



Regular Meeting of the Board of Control  
 Date: Tuesday, June 16<sup>th</sup>, 2015  
 Location: CESA 2 Conference Room 111 at 7 pm  
 Minutes

Committee	Members
Audit	Tom Bush, Michelle Dunn, Jaye Tritz (chair) Jim Wahl
Personnel	Beverly Fergus, Nancy Thompson (chair), and Marian Viney
Policy	Jim Bousman, Ron Buchanan, Barbara Fischer (chair), and Evelyn Propp
WASB Delegate and Alternate	
WASB CESA Board Members Breakfast	

#	Item	Minutes	Action
1.	<b>Call to Order/Announcement of Compliance with Open Meeting Law</b>	Ms. Thompson called the meeting to order at 7:10 pm. Dr. Albrecht confirmed that the meeting is in compliance with the Open Meeting Law.	<b>Time: 7:10 pm</b>
2.	<b>Roll Call</b>	Ms. Barlass called the roll.  <b>Present:</b> Ron Buchanan Tom Bush Beverly Fergus Barbara Fischer Evelyn Propp Nancy Thompson Marian Viney  <b>Absent:</b> Jim Bousman Michelle Dunn Jaye Tritz Jim Wahl  <b>Also present:</b> Gary Albrecht Nicole Barlass	

		Bill Barrow Tina Rossmiller Terri Wixom	
3.	<b>Review and Approve Agenda</b>	Ms. Thompson noted that the Board would not enter into closed session to discuss the Agency Administrator's compensation for 2015-2016 and that agenda item would be moved to the July agenda. Ms. Thompson asked if there were any items from the consent agenda anyone would like placed on the regular agenda. Mr. Bush noted that he would like the contract for LeaAnn Ross, Teacher of the Deaf and Hard of Hearing moved to the regular agenda. Ms. Thompson also noted that the increase in time for Theresa Schricker should be moved to the regular agenda. Mr. Buchanan made a motion to approve the agenda with the elimination of the closed session items, and the movement to the regular agenda for the items pertaining to LeaAnn Ross and Theresa Schricker. Ms. Viney seconded the motion. The motion carried 7:0.	<b>Motion:</b> Buchanan <b>Second:</b> Viney  Motion carried 7:0
4.	<b>Recognition of outgoing Board of Control members</b>	The Board recognized outgoing Board of Control member Tina Rossmiller and thanked her for her service and participation in the Board.	
5.	<b>Approval of Minutes from the Special Meeting held on May 5, 2015, the Reorganization Meeting on May 19, 2015, and the Regular Board of Control meeting on May 19, 2015</b>	A discussion was held regarding the Special Meeting minutes. There were not enough Board members present who attended the Special Meeting to vote on the minutes.  Ms. Thompson asked if anyone had noted any needed changes to the minutes. No changes were noted. Mr. Buchanan made a motion to approve the minutes from the Reorganization Meeting and the Regular Board of Control Meeting, both held on May 19, 2015. Ms. Propp seconded the	<b>Motion:</b> Buchanan <b>Second:</b> Propp  Motion carried 6:0, with 1 abstention

		motion. The motion carried 6:0, with Ms. Fischer abstaining.	
6.	<b>Audit Committee Report and Payment of bills</b>	Mr. Bush read the audit committee report. He noted that the balance was \$1,593,617.96 as of April 30, 2015. There were cash receipts of \$1,075,168.60 and cash disbursements of \$1,291,946.04, leaving a balance of \$1,376,840.52 as of May 31, 2015. Mr. Bush made a motion to approve the report and pay the bills. Ms. Fischer seconded the motion. The motion carried 7:0.	<b>Motion:</b> Bush <b>Second:</b> Fischer  Motion carried 7:0
7.	<b>Citizen Input</b>	There was no citizen input.	
8.	<b>Presentation</b>	Terri Wixom, Coordinator provided the Board with an overview of the CESA 2 – Rock County’s Birth to Three Program Overview, including the longevity of the program, types of families and children served, organization of the program and the recent hiring of therapists rather than contracting with a company that provides therapists.	
9.	<b>Reports</b> Agency Administrator Financial Director Director of Resources Jefferson County Head Start	Please see the attached report from Jefferson County Head Start.  <b>Financial Director:</b> Mr. Barrow noted that districts are beginning to return service contracts for 2015-2016. He also noted that he will begin to provide the Board with a detailed report of the ACH payments made and that CESA 2 will work to move more payments from paper checks to ACH payments.  <b>Director of Resources:</b> Ms. Barlass provided a list of contact information for the Board members and asked that she be notified of any corrections needed. Some corrections were noted. Ms. Barlass will provide a corrected copy at the July meeting. She also noted that she can provide	

		<p>iPad training to any interested Board members. Ms. Barlass also asked that Board members bring in their Policy books so that she can update them with the latest version. Ms. Barlass has been assisting a number of districts with the PI-1202/WISEid report and assisting districts with questions regarding Title III. She also noted that she and other staff members are planning for a new staff orientation that will take place in July.</p> <p>Ms. Fergus left at 7:45 pm.</p>	
10.	<b>Action items (consent agenda):</b>	<p>Mr. Bush made a motion to approve the items in the consent agenda. Mr. Buchanan seconded the motion. The motion carried 6:0.</p>	<p><b>Motion:</b> Bush <b>Second:</b> Buchanan</p> <p>Motion carried 6:0</p>
	2015-2016 Employment Contracts	<p>Gail Anderson, RSN Director/Instructional Services Center Leader  Kimberly Anderson, Student Services Consultant, JEDI  Jon Bales, Executive Director, WASDA  Nicole Barlass, Director of Resources  Bill Barrow, Director of Financial Services  Lowrie Becker, Specially Designed PE Teacher  Deb Bilau, Teacher of the Visually Impaired  Nancy Booth, Title I Consultant/Regional Liaison  Carlene Chavez, Parent Education Consultant (WSPEI Family Engagement Co-Coordinator)  Diane Conrad, Hearing Impaired Teacher, UGSEC/WSEA  Sandra Cook, Social Worker  Paula Dabel, NVCI and Transition Consultant  Ron Dayton, Educator Effectiveness Consultant (Effectiveness Project)/Regional Liaison  Tracy Elger, Director of Programs &amp; Services  Kristin Fields, Physical Therapist  Lynn Guy, Occupational Therapist  Mary Haase, Occupational Therapist  Sally Hagemann, Program Support Teacher  Karen Hand, Speech/Language Pathologist  Carol Harry, Early Childhood Teacher  Carolyn Heifner, Social Worker  Cynthia Holt, Cooperative Purchasing Co-coordinator  Donna Howell, Early Childhood Special Education Teacher</p>	

		<p>Donna Jarmuskiewicz, Occupational Therapist  Pam Jenson, TIG Program and Data Coordinator  Marcy Kersten, Orientation &amp; Mobility Consultant  Kelly Koble, Occupational Therapist  Bridget Kotarak, Director of Special Education – Westosha Special Education Alliance  Heather Kozlowski, School Psychologist  Beth Larimer, Educational Audiologist  Sid Larson, Reading Specialist/Regional Liaison  Lisa Melby, Cooperative Purchasing Co-Coordinator  Holly Miller, Adaptive/Specially Designed PE Teacher  Jessica Mundt, Student Services Consultant  Hope Murra, Speech/Language Pathologist  Edward O’Connor, System Support Services Consultant/Center Leader  Susan Peterman, Nutrition Consultant  Mary Reich, Budget and Human Relations Coordinator  Kathryn Robers, Physical Therapist  Karen Russell, Early Childhood Consultant  Kurt Schultz, Driver Education Coordinator  Wendy Schultz, Driver Education Assistant  Angie Shaw, Teacher of the Deaf and Hard of Hearing  Dawn Shelbourn, PRC Consultant  Stacey Sibilski, Occupational Therapist  Teresa Smith, Student Services Consultant  Trisha Spende, School Improvement Consultant - English Language Arts/Regional Liaison  Leslie Steinhaus, JEDI Director/Value Added/Educator Effectiveness/Center Leader  Patricia Sullivan, Speech/Language Pathologist  Cynthia Tomich, Director of Special Education  Linda Townsend-Christ, Speech Pathologist  Patti Utech Smith, Educational Audiologist  Lisa Van Dyke, TIG Administrative Assistant  Sharon Webb, Instructional Technology Consultant  Cheryl Williams, Orientation &amp; Mobility Consultant</p>	
	<p>2015-2016 Driver Education Instructor Contracts</p>	<p>Richard Bilda  Michael Billot  Rachael Boesch  Dennis Bravick  Rick Bruenig  Tony Cavagnetto  Douglas Coons  Karen Coyle  Timothy Coyle  Karen Connell  Jeff Erickson  Michael Esslinger  Roger Fegan</p>	

		Stephanie Fox Joann Gerke Hugh Gnatzig Dan Hewuse James Jackson Paul Johnson Ralph Kessler Sarah Klang Emily Knott Steve Koss Timothy Marshall Roger Mashack William Meister Andy Miller Brian Moushey Robert Movrich Patricia O'Brien Gregg Olson Daniel Ouimet Brett Perkins Roger Peterson Gary Press Owen J Raisbeck Kurt Ritchie Ingrid Rodenbeck Brad Rogeberg Katherine Scheuerell Jerry Schliem Thomas Schmitt Eric Schmutzer Mark Springer Adam Vaughan Jeffrey Walker Peter Weber Therese Wilder	
	New hires	Patrick Biggin, Instructor, Driver Education  Stephanie Fox, Instructor, Driver Education  Elizabeth Witter Freeman, System Support Consultant – 30% FTE, Whitewater  Diane Jensen, Instructional Coach/PBIS – 50% FTE, Whitewater  Michael Koren, Instructor, Driver Education  Christie Matteson, Teacher of Record, JEDI	

		<p>Laurie Peterson, Teacher of Record, JEDI</p> <p>Erica Schumacher, Job Coach, Vocational Opportunities and Assistance</p> <p>Eric Schmutzer, Instructor, Driver Education</p> <p>Lynee Tourdot, Instructional Coach – 50% FTE, Whitewater</p>	
	Resignation	Nicci Erdmann, Speech-Language Pathologist, Rock County Birth to Three, effective July 2, 2015	
	Retirement	<p>Scott Mcilquham, Driver Education Instructor, effective July 15, 2015</p> <p>Wayne Redenius, Rock Co. Juvenile Detention Center ED Teacher, effective June 11, 2015</p>	
11.	<b>2015-2016 Employment Contract</b>	A discussion was held regarding the employment contract for LeaAnn Ross, Teacher of the Deaf and Hard of Hearing. Mr. Buchanan made a motion to approve the contract. Mr. Bush seconded the motion. The motion carried 6:0.	<p><b>Motion:</b> Buchanan</p> <p><b>Second:</b> Bush</p> <p>Motion carried 6:0</p>
12.	<b>Increase in Time</b>	Ms. Fischer made a motion to approve the increase in time for Theresa Schricker, Job Coach, Vocational Opportunities and Assistance, from 15-20 hours per week to 25 hours per week. Ms. Viney seconded the motion. The motion carried 6:0.	<p><b>Motion:</b> Fischer</p> <p><b>Second:</b> Viney</p> <p>Motion carried 6:0</p>
13.	<b>Personnel Evaluation Report – Dr. Gary Albrecht</b>	Dr. Albrecht provided an overview of the work done regarding personnel evaluations.	

14.	<b>Jefferson County Head Start – Annual Self-Assessment 2014-2015</b>	Ms. Fischer made a motion to approve the Annual Self-Assessment 2014-2015. Mr. Buchanan seconded the motion. The motion carried 6:0.	<b>Motion:</b> Fischer <b>Second:</b> Buchanan  Motion carried 6:0
15.	<b>Jefferson County Head Start – Change in Status</b>	Mr. Buchanan made a motion to approve the change in status from Limited Term Employees to Full-Time Employees, effective August 1, 2015, for the following employees: Carrie Eggert, Assistant Teacher Lori Palmer, Assistant Teacher Sarah Rupp, Teacher Elizabeth Zemlicka, Teacher Ms. Fischer seconded the motion. The motion carried 6:0.	<b>Motion:</b> Buchanan <b>Second:</b> Fischer  Motion carried 6:0
16.	<b>Jefferson County Head Start – Increase in hours</b>	Ms. Fischer made a motion to approve the increase in hours for Cheryl Gartland, Assistant Teacher, from 60% to 100% (38 hours per week). Mr. Buchanan seconded the motion. The motion carried 6:0.	<b>Motion:</b> Fischer <b>Second:</b> Buchanan  Motion carried 6:0
17.	<b>Jefferson County Head Start – New Hire</b>	Ms. Fischer made a motion to approve the hiring of Lori Messier, Bus Driver, effective July 13, 2015. Mr. Buchanan seconded the motion. The motion carried 6:0.	<b>Motion:</b> Fischer <b>Second:</b> Buchanan  Motion carried 6:0
18.	<b>Jefferson County Head Start – Resignations</b>	Mr. Buchanan made a motion to approve the resignations of Caylee Cottrell, Teacher, effective June 11, 2015 and Stacey Inthasorot, Assistant Teacher, effective June 11, 2015. Ms. Viney seconded the motion. The motion carried 6:0.	<b>Motion:</b> Buchanan <b>Second:</b> Viney  Motion carried 6:0
19.	<b>Agreement between CESA 2 and CESA 6 for 2015-2016</b>	Mr. Buchanan made a motion to approve the agreement between CESA 2 and CESA 6 for CMS4Schools services (website hosting) and	<b>Motion:</b> Buchanan <b>Second:</b> Fischer



		MyQuickReg (registration system) for the 2015-2016 school year at a cost of \$3,930.00, a 2% increase from the 2014-2015 cost. Ms. Fischer seconded the motion. The motion carried 6:0.	Motion carried 6:0
20.	<b>Cracker Barrel</b>		
21.	<b>Adjourn</b>	Mr. Buchanan made a motion to adjourn the meeting. Ms. Fischer seconded the motion. The motion carried 6:0. The meeting adjourned at 8:58 pm.	<b>Motion:</b> Buchanan <b>Second:</b> Fischer  Motion carried 6:0  <b>Time:</b> 8:58 pm

Jefferson County Head Start / CESA #2  
Directors Report to the Board of Control and Head Start Policy Council  
June 15<sup>th</sup> & 16<sup>th</sup>, 2015

**Directors Report – Mary Anne Wieland**

Annual Self-Assessment Process:

The Annual Self-Assessment is a long standing element of the Head Start program calendar. Congress affirmed the importance of the process in the Improving Head Start for School Readiness Act of 2007 when it articulated the need for every Head Start grantee and delegate agency to conduct a comprehensive self-assessment of its effectiveness at least annually. The Office of Head Start (OHS) sees the Annual Self-Assessment as a crucial element in a grantee's role in providing effective oversight.

Over the years, programs have conducted self-assessments in a variety of ways that range from adapting a federal monitoring tool to using materials specifically designed for self-assessments. Whatever the instrument selected, programs that conduct meaningful self-assessments include a number of specific practices, such as involving the Policy Council and community members; thoroughly reviewing data; and developing recommendations for growth, improvement, and new directions.

The Annual Self-Assessment also provides the opportunity for the program to look for consistent data messages from across all areas of operation. However, rather than overwhelm the Self-Assessment team with every piece of data that they collect, effective programs identify the sources of data that best represent the reality of their program. They can begin to determine which of their data they should share with the Self-Assessment team by asking the following kinds of questions:

- Which data highlight our strengths?
- Which data suggest areas of concern?
- What does the data tell us about our progress in meeting goals?
- Are there patterns across data sources that we need to attend to?

Effective Self-Assessment teams draw conclusions from the review of program data and use those conclusions to direct program leaders to 1) immediately correct any issues in services or systems they identify and 2) recommend new directions – program, fiscal, T/TA, and school readiness – to the program's planning team.

The Annual Self-Assessment process is not complete until the hard work of the team is summarized in a report that can be shared with the governing body, the Policy Council, program staff, and the funder. While there is currently no required length or format for the report, feedback from Head Start and Early Head Start programs as well as Regional Program Specialists suggests that a meaningful Annual Self-Assessment summary report should do the following:

- List the members of the Self-Assessment team with their titles.
- Report the findings that the data revealed.
- Share the conclusions the team reached.

- Summarize the team's recommendations for program improvement.

The Self-Assessment report informs program planning for the next year. For the most part goals stay stable over the five year project period; however information from Self-Assessment may occasionally lead to a program to add or adjust a program goal. Additionally the Self-Assessment report may confirm that short-term objectives have been achieved. In this case program planning may result in new or additional objectives to support the related goal.

To complete the Annual Self-Assessment process; program administrators will review the programs Strategic Plan which is guiding the 5 Year Grant Application Requirements.

**Credit Card Purchases (May 13<sup>th</sup>, 2015 - June)**

Walmart (Groceries, Office & Classroom supplies, Parent Reimbursement, Parent Activities)

84.11	Adult Food / FFN
299.63	Classroom Materials
3018.	Groceries (5/26/2015)
64.22	Fatherhood Activities
83.21	Office Supplies
559.00	Parent Activity - Graduations
115.00	Parent Reimbursement
Total: <b>\$4,223.17</b>	Total

<b>CREDIT CARDS</b>	
<b><u>Kwik Trip</u></b> (Parent Reimbursement/Food)	<b><u>Exxon/Mobil</u></b> (Fuel)
\$150.00: (Parent Reimbursement/Gas Cards) 06/10/15	\$742.46 – 5/19/15
\$14.04 (Meeting Snacks)	

**Program Specialist Report – Mary Degner**

**CACFP**

In May, children were in school for 11-15 days.

Total meals for May:

- Breakfast: 2,257
- Lunch: 3,076
- Snack: 2,332.

There will not be a report because the CACFP site is down until July 6th for yearly maintenance.

The Rate of Reimbursement for this year is \$1.62 for breakfast, \$2.98 for lunch, and \$0.82 for snack. All children enrolled in Head Start are considered free, so we are able to receive the highest rate of reimbursement.

## **AVERAGE DAILY ATTENDANCE BY CLASSROOM FOR May - 2015**

Watertown 1	92.59%	Hebron 2 am	90.15%
Watertown 2	92.98%	Hebron 2 pm	93.14%
Watertown 3 am	85.94%	Hebron 3 am	87.50%
Watertown 3 pm	90.48%	Hebron 3 pm	95.83%
Watertown 4 am	91.07%	Westosha 1 am	84.66%
Watertown 4 pm	91.11%	Westosha 1 pm	79.87%
Jefferson East	88.89%	Westosha 2 am	91.72%
Jeff West am	88.69%	Westosha 2 pm	90.34%
Jeff West pm	93.06%	Purdy	96.67%
Hebron 1	90.28%		

Over all the daily attendance was **90.58%** for the month of May. Jefferson County Head Start maintained an average daily attendance above 85% for the month of May.

### **Early Childhood Specialist Report (Jefferson County) – Dana Busler**

Number of Teachers: 10

Number of Assistant Teachers: 11

Number of Classrooms: 10

Classroom Concerns:

- Health plan put in place for child.

Progress toward Goals:

- CLASS observations completed on all classrooms.
- End of year packets being combined.

Center/Staff issues:

- Health and Safety checklist and repairs being made.

Professional development:

- WHSA annual conference attended

Parent Contacts:

- Attended 6 IEP Meetings
- Health meeting
- 1 B-3 transition meeting

Classroom Request for Support:

- Received 0 requests for support.

Referrals: n/a

Substitute Hours:

- Sub hours needed: 144

**Early Childhood Specialist Report (Kenosha County) – Jennifer Geissman**

**School Readiness Goals / (Updated 7/2014)  
Whole Agency Data**

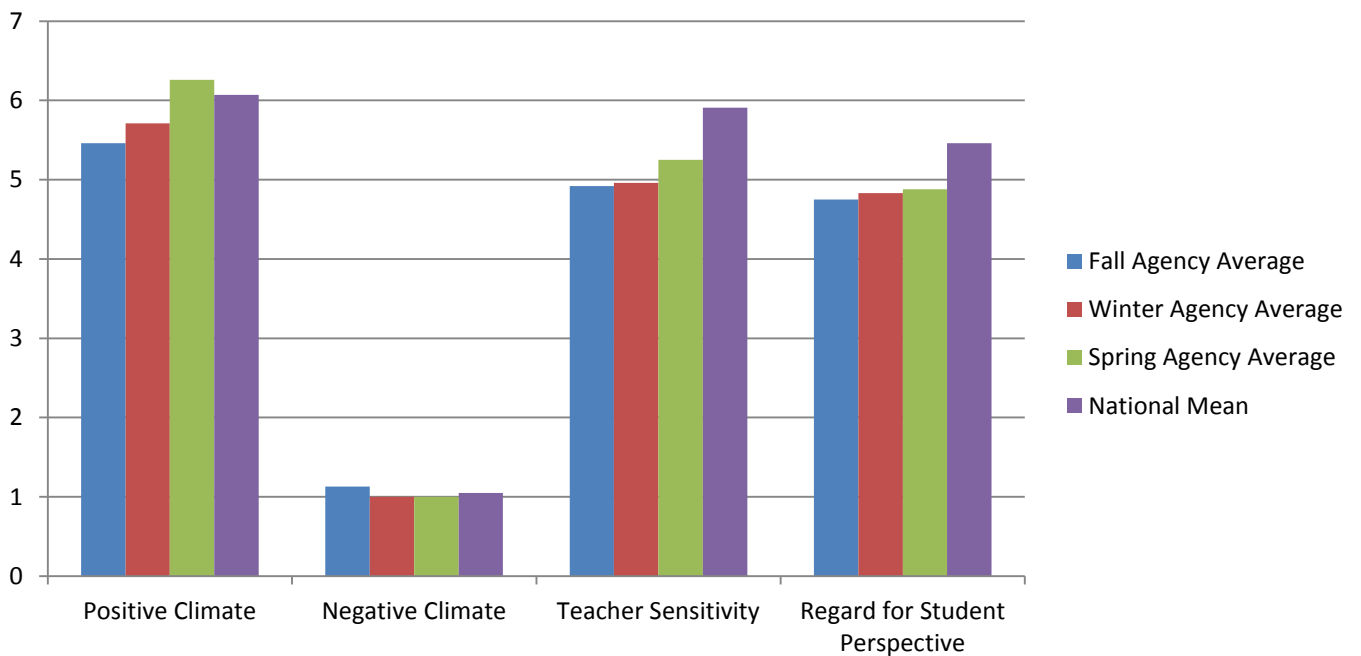
<b>Overall Goal:</b>	<b>Where we want the students to be by Spring 2015:</b>	<b>How we will know where we are at:</b>	<b>Fall 2014</b>	<b>Winter 2015</b>	<b>Spring 2015</b>
<b>Physical Health and Development</b>					
Children and families will demonstrate an increase in healthy and safe habits.	<ul style="list-style-type: none"> <li>100% of children will have their heights and weights taken.</li> <li>An average of 25% of families enrolled in classroom will participate in Family Fun Nights within a checkpoint period.</li> </ul>	<ul style="list-style-type: none"> <li>Heights and Weights Data</li> <li>FFN Attendance Sheets</li> </ul>	100% 44%	100% 35%	100% 19%
Children will increase their coordination, locomotion, and endurance.	<ul style="list-style-type: none"> <li>98% of children will demonstrate age appropriate traveling skills.</li> <li>98% of children will demonstrate age appropriate balancing skills.</li> </ul>	<ul style="list-style-type: none"> <li>GOLD Objective 4</li> <li>GOLD Objective 5</li> </ul>	71% 66%	94% 89%	99% 98%
Children will exhibit increased eye-hand coordination, strength, control, and object manipulation.	<ul style="list-style-type: none"> <li>98% of children will demonstrate age appropriate fine-motor strength and coordination.</li> </ul>	<ul style="list-style-type: none"> <li>GOLD Objective 7</li> </ul>	81%	94%	98%
<b>Social and Emotional Development</b>					
Children will show increased positive social interactions.	<ul style="list-style-type: none"> <li>93% of children will demonstrate age appropriate skills at establishing and sustaining positive relationships.</li> </ul>	<ul style="list-style-type: none"> <li>GOLD Objective 2</li> </ul>	67%	88%	97%
Children will show increased skills in problem solving and learning to resolve conflict.	<ul style="list-style-type: none"> <li>95% of children will demonstrate age appropriate skills at participating cooperatively and constructively in group situations.</li> <li>95% of children will show age appropriate skills at regulating their own emotions and behaviors.</li> </ul>	<ul style="list-style-type: none"> <li>GOLD Objective 3</li> <li>GOLD Objective 1</li> </ul>	73% 86%	89% 90%	96% 94%

<b>Approaches to Learning</b>					
Children will begin and finish activities with persistence and attention.	<ul style="list-style-type: none"> <li>95% of children will show age appropriate skills at attending and engaging.</li> </ul>	<ul style="list-style-type: none"> <li>GOLD Objective 11a</li> </ul>	69%	93%	96%
Children will demonstrate the ability to make meaningful connections while engaging in their learning environment.	<ul style="list-style-type: none"> <li>90% of children will show age appropriate skills at the ability to recognize and recall.</li> <li>95% of children will show age appropriate abilities in making connections.</li> </ul>	<ul style="list-style-type: none"> <li>GOLD Objective 12a</li> </ul>	59%	88%	95%
		<ul style="list-style-type: none"> <li>GOLD Objective 12b</li> </ul>	73%	94%	98%
Children will apply problem solving skills in the environment by asking questions, performing tasks, and engaging in challenges.	<ul style="list-style-type: none"> <li>90% of children will use age appropriate problem solving skills.</li> <li>93% of children will think symbolically.</li> </ul>	<ul style="list-style-type: none"> <li>GOLD Objective 11c</li> </ul>	55%	87%	98%
		<ul style="list-style-type: none"> <li>GOLD Objective 14a</li> </ul>	80%	94%	99%
<b>Language Development and Literacy Knowledge Skills</b>					
Children will comprehend increasingly complex and varied vocabulary.	<ul style="list-style-type: none"> <li>90% of children will show age appropriate skills at comprehending language.</li> <li>95% of children will show age appropriate skills at following directions.</li> <li>95% of children will show age appropriate skills at using an expanding expressive vocabulary.</li> </ul>	<ul style="list-style-type: none"> <li>GOLD Objective 8a</li> </ul>	62%	81%	92%
		<ul style="list-style-type: none"> <li>GOLD Objective 8b</li> </ul>	79%	95%	98%
		<ul style="list-style-type: none"> <li>GOLD Objective 9a</li> </ul>	70%	90%	91%
Children will develop alphabetic and phonemic awareness.	<ul style="list-style-type: none"> <li>85% of children will notice and discriminate rhymes.</li> <li>90% of children will show age appropriate skills at identifying and naming letters.</li> <li>85% of children will show age appropriate use of letter-sound knowledge</li> </ul>	<ul style="list-style-type: none"> <li>GOLD Objective 15a</li> </ul>	44%	71%	90%
		<ul style="list-style-type: none"> <li>GOLD Objective 16a</li> </ul>	56%	71%	88%
		<ul style="list-style-type: none"> <li>GOLD Objective 16b</li> </ul>	57%	79%	89%
Children will communicate effectively.	<ul style="list-style-type: none"> <li>90% of children will use an expanding expressive vocabulary.</li> <li>90% of children will speak clearly.</li> <li>90% of children will use age appropriate social</li> </ul>	<ul style="list-style-type: none"> <li>GOLD Objective 9a</li> </ul>	70%	90%	91%
		<ul style="list-style-type: none"> <li>GOLD Objective 9b</li> </ul>	67%	86%	94%

	rules of language.	<ul style="list-style-type: none"> <li>GOLD Objective 10b</li> </ul>	70%	88%	96%
Children will comprehend and respond to books and other texts.	<ul style="list-style-type: none"> <li>90% of children will use emergent reading skills.</li> </ul>	<ul style="list-style-type: none"> <li>GOLD Objective 18b</li> </ul>	71%	88%	98%
<b>Mathematic Skills</b>					
Children will be able to use math in everyday situations.	<ul style="list-style-type: none"> <li>85% of children will show age appropriate skills in counting.</li> <li>80% of children will show age appropriate quantifying skills.</li> <li>75% of children will show age appropriate skills in connecting numerals and their quantities.</li> <li>80% of children will explore and describe spatial relationships and shapes.</li> <li>85% of children will compare and measure.</li> </ul>	<ul style="list-style-type: none"> <li>GOLD Objective 20a</li> <li>GOLD Objective 20b</li> <li>GOLD Objective 20c</li> <li>GOLD Objective 21</li> <li>GOLD Objective 22</li> </ul>	48%	78%	92%
			45%	76%	90%
			29%	69%	84%
			43%	84%	91%
			68%	93%	98%

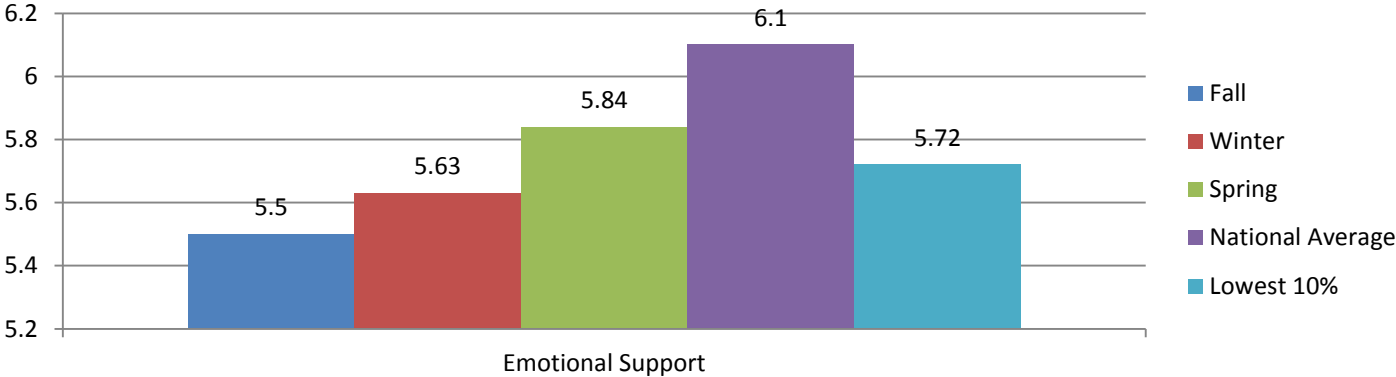
**CLASS Agency Average vs. National Mean  
2014-2015 School Year**

**Emotional Support Domain**

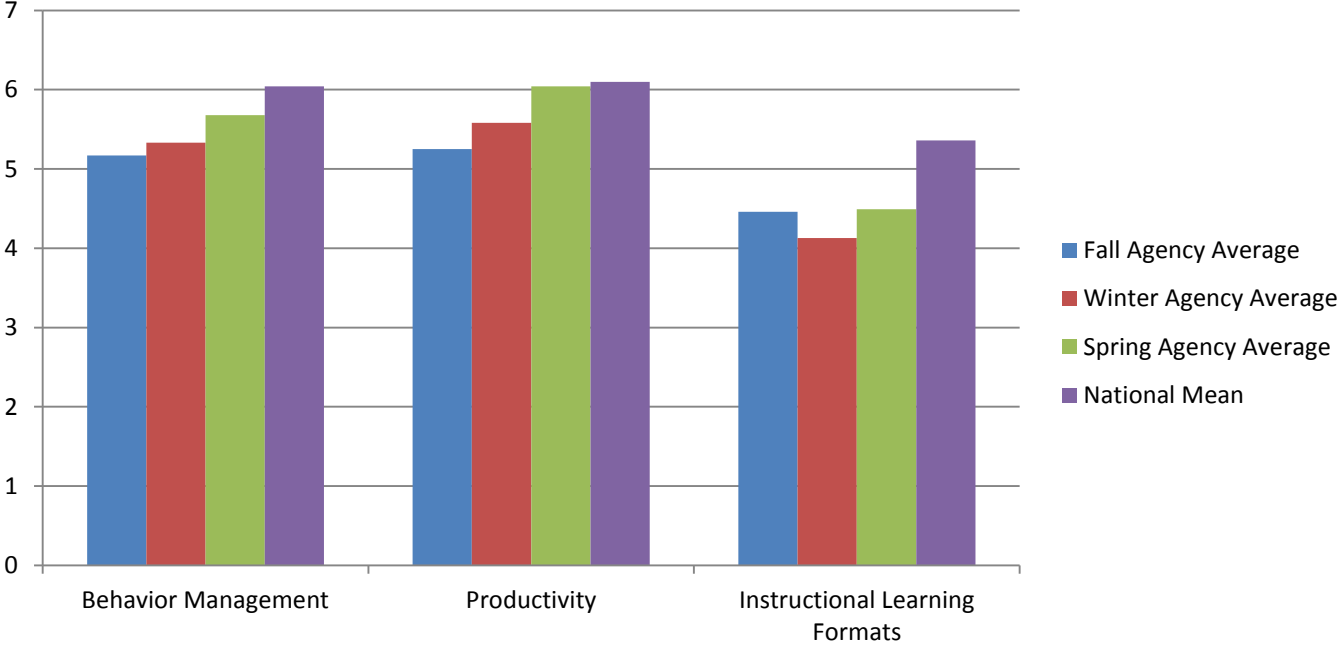


Area	Fall	Winter	Spring	National Mean
Positive Climate	5.46	5.71	6.26	6.07
Negative Climate	1.13	1	1	1.05
Teacher Sensitivity	4.92	4.96	5.25	5.91
Regard for Student Perspectives	4.75	4.83	4.88	5.46

\*Remember Negative Climate we want as close to 1 as possible (1 being lowest you can get)

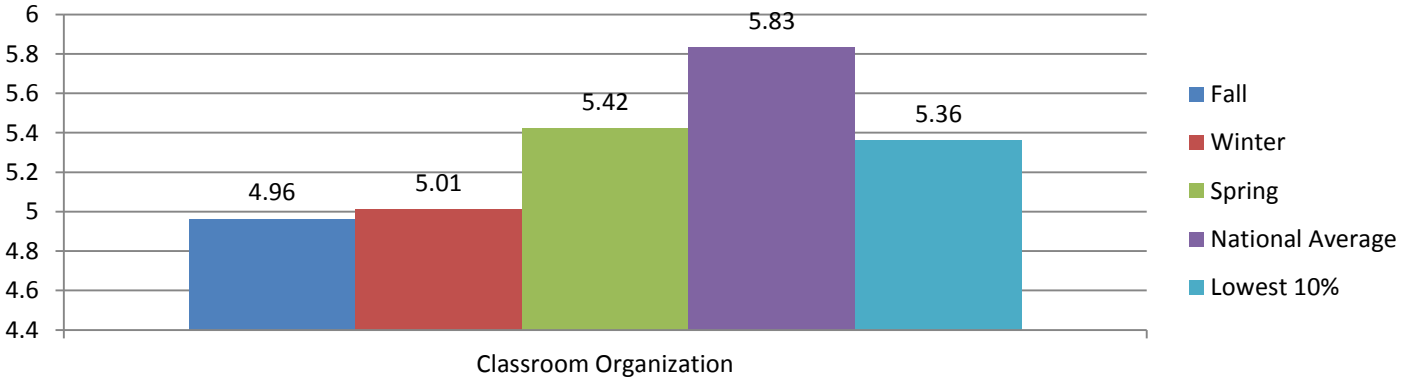


**Classroom Organization**

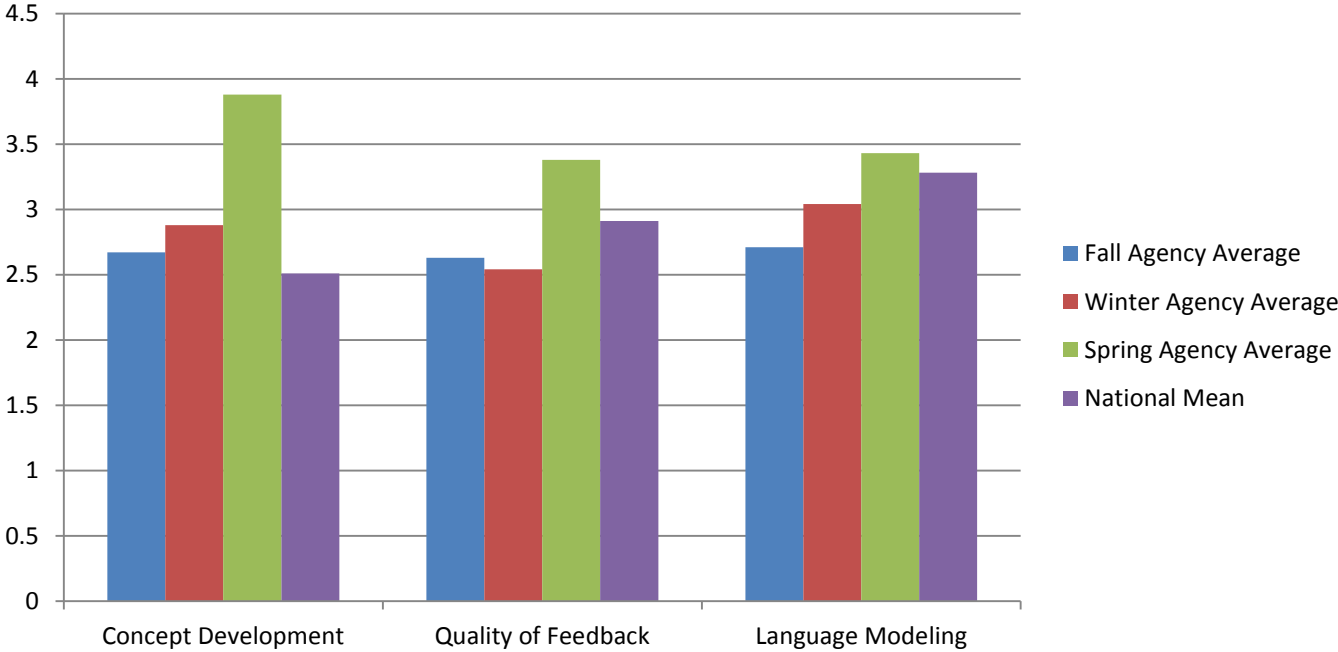




Area	Fall	Winter	Spring	National Mean
Behavior Management	5.17	5.33	5.68	6.04
Productivity	5.25	5.58	6.04	6.10
Instructional Learning Formats	4.46	4.13	4.49	5.36



**Instructional Support**



<b>Area</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>	<b>National Mean</b>
Concept Development	2.67	2.88	3.88	2.51
Quality of Feedback	2.63	2.54	3.38	2.91
Language Modeling	2.71	3.04	3.43	3.28

**ERSEA Specialist Report (Jefferson County) – Lisa Stafford**

Enrollment:

For May we were at 287 out of 296 as children were not replaced who dropped during the last 60 days prior to the end of school.

**34 new** applications/screenings are in process

**Total New student screenings completed – Eligible**

**8 Jefferson**  
**34 Watertown**  
**14 Hebron/Purdy**  
**3 Westosha**

**Total New Student screenings completed – Over Income**

**13 All locations**

Recruitment:

Application forms were sent home with all currently enrolled children at their end of the year home visit.

Recruitment Committee meetings were offered in Jefferson, Watertown and Fort Atkinson. 2 were in attendance in Watertown, and 2 were in attendance for Hebron.

Door to Door canvassing took place in Watertown and local businesses in Fort Atkinson and Jefferson.

**ERSEA Specialist Report (Kenosha County) – Julie Ouimet**

**ERSEA/Parent Involvement/ Health/Facilities**

Beginning Enrollment	60
Ending Enrollment	59
Income Eligible	54
Over Income	5
Eligible Wait	1
OI Wait	4
Applications Received	5 (for next year)

**Recruitment Efforts:**

- All families were given applications to share with friends or families.
- Information and handouts were taken to WIC.
- Door to Door recruitment was done.

- Fliers were given to schools for 4K's.

❖ **Strategic Plan Goal- Have parents involved in recruitment**

- Westosha families were asked to share our Facebook page as well as help with recruitment.
- A current parent is maintaining our Facebook page. That parent has handed it over to a parent for next year.
- Four families took folders of information to give to organizations that they participate in.
- Two families took fliers to give to area businesses.

❖ **Strategic Plan Goal- Receive applications**

- 7 applications have been screened and placed this school year or put on the wait list.
- 4 applications have been received to screen for the 2015-16 school year.

- ❖ Our goal is to have 60 trained and active volunteers this year.  
62 trained volunteers in the agency

For the month of May:

- |    |                                    |
|----|------------------------------------|
| 28 | Parent volunteers for 159 hours.   |
| 9  | Community Volunteers for 99 hours. |

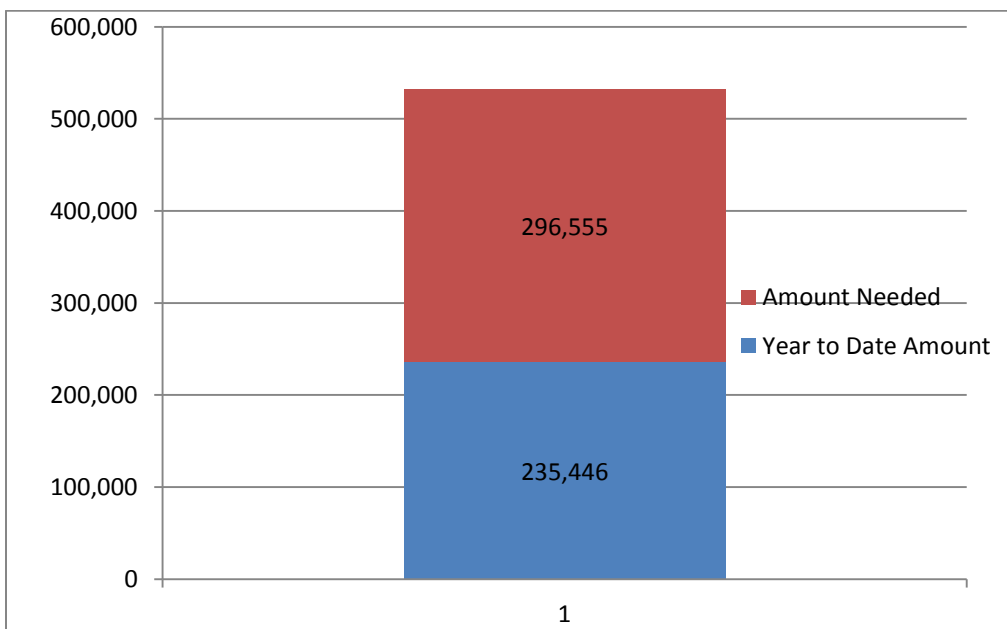
There were 258 In-Kind hours this month.

**In Kind Report Below:**

**IN-KIND REPORT**

Total Needed	\$532,002
Amount Received Year-to-date	\$235,446
Amount Remaining	\$296,555

In-kind Report  
May 2015  
\$532,002



Recruitment Committee  
Westosha  
2/24/15 at 8:30

In Attendance: AM meeting: Jackie Case, Melanie Lozano, Ashley Kehoe, Julie Ouimet  
PM meeting: Alaina Brown, Julie Ouimet

Agenda:

- The group was given handouts and trained on recruitment from the Federal Performance Standards, our Strategic plan goal, our agencies Policy and Procedure and our Recruitment Plan. We focused on how, why and the importance of recruitment as well as how recruitment effects enrollment and the consequences to being under enrolled. We talked about the declining birth rates in the state and how all of the above leads to the importance of parent involvement in recruitment.
- We talked about what the surveys told us as to how families hear about Head Start. All of the parents in attendance heard about us by word of mouth and they all feel we need better out reach into the communities.

### Recruitment Ideas:

It was suggested, and agreed to by all, that we need to RE-INTRODUCE Head Start into the community. Below are some ideas of how we can accomplish this..

- ❖ Have a lengthy article in the paper explaining about Head Start, our program history, and how we have changed over the years. This should include photos and info on how we are involved with the community.
- ❖ Have a Re-introduction event such as a spaghetti dinner, craft fair, re-sale event, motor madness, community resource day or a child and family health and wellness event. This should include as much of the community as possible like WIC, Health department, Libraries, re-sale shops ext....
- Facebook Page: Ashley suggested that many families use Facebook to connect to the community and friends. She has a business Facebook page of her own. She said that she has seen ours and that it is not right. She would be willing to redo our page, starting this week as well as maintain it on a weekly basis.
- Ashley also talked about Café Press, a web site that makes t-shirts and other printed items. Ashley has worked with this company in the past and that you design a t-shirt and sends it to Café Press. You then put this design on your Facebook page. People who want that shirt go to Café Press where they purchase it and a profit goes to us. We do not pay anything for the design or any upfront money.
- The participants gave suggestions of community agencies that she is involved with that she can give our information to or that we can make contact with. I have listed these agencies below.
  - ❖ Families First- They oversee the state funding for homeless.
  - ❖ CBHS- Children's Behavioral Health Services- Jackie knows that they serve many children in the county. Their phone number is 262-515-3522. Theresa is a contact person there.
  - ❖ Just Between Friends- A children's resale shop in Elkorn that has families from Kenosha county.
  - ❖ First Way- in Johnsborg. They hold parenting classes. It is in Illinois, just over the border. Ashley goes there and she knows of other Kenosha County families use this agency.
  - ❖ Birth-to-3- We have an agreement with them, but we have not gotten referrals from them in a couple of years. We may need to make contact with them.
- Other recruitment ideas:
  - ❖ Enrollment days at the local libraries.
  - ❖ Work with Day Cares,
  - ❖ Use parents to canvass door-to-door
  - ❖ Put information in post offices
  - ❖ Check into mass mailings in each community.
  - ❖ Have a booth in the Commercial Building at the County Fair.
  - ❖ Info in the Happenings and the Hi Liter
- We will schedule another meeting next month to evaluate what we have done so far and how to keep moving forward.