</b> Buchanan Motion carried 10:0

17.	<b>Jefferson County Head Start – State Supplemental Grant</b>	Mr. Bousman made a motion to approve the submission of the Wisconsin Head Start Program State Supplemental grant application in the amount of \$68,329.00. Mr. Buchanan seconded the motion. The motion carried 10:0.	<b>Motion:</b> Bousman <b>Second:</b> Buchanan Motion carried 10:0
18.	<b>Cracker Barrel</b>	Mr. Bousman noted that Burlington will host Chocolate Fest this weekend.	
19.	<b>Adjourn</b>	Mr. Buchanan made a motion to adjourn the meeting. Mr. Wahl seconded the motion. The motion carried 10:0. The meeting adjourned at 9:50 pm.	<b>Motion:</b> Buchanan <b>Second:</b> Wahl <b>Time:</b> 9:50 pm