# Regular Meeting of the Board of Control  
**Date:** Tuesday, January 13th, 2015  
**Location:** CESA 2 Conference Room 111

**Minutes**

<table>
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<tr>
<th>Committee</th>
<th>Members</th>
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<tbody>
<tr>
<td>Audit</td>
<td>Jerry Landmark, Tina Rossmiller (chair), Jaye Tritz, and Jim Wahl</td>
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<td>Personnel</td>
<td>Ron Buchanan, Tom Bush, Jeff Hanna and Nancy Thompson (chair)</td>
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<td>Policy</td>
<td>Jim Bousman, Barbara Fischer (chair), and Evelyn Propp</td>
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<td>WASB Delegate and Alternate</td>
<td>Jeff Hanna and Barbara Fischer</td>
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<td>WASB CESA Board Members Breakfast</td>
<td>Jim Bousman, Tom Bush, Barbara Fischer and Nancy Thompson</td>
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<tr>
<th>#</th>
<th>Item</th>
<th>Minutes</th>
<th>Action</th>
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<td>1.</td>
<td>Call to Order/Announcement of Compliance with Open Meeting Law</td>
<td>Ms. Thompson called the meeting to order. Dr. Albrecht confirmed that the meeting is in compliance with the Open Meeting Law.</td>
<td>Time: 7:33 pm</td>
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<td>2.</td>
<td>Roll Call</td>
<td>Ms. Barlass called the roll.</td>
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**Present:**  
Jim Bousman  
Tom Bush  
Barbara Fischer  
Jerry Landmark  
Nancy Thompson  
Jaye Tritz

**Absent:**  
Ron Buchanan  
Jeff Hanna  
Evelyn Propp  
Tina Rossmiller  
Jim Wahl

**Also present:**  
Dr. Gary Albrecht  
Nicole Barlass
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<td>3.</td>
<td><strong>Review and Approve Agenda</strong></td>
<td>Tracy Elger</td>
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|   | Ms. Thompson asked if there were any items from the consent agenda anyone would like moved to the regular agenda. No requests were made. Ms. Thompson suggested beginning with the closed session and moving the reports and discussions to the end of the meeting and adding the addendum items. Ms. Fischer made a motion to approve the agenda with the changes noted by Ms. Thompson. Mr. Bush seconded the motion. The motion carried 6:0. | **Motion:** Fischer  
**Second:** Bush  
Motion carried 6:0 |
| 4. | **Adjourn to closed session pursuant to Wisconsin Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.** | Ms. Thompson made a motion to adjourn to closed session to discuss the evaluation of the CESA 2 Agency Administrator and the layoff of a Vocational Opportunities and Assistance employee. Ms. Fischer seconded the motion. The motion carried 6:0. Closed session was entered into at 7:36 pm. | **Motion:** Thompson  
**Second:** Fischer  
**Time:** 7:36 pm  
Motion carried 6:0 |
|   | **Present:** Jim Bousman  
  Tom Bush  
  Barbara Fischer  
  Jerry Landmark  
  Nancy Thompson  
  Jaye Tritz |   |
| 5. | **Reconvene to open session** | Ms. Fischer made a motion to reconvene in open session. Ms. Tritz seconded the motion. The motion carried 6:0. Open session was reentered into at 7:46 pm. | **Motion:** Fischer  
**Second:** Tritz  
**Time:** 7:46 pm  
Motion carried 6:0 |
| 6. | **Action from closed session, if necessary** | No action was taken. |
| 7. | **Action items (consent agenda):** | Mr. Bush made a motion to approve the consent agenda. Mr. Bousman seconded the motion. The motion carried 6:0. | **Motion:** Bush  
**Second:** Bousman  
Motion carried |
| Change in status (from hourly to salaried employees) | Jamie Fugate, Early Intervention Specialist/Service Coordinator, Rock County Birth to Three
Heather Rhoades, Intake/Service Coordinator, Rock County Birth to Three |
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<td>Decrease in time</td>
<td>Diane Conrad, Teacher of the Deaf and Hard of Hearing, Union Grove Special Education Consortium, from 40% FTE to 30% FTE for the remainder of the 2014-2015 school year.</td>
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<td>Layoff</td>
<td>Toni Bergeron, Interpreter for the Hearing Impaired, Union Grove Special Education Consortium, effective January 19, 2015</td>
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| New Hires                                           | Pamela BonoAnno, Occupational Therapist, Rock County Birth to Three
Nicole Erdmann, Speech and Language Therapist, Rock County Birth to Three
Marie Maxwell-Jones, Occupational Therapist, Rock County Birth to Three
Kathryn Nelson, Physical Therapist, Rock County Birth to Three
Megan Vincent, part-time LTE, Rock County Birth to Three |

8. **Sale of Dousman Transport Company**  
Dr. Albrecht noted that there are no changes to the contract. Ms. Fischer made a motion to acknowledge the transfer of Dousman Transport Company to Landmark Student Transportation of Ontario, Canada. Mr. Landmark seconded the motion. The motion carried 6:0.

9. **Second Reading – Policy 3420.01 – Medical/Dental Insurance**  
Ms. Tritz made a motion to approve the changes made to Policy 3420.01 – Medical/Dental Insurance. Mr. Bush
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<td>10.</td>
<td><strong>Second Reading – Policy 815 – Board Member Code of Ethics and Conflict of Interest</strong></td>
<td>Ms. Fischer made a motion to approve Policy 815 – Board Member Code of Ethics and Conflict of Interest. Mr. Bousman seconded the motion. The motion carried 6:0.</td>
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<td>11.</td>
<td><strong>First Reading – Policy 3242 – Additional Compensation</strong></td>
<td>Discussion was held regarding the proposed change to Policy 3242 – Additional Compensation. The Board recommended the policy be placed on the February agenda for a second reading.</td>
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<td>12.</td>
<td><strong>Contract with Voss &amp; Associates</strong></td>
<td>Dr. Albrecht noted that the new contract eliminates retain and CESA 2 will retain 20% of any communication services purchased by districts. Mr. Landmark made a motion to approve the contract with Voss &amp; Associates from February 1, 2015 through January 31, 2016. Mr. Bousman seconded the motion. The motion carried 6:0.</td>
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<td>13.</td>
<td><strong>Contract with Dr. Chrono</strong></td>
<td>Mr. Bousman made a motion to approve the contract with dr.chrono, Inc. for EHR (electronic health record) software and revenue cycle management services for Rock County Birth to Three. Ms. Fischer seconded the motion. The motion carried 6:0.</td>
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<td>14.</td>
<td><strong>Layoff – Vocational Opportunities and Assistance</strong></td>
<td>Mr. Bush made a motion to approve the layoff of Gregory King, Vocational Job Developer, Vocational Opportunities and Assistance. Ms. Fischer seconded the motion. The motion carried 6:0.</td>
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<td>15.</td>
<td><strong>Approval of Minutes from the Regular Board of Control meeting on December 16th, 2014</strong></td>
<td>Ms. Tritz made a motion to approve the minutes from the December 16th, 2014 meeting. Ms. Fischer seconded the motion. The motion carried 6:0.</td>
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16. **Audit Committee Report and Payment of bills**

Ms. Barlass read the audit committee report. She noted that the balance was $1,939,271.20 as of November 30, 2014. There were cash receipts of $1,251,004.63 and cash disbursements of $1,716,781.20, leaving a balance of $1,523,494.63 as of December 31, 2014. Ms. Tritz made a motion to approve the report and pay the bills. Ms. Fischer seconded the motion. The motion carried 6:0.

**Motion:** Tritz  
**Second:** Fischer  
Motion carried 6:0

17. **Citizen Input**

There was no citizen input.

18. **Reports**

**Agency Administrator**

**Financial Director**

**Director of Resources**

**Jefferson County Head Start**

Please see the attached report from the Agency Administrator.

There was no report from the Financial Director.

**Director of Resources:** Ms. Barlass noted that she and Dr. Albrecht had a teleconference with Deb Myers of the Hamilton County ESC and had entered into an agreement to access their partnership with Innovative Student Loan Solutions. Innovative Student Loan Solutions assists individuals with accessing federal student loan forgiveness programs to reduce their student loan debt. Employees in the school districts within CESA 2 and CESA 2 employees will be able to access these services. Ms. Barlass also noted that Gail Anderson is working on a potential partnership with eduClimber, a student data software solution, to provide professional development around the software. Two dates have been scheduled to train staff on Solve360, the customer management software. Ms. Barlass will be manning the booth at the Education Convention next week. She also noted that she has begun work on the annual report that will be
shared at the Delegate Convention in May. Ms. Barlass is working with Dale Harkness of KC Computers and the Monticello School District on a service that would provide technology audits to school districts and assist them with their vision for technology.

19. **Discussion**

A discussion was held regarding the WASB resolutions that will be considered at the Delegate Convention of the forthcoming school board convention in Milwaukee.

20. **Discussion**

A discussion was held regarding Representative David Craig’s letter to State Superintendent Tony Evers. Dr. Albrecht shared State Superintendent Evers’ response.

21. **Discussion**

Report on AESA Conference – Dr. Gary Albrecht, Tom Bush and Tracy Elger. Ms. Elger discussed her participation in the AESA Executive in Residence program, which enabled her to attend the AESA Conference early and participate in the AESA Executive Council. She discussed some of the sessions she attended and noted how beneficial the contacts she’s developed through the organization have been. As part of the Executive in Residence program, she traveled to Ohio to learn about the Hamilton County ESC and will be traveling to Connecticut to visit another ESA. Mr. Bush noted a session he had attended on food service and that he found the keynote speakers to be excellent. Dr. Albrecht shared information from two of the keynote speakers regarding leadership and the importance of student voice.

22. **Cracker Barrel**

Ms. Fischer noted that Elkhorn’s superintendent, Jason Tadlock, will be presenting his district’s experience with Project Lead the Way at the
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<th>Education Convention next week. Students who participated in the program will also be there sharing their projects.</th>
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<td>23.</td>
<td><strong>Adjourn</strong></td>
<td>Mr. Landmark made a motion to adjourn the meeting. Ms. Fischer seconded the motion. The motion carried 4:0. The meeting adjourned at 9:12 pm.</td>
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|   |   | **Motion:** Landmark  
**Second:** Fischer  
**Time:** 9:12 pm  
Motion carried 4:0 |
January 13th, 2015

CESA 2 Administrator’s Report
Gary L. Albrecht, Agency Administrator

1. Thank you to John Forester, Jon Bales, and John Ashley for a most interesting PAC meeting on Thursday. Although there are many unknowns in the coming weeks and months, we can rest assured that there is strong interest in working together to find and provide the best for our schools.

2. The CESA 2 liaison program is up and running well. Thanks to Norm Fjelstad for his work this fall. Norm’s work is complete. We will have a few new liaisons joining us within a few weeks.

3. The next PAC meeting is scheduled for Thursday, February 5th. Attorney Kirk Strang will present his second in a series of three legal presentations. Likely, he will be sharing details about the ramifications of the proposed state budget. The March 5th meeting will feature Tim Schell of Waunakee sharing an update on WISEdash.

4. CESA 2 is exploring alternative licensure options with UW-Whitewater. I will keep you posted as this discussion unfolds.

5. I have shared with our superintendents: If they are interested in joining a Communications/Marketing consortium to contact me. Mr. David Voss, communications consultant, will provide leadership of the consortium.

6. I look forward to seeing you at the State Education Conference in Milwaukee January 21st-23rd. For those of you participating in the CSN breakfast, it will take place on Wednesday morning. The CESA administrators will be meeting Monday and Tuesday at the CESA 1 office in Pewaukee.

7. Also shared with superintendents this week......As you plan future purchases for your district (technology, copy machines, school roofs, athletic fields), I encourage you to check out www.CESApurchasing.org

8. Bill Barrow is on vacation this week.