



Regular Meeting of the Board of Control
 Date: Tuesday, January 13th, 2015
 Location: CESA 2 Conference Room 111
 Minutes

Committee	Members
Audit	Jerry Landmark, Tina Rossmiller (chair), Jaye Tritz, and Jim Wahl
Personnel	Ron Buchanan, Tom Bush, Jeff Hanna and Nancy Thompson (chair)
Policy	Jim Bousman, Barbara Fischer (chair), and Evelyn Propp
WASB Delegate and Alternate	Jeff Hanna and Barbara Fischer
WASB CESA Board Members Breakfast	Jim Bousman, Tom Bush, Barbara Fischer and Nancy Thompson

#	Item	Minutes	Action
1.	Call to Order/Announcement of Compliance with Open Meeting Law	Ms. Thompson called the meeting to order. Dr. Albrecht confirmed that the meeting is in compliance with the Open Meeting Law.	Time: 7:33 pm
2.	Roll Call	<p>Ms. Barlass called the roll.</p> <p>Present: Jim Bousman Tom Bush Barbara Fischer Jerry Landmark Nancy Thompson Jaye Tritz</p> <p>Absent: Ron Buchanan Jeff Hanna Evelyn Propp Tina Rossmiller Jim Wahl</p> <p>Also present: Dr. Gary Albrecht Nicole Barlass</p>	

		Tracy Elger	
3.	Review and Approve Agenda	Ms. Thompson asked if there were any items from the consent agenda anyone would like moved to the regular agenda. No requests were made. Ms. Thompson suggested beginning with the closed session and moving the reports and discussions to the end of the meeting and adding the addendum items. Ms. Fischer made a motion to approve the agenda with the changes noted by Ms. Thompson. Mr. Bush seconded the motion. The motion carried 6:0.	Motion: Fischer Second: Bush Motion carried 6:0
4.	Adjourn to closed session pursuant to Wisconsin Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.	Ms. Thompson made a motion to adjourn to closed session to discuss the evaluation of the CESA 2 Agency Administrator and the layoff of a Vocational Opportunities and Assistance employee. Ms. Fischer seconded the motion. The motion carried 6:0. Closed session was entered into at 7:36 pm. Present: Jim Bousman Tom Bush Barbara Fischer Jerry Landmark Nancy Thompson Jaye Tritz	Motion: Thompson Second: Fischer Time: 7:36 pm Motion carried 6:0
5.	Reconvene to open session	Ms. Fischer made a motion to reconvene in open session. Ms. Tritz seconded the motion. The motion carried 6:0. Open session was reentered into at 7:46 pm.	Motion: Fischer Second: Tritz Time: 7:46 pm Motion carried 6:0
6.	Action from closed session, if necessary	No action was taken.	
7.	Action items (consent agenda):	Mr. Bush made a motion to approve the consent agenda. Mr. Bousman seconded the motion. The motion carried 6:0.	Motion: Bush Second: Bousman Motion carried

			6:0
	Change in status (from hourly to salaried employees)	Jamie Fugate, Early Intervention Specialist/Service Coordinator, Rock County Birth to Three Heather Rhoades, Intake/Service Coordinator, Rock County Birth to Three	
	Decrease in time	Diane Conrad, Teacher of the Deaf and Hard of Hearing, Union Grove Special Education Consortium, from 40% FTE to 30% FTE for the remainder of the 2014-2015 school year.	
	Layoff	Toni Bergeron, Interpreter for the Hearing Impaired, Union Grove Special Education Consortium, effective January 19, 2015	
	New Hires	Pamela BonoAnno, Occupational Therapist, Rock County Birth to Three Nicole Erdmann, Speech and Language Therapist, Rock County Birth to Three Marie Maxwell-Jones, Occupational Therapist, Rock County Birth to Three Kathryn Nelson, Physical Therapist, Rock County Birth to Three Megan Vincent, part-time LTE, Rock County Birth to Three	
8.	Sale of Dousman Transport Company	Dr. Albrecht noted that there are no changes to the contract. Ms. Fischer made a motion to acknowledge the transfer of Dousman Transport Company to Landmark Student Transportation of Ontario, Canada. Mr. Landmark seconded the motion. The motion carried 6:0.	Motion: Fischer Second: Landmark Motion carried 6:0
9.	Second Reading – Policy 3420.01 – Medical/Dental Insurance	Ms. Tritz made a motion to approve the changes made to Policy 3420.01 – Medical/Dental Insurance. Mr. Bush	Motion: Tritz Second: Bush

		seconded the motion. The motion carried 6:0.	Motion carried 6:0
10.	Second Reading – Policy 815 – Board Member Code of Ethics and Conflict of Interest	Ms. Fischer made a motion to approve Policy 815 – Board Member Code of Ethics and Conflict of Interest. Mr. Bousman seconded the motion. The motion carried 6:0.	Motion: Fischer Second: Bousman Motion carried 6:0
11.	First Reading – Policy 3242 – Additional Compensation	Discussion was held regarding the proposed change to Policy 3242 – Additional Compensation. The Board recommended the policy be placed on the February agenda for a second reading.	
12.	Contract with Voss & Associates	Dr. Albrecht noted that the new contract eliminates retainer and CESA 2 will retain 20% of any communication services purchased by districts. Mr. Landmark made a motion to approve the contract with Voss & Associates from February 1, 2015 through January 31, 2016. Mr. Bousman seconded the motion. The motion carried 6:0.	Motion: Landmark Second: Bousman Motion carried 6:0
13.	Contract with Dr. Chrono	Mr. Bousman made a motion to approve the contract with dr.chrono, Inc. for EHR (electronic health record) software and revenue cycle management services for Rock County Birth to Three. Ms. Fischer seconded the motion. The motion carried 6:0.	Motion: Bousman Second: Fischer Motion carried 6:0
14.	Layoff – Vocational Opportunities and Assistance	Mr. Bush made a motion to approve the layoff of Gregory King, Vocational Job Developer, Vocational Opportunities and Assistance. Ms. Fischer seconded the motion. The motion carried 6:0.	Motion: Bush Second: Fischer Motion carried 6:0
15.	Approval of Minutes from the Regular Board of Control meeting on December 16th, 2014	Ms. Tritz made a motion to approve the minutes from the December 16 th , 2014 meeting. Ms. Fischer seconded the motion. The motion carried 6:0.	Motion: Tritz Second: Fischer Motion carried

			6:0
16.	Audit Committee Report and Payment of bills	Ms. Barlass read the audit committee report. She noted that the balance was \$1,939,271.20 as of November 30, 2014. There were cash receipts of \$1,251,004.63 and cash disbursements of \$1,716,781.20, leaving a balance of \$1,523,494.63 as of December 31, 2014. Ms. Tritz made a motion to approve the report and pay the bills. Ms. Fischer seconded the motion. The motion carried 6:0.	Motion: Tritz Second: Fischer Motion carried 6:0
17.	Citizen Input	There was no citizen input.	
18.	Reports Agency Administrator Financial Director Director of Resources Jefferson County Head Start	Please see the attached report from the Agency Administrator. There was no report from the Financial Director. Director of Resources: Ms. Barlass noted that she and Dr. Albrecht had a teleconference with Deb Myers of the Hamilton County ESC and had entered into an agreement to access their partnership with Innovative Student Loan Solutions. Innovative Student Loan Solutions assists individuals with accessing federal student loan forgiveness programs to reduce their student loan debt. Employees in the school districts within CESA 2 and CESA 2 employees will be able to access these services. Ms. Barlass also noted that Gail Anderson is working on a potential partnership with eduClimber, a student data software solution, to provide professional development around the software. Two dates have been scheduled to train staff on Solve360, the customer management software. Ms. Barlass will be manning the booth at the Education Convention next week. She also noted that she has begun work on the annual report that will be	

		shared at the Delegate Convention in May. Ms. Barlass is working with Dale Harkness of KC Computers and the Monticello School District on a service that would provide technology audits to school districts and assist them with their vision for technology.	
19.	Discussion	A discussion was held regarding the WASB resolutions that will be considered at the Delegate Convention of the forthcoming school board convention in Milwaukee.	
20.	Discussion	A discussion was held regarding Representative David Craig's letter to State Superintendent Tony Evers. Dr. Albrecht shared State Superintendent Evers' response.	
21.	Discussion	Report on AESA Conference – Dr. Gary Albrecht, Tom Bush and Tracy Elger. Ms. Elger discussed her participation in the AESA Executive in Residence program, which enabled her to attend the AESA Conference early and participate in the AESA Executive Council. She discussed some of the sessions she attended and noted how beneficial the contacts she's developed through the organization have been. As part of the Executive in Residence program, she traveled to Ohio to learn about the Hamilton County ESC and will be traveling to Connecticut to visit another ESA. Mr. Bush noted a session he had attended on food service and that he found the keynote speakers to be excellent. Dr. Albrecht shared information from two of the keynote speakers regarding leadership and the importance of student voice.	
22.	Cracker Barrel	Ms. Fischer noted that Elkhorn's superintendent, Jason Tadlock, will be presenting his district's experience with Project Lead the Way at the	

		Education Convention next week. Students who participated in the program will also be there sharing their projects.	
23.	Adjourn	Mr. Landmark made a motion to adjourn the meeting. Ms. Fischer seconded the motion. The motion carried 4:0. The meeting adjourned at 9:12 pm.	Motion: Landmark Second: Fischer Time: 9:12 pm Motion carried 4:0

January 13th, 2015

CESA 2 Administrator's Report

Gary L. Albrecht, Agency Administrator

1. Thank you to John Forester, Jon Bales, and John Ashley for a most interesting PAC meeting on Thursday. Although there are many unknowns in the coming weeks and months, we can rest assured that there is strong interest in working together to find and provide the best for our schools.
2. The CESA 2 liaison program is up and running well. Thanks to Norm Fjelstad for his work this fall. Norm's work is complete. We will have a few new liaisons joining us within a few weeks.
3. The next PAC meeting is scheduled for Thursday, February 5th. Attorney Kirk Strang will present his second in a series of three legal presentations. Likely, he will be sharing details about the ramifications of the proposed state budget. The March 5th meeting will feature Tim Schell of Waunakee sharing an update on WISEdash.
4. CESA 2 is exploring alternative licensure options with UW-Whitewater. I will keep you posted as this discussion unfolds.
5. I have shared with our superintendents: If they are interested in joining a Communications/Marketing consortium to contact me. Mr. David Voss, communications consultant, will provide leadership of the consortium.
6. I look forward to seeing you at the State Education Conference in Milwaukee January 21st-23rd. For those of you participating in the CSN breakfast, it will take place on Wednesday morning. The CESA administrators will be meeting Monday and Tuesday at the CESA 1 office in Pewaukee.
7. Also shared with superintendents this week.....As you plan future purchases for your district (technology, copy machines, school roofs, athletic fields), I encourage you to check out www.CESApurchasing.org
8. Bill Barrow is on vacation this week.