



Regular Meeting of the Board of Control
 Date: Tuesday, September 16, 2014
 Location: CESA 2 Conference Room 111
 Minutes

Committee	Members
Audit	Jerry Landmark, Tina Rossmiller (chair), Jaye Tritz, and Jim Wahl
Personnel	Ron Buchanan, Tom Bush, Jeff Hanna and Nancy Thompson (chair)
Policy	Jim Bousman, Barbara Fischer (chair), and Evelyn Propp
WASB Delegate and Alternate	Jeff Hanna and Barbara Fischer

#	Item	Minutes	Action
1.	Call to Order/Announcement of Compliance with Open Meeting Law		Time: 7:10 pm
2.	Roll Call	<p>Ms Fischer called the roll.</p> <p>Present: Jim Bousman Ron Buchanan Tom Bush Barbara Fischer Jeff Hanna Jerry Landmark Evelyn Propp Tina Rossmiller Nancy Thompson Jaye Tritz Jim Wahl</p> <p>Absent: None</p> <p>Also Present: Dr Gary Albrecht Bill Barrow Al Jaeger</p>	
3.	Review and Approve Agenda	Ms Thompson noted that that there were items presented for addition to	Motion: Buchanan

		the agenda and the possibility of moving agenda items #8 and #19 ahead of #7 on the agenda. Mr Buchanan moved to approve the Agenda with the additions as presented, noting specifically the item related to Head Start will be acted upon as a separate distinct item, and moving agenda items #8 and #19 up before item #7; Mr Bush seconded. The motion carried 11:0.	Second: Bush Motion carried 11:0
4.	Approval of Minutes from the Regular Board of Control meeting on August 19th, 2014 meeting	Ms Thompson asked if there were any errors and/or omissions to the minutes; no changes were noted. Mr Wahl made a motion to approve the minutes from the Regular Board of Control meeting on August 19, 2014; Mr Land seconded. Abstain: Tritz, Bousman. The motion carried 9:0.	Motion: Wahl Second: Land Motion carried 9:0
5.	Audit Committee Report and Payment of bills	Ms Rossmiller read the audit committee report. She noted the balance as of July 31, 2014 was \$2,317,010.10. There were cash receipts of \$912,120.85 and cash disbursements of \$872,897.31 leaving a balance of \$2,356,233.64. Discussion. Ms Rossmiller made a motion to approve the report and pay the bills; Mr Bush seconded. The motion carried 11:0.	Motion: Rossmiller Second: Bush Motion carried 11:0
6.	Citizen Input	None	
7.	Presentation Insurance carrier and plan design for January 1, 2015 – December 31, 2015 Al Jaeger, Associated Financial Group (Original item #8) - approved motion to move	Al Jaeger gave the history of the process of looking at the many different options of health insurance coverage and designing a multi-year plan with the health insurance committee. Biggest concerns by employees were access to providers and cost. The final focus was to go to a single plan carrier, deductibles with an HSA, with CESA 2 providing funding into the HSA. Mr Jaeger provided the options received after bids and discussed the differences between the plans; he and the committee	

		<p>recommends WCA.</p> <p>Discussion: HSA trustee of choice, tax implications, consistency of coverage over the entire CESA 2 area, educational and implementation issues, HSA sticker shock to employees, funding of the HSA - quarterly financially feasible, WEA at this time has control whether to allow WCA insured access to the Alliance Network. The hope is that in time, there would be availability under this plan to have that access.</p>	
8.	<p>Discussion and approval of insurance carrier and plan design (Original item #19) - approved motion to move</p>	<p>Mr Buchanan made a motion to accept the WCA Insurance plan as presented with a \$2000/\$4000 deductible, including an HSA funded quarterly beginning January 1, 2015 for a total yearly funded amount of \$1900 for single and \$3800 for family and joining the Alliance Network when available. Ms Rossmiller seconded. The motion carried 11:0.</p>	<p>Motion: Buchanan Second: Rossmiller</p> <p>Motion carried 11:0</p>
9.	<p>Reports Agency Administrator Financial Director Director of Resources Jefferson County Head Start</p>	<p>Agency Administrator: Please see the attached Agency Administrator report.</p> <p>Financial Director: Mr Barrow noted that the auditors will be in the office on Monday, September 22, 2014 for several days and will come again probably in November. He feels confident that the audit will be successful.</p> <p>Mr Barrow also noted there have been several more Open Record inquiries/requests mainly surrounding credit card information. He will keep the BOC apprised of any further action.</p> <p>Director of Resources: None at this time.</p>	

		<p>Jefferson County Head Start: Ms Thompson noted the 2015 Non-Competitive Five Year Grant application is due by October 1, 2014 and will discuss in greater depth later under the specific agenda item.</p> <p>She also reviewed a series of documents being used to get parents of students involved in the Council.</p> <p>In another document, an Attendance Awareness Report, the study shows that habits learned at the ages of the Head Start students carried them throughout their entire school years; if they don't come to school in Head Start, they follow that same pattern all the way through school years.</p> <p>A bus transportation and safety handout was also discussed.</p>	
10.	Action items (consent agenda):	Mr Bousman made a motion to approve the consent agenda; Ms Tritz seconded. The motion carried 11:0.	<p>Motion: Bousman Second: Tritz</p> <p>Motion carried 11:0</p>
	New Hires	<p>Gail P. Anderson, Regional Service Network Director/Early Childhood Center Leader, Regional Service Network/Early Childhood Center</p> <p>Lowrie Anne Becker, Specially Designed Physical Education Teacher, 50% FTE, Union Grove Special Education Consortium</p> <p>Becky Cauffman, Curriculum Coordinator for the Wisconsin Center for the Blind and Visually Impaired, 40% FTE, Limited Term Employee</p> <p>Hal M. Geiger, Automotive Instructor, Wisconsin FAST Forward Grant, part-time</p>	

		Patricia M. O'Brien, Driver Education Instructor, Driver Education Cynthia Teal, Teacher of Record, JEDI	
	Retirement	Michele Loerke, Administrative Assistant, Rock County's Birth to Three Program	
11.	Approval of Master Revenue Share Agreement between CESA Purchasing and TCPN (The Cooperative Purchasing Network)	Dr Albrecht presented the latest draft agreement for the fuel card access to be offered to Wisconsin school districts resulting in discounts. Ms Thompson noted that this was a 5-year agreement with a 30 day termination clause. The revenue sharing regarding logo placement was discussed. Mr Wahl made a motion to approve the Master Revenue Share Agreement between CESA Purchasing and TCPN as presented; Ms Tritz seconded. The motion carried 11:0.	Motion: Wahl Second: Tritz Motion carried 11:0
12.	Jefferson County Head Start – change in status	Mr Landmark made a motion to approve Jamie High, from substitute contract to 1 year contract for food preparation for 2014-2015, 20 hours per week; Ms Tritz seconded. The motion carried 11:0.	Motion: Landmark Second: Tritz Motion carried 11:0
13.	Jefferson County Head Start – increase in time	Mr Bousman made a motion to approve Arianne Garcia, increase from 24 hours to 36 hours per week for 2014-2015; Mr Buchanan seconded. The motion carried 11:0.	Motion: Bousman Second: Buchanan Motion carried 11:0
14.	Jefferson County Head Start – Resignations	Mr Bush made a motion to approve the resignations of Irma Rosas, Assistant Teacher, and Kelly Thomsen, Teacher, effective August 22, 2014; Mr Hanna seconded. The motion carried 11:0.	Motion: Bush Second: Hanna Motion carried 11:0
15.	Jefferson County Head Start - Hires	Ms Tritz made a motion to approve the hiring of Cecilia Lentz, Head Start Bus Monitor, part-time, 2014-15	Motion: Tritz Second: Fischer

		school year; Ms Fischer seconded. The motion carried 11:0.	Motion carried 11:0
16.	Jefferson County Head Start – Submission of Head Start Funding Year 2015 Non-Competitive Five Year Grant Application	<p>Ms Thompson presented the Strategic Plan for the grant application; the entire document was not available due to its length. She described the extremely lengthy process in preparing for the application and stated the Head Start Director, Mary Anne Wieland, believes all Head Starts will be transitioned into this type of grant partially due to the extensive detailed government oversight of the grant. Goals and accomplishments are also a big part of the oversight.</p> <p>Ms Thompson also stated that it was suggested to formally appoint the CESA 2 Head Start representative at the annual reorganization meeting.</p> <p>Mr Bousman moved to approve the submission of the Head Start Funding Year 2015 Non-Competitive Five Year Grant Application in the amount of \$2,128,005.00; Mr Buchanan seconded. The motion carried 11:0.</p>	<p>Motion: Bousman Second: Buchanan</p> <p>Motion carried 11:0</p>
17.	Jefferson County Head Start – Head Start Strategic Plan 2014-2019	Mr Landmark made a motion to approve the Jefferson County Head Start Strategic Plan for 2014-2019 as presented; Ms Tritz seconded. The motion carried 11:0.	<p>Motion: Landmark Second: Tritz</p> <p>Motion carried 11:0</p>
18.	Head Start State Supplement Grant – Jefferson County Head Start	Mr Wahl made a motion to approve acceptance of the Head Start Supplement grant for support services for ten (10) students in the amount of \$68,329.00 for the period of July 1, 2014 through June 30, 2015; Mr Buchanan seconded. The motion carried 11:0.	<p>Motion: Wahl Second: Buchanan</p> <p>Motion carried 11:0</p>
19.	Contract with CESA 12 for CESA 2	Ms Fischer made a motion to approve	Motion:

	WSPEI Co-Coordinator	the contract with CESA 12 for CESA 2 WSPEI Co-Coordinator position for Deb Hall in the amount of \$50,856.00 for 2014-2015; Ms Tritz seconded. The motion carried 11:0.	Fischer Second: Tritz Motion carried 11:0
20.	Contract with CESA 12 for CESA 2 WSPEI Co-Coordinator	Mr Landmark made a motion to approve the contract with CESA 12 for CESA 2 WSPEI Co-Coordinator position for Charlene Chavez in the amount of \$48,232.00 for 2014-2015; Mr Bousman seconded. The motion carried 11:0.	Motion: Landmark Second: Bousman Motion carried 11:0
21.	CESA-MILC Memorandum of Understanding	Dr Albrecht presented the MOU and stated this stemmed from work Ed P O'Connor began when he worked for MILC with six (6) school districts within the CESA 2 area. Revenue sharing will allow the continuation of the work. Mr Buchanan made a motion to approve the CESA-MILC Memorandum of Understanding as presented; Mr Wahl seconded. The motion was carried 11:0.	Motion: Buchanan Second: Wahl Motion carried 11:0
22.	Cracker Barrel	Ms Rossmiller stated her district Buildings and Grounds Director has resigned and they are in the process of replacing that employee. Ms Fischer stated her district's Options Program, reaching out mostly to homeschooled students at this point, is much larger than originally anticipated. Mr Landmark stated the School Report Cards came out and he is very proud of the level of his district.	
23.	Adjourn	Mr Buchanan made a motion to adjourn; Mr Bousman seconded. The motion was carried 11:0.	Motion: Buchanan Second: Bousman Time: 9:03 pm Motion carried 11:0

September 16th, 2014

CESA2 BOARD OF CONTROL

Administrator's Report

Gary L. Albrecht, Agency Administrator

1. Please note that the Personnel and Audit Committees will NOT be meeting before the BOC meeting. The CESA2 Insurance Committee will meet at 6:00 pm. This only involves Nancy Thompson from the Board. The Committee is meeting to hear from Al Jaeger, Associated Financial about putting some final touches on the employee health insurance plan for 2015. Depending on the outcome of that meeting, I may be recommending approval of a plan by the Board.
2. Our school year is off to a start with a position or two to fill. We have one itinerant staff position and a speech/language vacancy in one of our special education consortiums.
3. Within the next week, I plan to visit the Mount Horeb and Belleville school boards.
4. The auditors are scheduled to be on site the week of September 22nd.
5. Nicole is on a family trip to Africa for two weeks. She will return on September 26th.
6. Our first PAC meeting of the year was held last Thursday. We heard a healthcare update from Attorney JoAnn Hart (Boardman and Clark) and Al Jaeger, (Associated Financial Group). On Monday evening, October 6th, I will be attending a meeting at Wilmot High School of surrounding school district representatives – administration, board members, and staff – who will discuss health care reform.
7. The CESA Statewide Network (CESA Administrators) will meet on September 24th just prior to the Fall State Superintendents Conference in Madison, September 24th-26th.