



CESA#2

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Regular Meeting of the Board of Control
 Date: Tuesday, November 12, 2013 at 7 pm
 Location: CESA #2 Conference Room
 Minutes

Committee	Members
Audit	Barbara Fischer, Tina Rossmiller and Jaye Tritz
Personnel	Duane Draeger, Jeff Hanna and Nancy Thompson
Policy	Susan Fox, Jim Bousman, Jim Wahl and Brett Welhouse
WASB Delegate and Alternate	Jeff Hanna and Barbara Fischer

#	Item	Minutes	Action
1.	Call to Order/Announcement of Compliance with Open Meeting Law	Ms. Rossmiller called the meeting to order at 7:02 pm. Dr. Albrecht confirmed that the meeting is in compliance with the Open Meeting Law.	Time: 7:02 pm
2.	Roll Call	<p>Present: Draeger, Duane Fischer, Barbara Fox, Susan Hanna, Jeff Propp, Evelyn Rossmiller, Tina Wahl, Jim Welhouse, Brett</p> <p>Absent: Bousman, Jim Thompson, Nancy Tritz, Jaye</p> <p>Also present: Albrecht, Gary Barlass, Nicole Barrow, Bill Jaeger, Al</p>	

3.	Review and Approve Agenda	Ms. Rossmiller noted the additional consent agenda and regular agenda items from the addendum. She asked if there were any items anyone wanted removed from the consent agenda. No items were noted. Ms. Fischer made a motion to approve the agenda with the addition of the addendum items. Mr. Hanna seconded the motion. The motion carried 8:0.	Motion: Fischer Second: Hanna Motion carried 8:0
4.	Approval of Minutes from Regular Board of Control Meeting on October 15th, 2013 meeting	Ms. Rossmiller asked if there were any changes needed to the minutes. No changes were noted. Mr. Draeger made a motion to approve the minutes as presented. Mr. Wahl seconded the motion. The motion carried 6:0 with Ms. Rossmiller and Mr. Hanna abstaining.	Motion: Draeger Second: Wahl Motion carried 6:0 with two abstaining.
5.	Audit Committee Report and Payment of bills	Ms. Fischer read the Audit Committee Report, noting that CESA #2 had a balance of \$1,901,734.15 as of September 30, 2013. There were cash receipts of \$936,008.40, there were cash disbursements of \$1,161,060.59, leaving a balance of \$1,676,681.96 as of October 31, 2013. Mr. Hanna made a motion to accept the Audit Committee Report and pay the bills. Ms. Fischer seconded the motion. The motion carried 8:0.	Motion: Hanna Second: Fischer Motion carried 8:0
6.	Citizen Input	There was no citizen input.	
7.	Reports Agency Administrator Financial Director Director of Programs and Operations Jefferson County Head Start	Please see attached for the Agency Administrator and Jefferson County Head Start Reports. Mr. Barrow noted that the second round of the audit was completed and it appears that there will not be any write-ups. One item noted last time was in regards to the draws made against Head Start funds. Mr. Barrow now has Dr. Albrecht sign off on the fund draws. The final report from Schenck will be shared with the Board once it's received. Ms. Barlass noted that she had met with the	

		<p>staff of the Birth to Three program to gather responses to the design question and received 20 responses. She will meet with Head Start staff on November 15th. She also noted that CESA #2 has renewed its contract for Adobe Connect, which has been used by superintendents to connect to PAC meetings and by staff to conduct meetings and webinars. CESA #2 hosted the Academic Decathlon this week. Ms. Barlass will be attending a conference on alio, the financial software used by CESA #2, this week.</p>	
<p>8.</p>	<p>Presentation/Board Development CESA #2 Employee Healthcare Options - Al Jaeger, Associated Financial Group</p> <p>Note: CESA #2's current healthcare agreements were extended six months and will expire at the end of December 2013.</p>	<p>Mr. Jaeger reviewed the goals that had been set out regarding insurance by Dr. Albrecht, including moving all of the insurance to one carrier, ensuring employees have access to their current providers, having a plan that offers value while controlling costs and positioning CESA #2 for the future. He then reviewed three potential options for the insurance: maintaining the status quo, which would result in a 4.7% overall premium increase; a high deductible plan with WEA with an HSA; a high deductible plan with WEA with an HRA. Mr. Wahl asked if the staff had provided any feedback about option 2. Dr. Albrecht stated that an email was sent out to all employees and there was interest in option 2 with the HSA. Ms. Fischer asked what the previous issues had been with Head Start's use of an HRA. Mr. Jaeger indicated that claims had not been paid in a timely fashion and staff then received additional notices from the providers. Mr. Barrow noted that some employees with prescription drugs were concerned about the possibility of implementing a new insurance plan with an HSA in a couple of months, but that they would be comfortable moving to that in a year. He also noted that employees liked the ability to save unused HSA dollars for future medical expenses. Mr. Jaeger noted that CESA #2 would not need to fund the HSA immediately; it could be done incrementally and that the high deductible plan encourages consumerism. Mr. Jaeger also noted that a</p>	

		<p>wellness incentive could be added to help bend the trend of increasing premium costs. Ms. Rossmiller noted the importance of educating employees on wellness programs so they see the value. Mr. Draeger noted the wellness program at his place of work and that his employer is now encouraging those spouses who are offered insurance through their employer to use it or pay a surcharge. Dr. Albrecht noted that if the Board decides to move to a one carrier plan the differential employees receive for enrolling in the HMO instead of the POS plan will go away.</p>	
9.	<p>Adjourn to closed session pursuant to Wisconsin Statute 19.85(1) (a) deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.</p>	<p>Mr. Hanna made a motion to enter into closed session at 8:04 pm. Mr. Wahl seconded the motion. The motion carried 8:0.</p> <p>Re: A settlement mediation agreement reached between Liberty Mutual Insurance (on behalf of CESA #2 and a former CESA #2 employee).</p> <p>Roll Call Draeger, Duane Fischer, Barbara Fox, Susan Hanna, Jeff Propp, Evelyn Rossmiller, Tina Wahl, Jim Welhouse, Brett</p>	<p>Motion: Hanna Second: Wahl Time: 8:04 pm</p> <p>Motion carried 8:0</p>
10.	<p>Reconvene to open session</p>	<p>Ms. Fischer made a motion to reconvene in open session at 8:16 pm. Mr. Hanna seconded the motion. The motion carried 8:0.</p> <p>Roll Call Draeger, Duane Fischer, Barbara Fox, Susan Hanna, Jeff Propp, Evelyn Rossmiller, Tina Wahl, Jim Welhouse, Brett</p>	<p>Motion: Fischer Second: Hanna Time: 8:16 pm</p> <p>Motion carried 8:0</p>
11.	<p>Action items (consent agenda):</p>	<p>Mr. Hanna made a motion to approve the</p>	<p>Motion:</p>

		consent agenda as amended with the additions from the addendum. Mr. Draeger seconded the motion. The motion carried 8:0.	Hanna Second: Draeger Motion carried 8:0
	Adjustment to Itinerant Services staff time based on direct service hours	Deb Bilau, Teacher of the Blind and Visually Impaired, from 80% FTE to 70% FTE Nancy Smith, Teacher of the Blind and Visually Impaired, from 30% FTE to 20% FTE	
	New Hires	Dennis Bravick, Teacher, Driver Education Virginia Carroll, Learning Coach, JEDI Veronica Johnson, Clerical, JEDI Jessica Morris, Learning Lab Aid/Job Coach, VOA	
12.	Second Reading – revision to Policy 3142 Non-Renewal of Contracted Employees	Mr. Wahl made a motion to table the second reading until a future meeting so that a cross-reference can be made with Policy 3140 and language inserted that reflects when the Board will be notified of those employees to be non-renewed. Mr. Welhouse seconded the motion. The motion carried 8:0.	Motion: Wahl Second: Welhouse Motion carried 8:0
13.	New Hire – Jefferson County Head Start	Mr. Draeger made a motion to approve the hiring of Alicia Aguilera, Bilingual Family Worker. Mr. Hanna seconded the motion. The motion carried 8:0.	Motion: Draeger Second: Hanna Motion carried 8:0
14.	New Hire – Jefferson County Head Start	Ms. Fischer made a motion to approve the hiring of Lisa Anderson, Substitute Bus Monitor. Mr. Hanna seconded the motion. The motion carried 8:0.	Motion: Fischer Second: Hanna Motion carried 8:0
15.	Partnership with Education Analytics, Inc. on grant	Dr. Albrecht provided some background on Education Analytics, Inc. and Mr. Barrow	Motion: Hanna

		explained that CESA #2 will act as the fiscal agent for the grant until Education Analytics, Inc. receives non-profit status. Mr. Hanna made a motion to approve the partnership with Education Analytics, Inc. on a proposal "Validating Approaches for Non-tested Grades and Subjects" which was awarded a \$395,931.00 grant from the Bill and Melinda Gates Foundation. Mr. Wahl seconded the motion. The motion carried 8:0.	Second: Wahl Motion carried 8:0
16.	CESA #2 Health Insurance	Ms. Fox made a motion to extend CESA #2's current coverage with DEAN & WEA one year – through December 31st, 2014 – so that CESA #2 leadership, under the direction of Dr. Albrecht, will have adequate time to explore Health Savings Account (HSA) options and provide inservice opportunities to CESA #2 staff on this option specifically. Dr. Albrecht will keep the CESA #2 Board of Control informed periodically during the year to confirm that the HSA will indeed be the new design, and will initiate the bidding process through Associated Financial Group by early next fall. Any changes to this plan will be brought to the attention of the board for their discussion and approval so that an employee health insurance change may successfully be implemented no later than January 1st, 2015. Mr. Hanna seconded the motion. The motion carried 8:0.	Motion: Fox Second: Hanna Motion carried 8:0
17.	Cracker Barrel	Dr. Albrecht noted that the next Board of Control meeting will be held on December 17 th and that the meeting will begin at 6:30 pm with a dinner at Randy's Restaurant to follow the meeting.	
18.	Adjourn	Mr. Wahl made a motion to adjourn the meeting at 8:33 pm. Mr. Hanna seconded the motion. The motion carried 8:0.	Motion: Wahl Second: Hanna Time: 8:33 pm