



Regular Meeting of the Board of Control
 Date: Tuesday, August 18th, 2015
 Location: CESA 2 Conference Room 111 at 7 pm
 Minutes

Committee	Members
Audit	Tom Bush, Michelle Dunn, Jaye Tritz (chair) Jim Wahl
Personnel	Beverly Fergus, Nancy Thompson (chair), and Marian Viney
Policy	Jim Bousman, Ron Buchanan, Barbara Fischer (chair), and Evelyn Propp
WASB Delegate and Alternate	
WASB CESA Board Members Breakfast	

#	Item	Minutes	Action
1.	Call to Order/Announcement of Compliance with Open Meeting Law	Ms. Thompson called the meeting to order at 7:08 pm. Dr. Albrecht confirmed that the meeting is in compliance with the Open Meeting Law.	Time: 7:08 pm
2.	Roll Call	Ms. Barlass called the roll. Present: Jim Bousman Ron Buchanan Tom Bush Beverly Fergus Barbara Fischer Evelyn Propp Nancy Thompson Jaye Tritz Marian Viney Jim Wahl Absent: Michelle Dunn Also present: Dr. Gary Albrecht Nicole Barlass	

		Bill Barrow Julie Ouimet Lisa Stafford	
3.	Review and Approve Agenda	Ms. Thompson asked if there were any items anyone would like moved from the consent agenda to the regular agenda. It was noted that Nancy Booth's resignation should be moved to the regular agenda. It was also noted that item number 15 should be removed from the agenda and that there was an addendum, which included items for the consent and the regular agendas. Mr. Buchanan made a motion to approve the agenda with the move of Nancy Booth's resignation to the regular agenda, deletion of item 15 and the additions to the consent and regular agenda as noted on the addendum. Ms. Tritz seconded the motion. The motion carried 10:0.	Motion: Buchanan Second: Tritz Motion carried 10:0
4.	Jefferson County Head Start – Eligibility Final Rule Training	Training was provided by Lisa Stafford and Julie Ouimet, Jefferson County Head Start, to the Board on the Eligibility Final Rule.	
5.	Presentation	Kurt Schultz, Director of the Driver Education program, provided an overview of the program and the planned future of the program.	
6.	Audit Committee Report and Payment of bills	Ms. Tritz read the audit report. She noted that the balance was \$929,688.20 as of June 30, 2015. There were cash receipts of \$1,851,822.07 and cash disbursements of \$910,368.10, leaving a balance of \$1,840,056.30 as of July 31, 2015. Ms. Tritz made a motion to approve the report and pay the bills. Mr. Buchanan seconded the motion. The motion carried 10:0.	Motion: Tritz Second: Buchanan Motion carried 10:0
7.	Approval of Minutes from the Regular Board of Control Meeting on July 21, 2015	Ms. Thompson asked if anyone noted any changes that needed to be made to the minutes. No changes were	Motion: Buchanan Second: Viney

		noted. Mr. Buchanan made a motion to approve the minutes as presented. Ms. Viney seconded the motion. The motion carried 8:0, with Ms. Fergus and Mr. Wahl abstaining.	Motion carried 8:0, with 2 abstentions
8.	Citizen Input	There was no citizen input.	
9.	AESA Annual Conference Attendance	It was determined that Mr. Bush, Ms. Fischer and Ms. Thompson will be attending the AESA Annual Conference – December 2 – 5, 2015 in New Orleans, LA. Mr. Bousman made a motion to approve the attendance of Mr. Bush, Ms. Fischer and Ms. Thompson. Mr. Wahl seconded the motion. The motion carried 10:0.	Motion: Bousman Second: Wahl Motion carried 10:0
10.	Reports Agency Administrator Financial Director Director of Resources Jefferson County Head Start	<p>Please see the attached report from the Agency Administrator.</p> <p>Financial Director: Mr. Barrow shared an article by Woody Wiedenhoef, Executive Director of WASBO, regarding the options school districts now have to provide local level detail for unassigned fund balances through the WUFAR account structure. A discussion was held on these changes and the potential impact.</p> <p>Director of Resources: Ms. Barlass noted that work is nearly complete on the school directory for 2015-2016. It was requested that the final version be shared with the Board. Ms. Barlass noted that she would do so. Ms. Barlass also noted the work being done to fill the Teacher of the Deaf and Hard of Hearing position and planning to fill the Title I Network Consultant position. She also noted that CESA 2 is hosting an AmeriCorps VISTA Member, Jena Schnabel, who will be working to increase awareness of youth homelessness in local communities. Ms. Barlass will plan to have Ms. Schnabel share the work she</p>	

		is doing at an upcoming Board meeting.	
11.	Action items (consent agenda):	Ms. Fischer made a motion to approve the items in the consent agenda. Mr. Buchanan seconded the motion. The motion carried 10:0.	Motion: Fischer Second: Buchanan Motion carried 10:0
	New Hires	Theresa Maier, Instructor, Driver Education Chelsea Reilly, School Counselor Hannah Stahl, CESA Purchasing Program Assistant, Limited Term Employee Janna Tamminga, Physical Therapist, Rock County's Birth to Three Program	
	Resignation	Paige Poad, Administrative Assistant, Driver Education, effective July 31, 2015	
	Retirement	Peter Weber, Instructor, Driver Education, effective September 1, 2015	
12.	Jefferson County Head Start – Resignation	Mr. Wahl made a motion to approve the resignation of Travis Rice, Teacher, effective August 2, 2015. Mr. Bousman seconded the motion. The motion carried 10:0.	Motion: Wahl Second: Bousman Motion carried 10:0
13.	Jefferson County Head Start – lease agreement with the School District of Jefferson	Ms. Fischer made a motion to approve the lease agreement between Jefferson County Head Start and the School District of Jefferson for space at East Elementary School. Rent will be \$250.00 per month, which represents a 2% increase from 2014-2015. The lease is for September 1, 2015 to August 31, 2016. Ms. Tritz seconded the motion. The motion	Motion: Fischer Second: Tritz Motion carried 10:0

		carried 10:0.	
14.	Jefferson County Head Start – New Hire	Ms. Fischer made a motion to approve the hiring of Justine Bergmann – Kieckbusch, Teacher. Mr. Buchanan seconded the motion. The motion carried 10:0.	Motion: Fischer Second: Buchanan Motion carried 10:0
15.	Resignation – Nancy Booth, Title I Network Consultant	Mr. Buchanan made a motion to accept the resignation of Nancy Booth, Title I Network Consultant, effective October 1, 2015 and to waive the payment of liquidated damages. Ms. Fergus seconded the motion. The motion carried 10:0.	Motion: Buchanan Second: Fergus Motion carried 10:0
16.	First Reading – Policy 3420.04 – Group Life Insurance	It was noted that clarification needs to be made regarding eligibility and number of hours worked. Ms. Barlass noted that she would review the policy and bring suggested changes for review at the September Board of Control meeting.	
17.	Second Reading – Policy 701 – Philosophy	Mr. Bousman made a motion to approve the changes made to the policy to reflect the updated vision, mission and values. Mr. Buchanan seconded the motion. The motion carried 10:0.	Motion: Bousman Second: Buchanan Motion carried 10:0
18.	Second Reading – Policy 3210.02 – Technology Acceptable Use	It was noted that it would be helpful for this policy to reference Policy 3140.20, Return of Property. Ms. Barlass noted that she would provide language referencing the other policy and bring suggested changes for review at the September Board of Control meeting.	
19.	Second Reading – Policy 3420.01 – Medical/Dental Insurance	Ms. Fischer made a motion to approve the change made to the open enrollment period language. Mr. Buchanan seconded the motion. The motion carried 10:0.	Motion: Fischer Second: Buchanan Motion carried

			10:0
20.	Second Reading – Policy 3430.03 – Vacation and Paid Leave Benefits	Mr. Buchanan made a motion to approve the change made to allow school year staff to have two personal days not deducted from sick time. Mr. Bousman seconded the motion. The motion carried 10:0.	Motion: Buchanan Second: Bousman Motion carried 10:0
21.	Resignation – Dawn Raufman, Title I Reading Specialist, Delavan-Darien School District	Ms. Fischer made a motion to accept the resignation of Dawn Raufman, Title I Reading Specialist, Delavan-Darien School District. Ms. Viney seconded the motion. The motion carried 10:0.	Motion: Fischer Second: Viney Motion carried 10:0
22.	Resignation – Sue Whooley, Teacher of the Deaf and Hard of Hearing	Mr. Buchanan made a motion to accept the resignation of Sue Whooley, Teacher of the Deaf and Hard of Hearing, effective August 14, 2015, pending the payment by Ms. Whooley of liquidated damages for breach of contract in the amount of \$710.00. Mr. Bush seconded the motion. The motion carried 10:0.	Motion: Buchanan Second: Bush Motion carried 10:0
23.	Jefferson County Head Start – Resignation	Ms. Fischer made a motion to accept the resignation of Nicole Noel, Teacher, effective August 12, 2015. Ms. Fergus seconded the motion. The motion carried 10:0.	Motion: Fischer Second: Fergus Motion carried 10:0
24.	Jefferson County Head Start – Resignation	Mr. Wahl made a motion to accept the resignation of April Heine, Assistant Teacher, effective July 20, 2015. Ms. Fischer seconded the motion. The motion carried 10:0.	Motion: Wahl Second: Fischer Motion carried 10:0
25.	Jefferson County Head Start – FMLA	Mr. Buchanan made a motion to accept the FMLA request of Danica Rupnow, tentatively effective August 13, 2015 through November 15, 2015. Ms. Viney seconded the motion. The motion carried 10:0.	Motion: Buchanan Second: Viney Motion carried 10:0
26.	Contract – Transition Improvement	Ms. Fischer made a motion to	Motion:

	Grant	approve the contract between CESA 11 and CESA 2 for the Transition Improvement Grant, funded through federal IDEA grant funds, in the amount of \$171,511.00 for 2015-2016. Mr. Wahl seconded the motion. The motion carried 10:0.	Fischer Second: Wahl Motion carried 10:0
27.	Cracker Barrel		
28.	Adjourn	Mr. Buchanan made a motion to adjourn the meeting at 9:40 pm. Ms. Fischer seconded the motion. The motion carried 10:0.	Motion: Buchanan Second: Fischer Time: 9:40 pm Motion carried 10:0