



Regular Meeting of the Board of Control  
 Date: Tuesday, March 15<sup>th</sup>, 2016  
 Location: CESA 2 Conference Room 111 at 7 pm  
 Minutes

<b>Committee</b>	<b>Members</b>
Audit	Tom Bush, Jaye Tritz (chair) Jim Wahl
Personnel	Beverly Fergus, Nancy Thompson (chair), and Marian Viney
Policy	Jim Bousman, Ron Buchanan, Barbara Fischer (chair), and Evelyn Propp
<b>AESA Annual Conference Attendees</b>	Tom Bush, Barbara Fischer and Nancy Thompson
<b>WASB Delegate and Alternate</b>	Barbara Fischer and Jim Bousman
<b>WASB CESA Board Members Breakfast</b>	Jim Bousman, Tom Bush, Barbara Fischer, Nancy Thompson and Marian Viney

#	Item	Minutes	Action
1.	<b>Call to Order/Announcement of Compliance with Open Meeting Law</b>	Ms. Thompson called the meeting to order at 7:16 pm. Dr. Albrecht confirmed that the meeting is in compliance with the Open Meeting Law.	<b>Time: 7:16 pm</b>
2.	<b>Roll Call</b>	Ms. Barlass called the roll.  <b>Present:</b> Cindy Beuthin Jim Bousman Ron Buchanan Tom Bush Beverly Fergus Evelyn Propp Nancy Thompson Jaye Tritz Marian Viney Jim Wahl  <b>Absent:</b> Barbara Fischer  <b>Also present:</b> Dr. Gary Albrecht	

		Nicole Barlass Bill Barrow Tracy Elger	
3.	<b>Review and Approve Agenda</b>	Ms. Thompson asked if there were any items anyone would like moved to the regular agenda. No requests were made. Mr. Buchanan made a motion to approve the agenda as presented. Ms. Tritz seconded the motion. The motion carried 10:0.	<b>Motion:</b> Buchanan <b>Second:</b> Tritz  Motion carried 10:0
4.	<b>Audit Committee Report and Payment of bills</b>	Mr. Bush read the audit committee report. He noted that the balance was \$734,067.32 as of January 31, 2016. There were cash receipts of \$1,607,304.86 and cash disbursements of \$1,324,932.81 leaving a balance of \$1,016,439.37 as of February 29, 2016. Mr. Bush made a motion to approve the report and pay the bills. Mr. Buchanan seconded the motion. The motion carried 10:0.	<b>Motion:</b> Bush <b>Second:</b> Buchanan  Motion carried 10:0
5.	<b>Approval of Minutes from the Regular Board of Control Meeting on February 16, 2016</b>	Mr. Wahl made a motion to approve the minutes as presented. Mr. Bush seconded the motion. The motion carried 8:0, with Mr. Bousman and Ms. Tritz abstaining.	<b>Motion:</b> Wahl <b>Second:</b> Bush  Motion carried 8:0, with two abstentions
6.	<b>Citizen Input</b>	There was no citizen input.	
7.	<b>Reports</b> Agency Administrator Financial Director Director of Programs & Services Director of Resources Jefferson County Head Start	Please see the attached reports from the Agency Administrator and the Director of Jefferson County Head Start.  <b>Financial Director:</b> Mr. Barrow shared the bids he had received from four auditing firms to perform the audit on a three year contract. He will request updated bids to include a fourth year. He also shared with the Board some possible salary increase scenarios.  <b>Director of Programs &amp; Services:</b> Ms. Elger noted the potential for PALS (an early literacy screener) to be available	

		<p>for purchase through CESA Purchasing, which would include access to a data dashboard at no additional charge. She noted the continued work being done on roles and responsibilities for agency staff. Ms. Elger noted that a discussion was held with WASDA and WASB regarding coaching for school boards. Staff members will be working on what the coaching would entail over the summer. CESA 2 will again be a part of the UW-Whitewater Summer Writing Institute and this year, Dawn Shelbourn, Professional Resource Center Consultant, will be there to staff the resource room and connect participants with resources. Ms. Elger will be attending a conference for women leaders in educational service agencies.</p> <p><b>Director of Resources:</b> Ms. Barlass noted the conversations being held regarding a potential consortium for Walworth County. She discussed the recently posted position for a Director of Marketing and Communications. She also noted that the Delegate Convention will be held on Tuesday, May 17<sup>th</sup> and notices will be going out to districts regarding the event.</p>	
8.	<b>Jefferson County Head Start – Annual Board Self-Assessment</b>	Board members participated in an Annual Board Self-Assessment activity.	
9.	<b>Action items (consent agenda):</b>	Mr. Buchanan made a motion to approve the items in the consent agenda. Mr. Bush seconded the motion. The motion carried 10:0.	<p><b>Motion:</b> Buchanan <b>Second:</b> Bush</p> <p>Motion carried 10:0</p>
	FMLA	Erin Bode, School Social Worker, Union Grove Special Education Consortium, tentatively effective	

		February 23, 2016 to April 6, 2016	
	Increase in time	Marissa Kniep, Teacher of the Deaf and Hard of Hearing, from 70% FTE to 100% FTE, retroactive to February 1, 2016	
	New hires	Becky J. Jacinto Diaz, Special Education Program, Aide, Westosha Special Education Alliance  Shelly Johnston, Instructor, Drivers Education  Dave Madson, Teacher of the Deaf and Hard of Hearing  Steven Jacob Sanders, Learning Coach, JEDI	
	Resignation	Cynthia Teal, Teacher, JEDI	
10.	<b>Nomination to the School District Boundary Appeal Board (SDBAB)</b>	Mr. Buchanan made a motion to approve the nomination of Tom Weber, Sun Prairie, to the School District Boundary Appeal Board as a Large District Representative from CESA 2. Ms. Tritz seconded the motion. The motion carried 10:0.	<b>Motion:</b> Buchanan <b>Second:</b> Tritz  Motion carried 10:0.
11.	<b>Adjourn to closed session pursuant to Wisconsin Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Section 19.85 (1) (f) to consider the investigation of workplace matters which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of such employee.</b>	Ms. Thompson made a motion to move into closed session pursuant to WI Stat. 19.85 (1) (c) for the purpose of considering performance evaluation data of an agency employee over whom the Board has jurisdiction and exercises responsibility and Section 19.85 (1) (f), to consider the investigation of workplace matters which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of such employee at 9:10 pm. Mr. Wahl seconded the motion. The motion carried 10:0.  Updating the Board of Control on the investigations being conducted regarding two employees.	<b>Motion:</b> Thompson <b>Second:</b> Wahl <b>Time:</b> 9:10 pm

		<p><b>Roll call</b>  Cindy Beuthin  Jim Bousman  Ron Buchanan  Tom Bush  Beverly Fergus  Evelyn Propp  Nancy Thompson  Jaye Tritz  Marian Viney  Jim Wahl</p>	
12.	<b>Reconvene to open session</b>	<p>Mr. Bousman made a motion to reconvene in open session at 10:05 pm. Mr. Buchanan seconded the motion. The motion carried 10:0.</p> <p><b>Roll call</b>  Cindy Beuthin  Jim Bousman  Ron Buchanan  Tom Bush  Beverly Fergus  Evelyn Propp  Nancy Thompson  Jaye Tritz  Marian Viney  Jim Wahl</p>	<p><b>Motion:</b>  Bousman  <b>Second:</b>  Buchanan  <b>Time:</b> 10:05 pm</p> <p>Motion carried 10:0</p>
13.	<b>Action from closed session, if necessary</b>	No action was taken.	
14.	<b>Cracker Barrel</b>		
15.	<b>Adjourn</b>	<p>Mr. Buchanan made a motion to adjourn the meeting at 10:06 pm. Mr. Wahl seconded the motion. The motion carried 10:0.</p>	<p><b>Motion:</b>  Buchanan  <b>Second:</b> Wahl  <b>Time:</b> 10:06 pm</p> <p>Motion carried 10:0</p>