



Regular Meeting of the Board of Control
 Date: Tuesday, June 18, 2013
 Location: CESA #2 Conference Room
 Minutes

#	Item	Minutes	Action
1.	Call to Order/Announcement of Compliance with Open Meeting Law	Ms. Thompson called the meeting to order. Dr. Albrecht confirmed that the meeting is in compliance with the Open Meeting Law.	Time: 7:08 pm
2.	Roll Call	<p>Present: Bousman, Jim - Hanna, Jeff Rossmiller, Tina Thompson, Nancy Tritz, Jaye Welhouse, Brett</p> <p>Absent: Bowles, Dean Draeger, Duane Fischer, Barbara</p> <p>Also present: Albrecht, Gary Barlass, Nicole Elger, Tracy Wahl, Jim</p>	
3.	Consideration of Jim Wahl, Brodhead School District, as representative for Cluster E/Oath of Office	Ms. Thompson introduced Jim Wahl, school board member at Brodhead School District and asked Mr. Wahl to tell the Board of Control about himself. Mr. Wahl told the Board that he is the Network Administrator for Stoughton Trailers and that although he did not attend the	

		<p>Annual Delegate Convention, he was contacted to be the representative for Cluster E.</p> <p>Dr. Albrecht provided Mr. Wahl with the Oath of Office, which Mr. Wahl recited.</p>	
4.	Review and Approve Agenda	<p>Ms. Barlass noted one correction to the agenda in the consent agenda (item 14). Sid Larson's name should be removed from the 2013-2014 Employment Contracts. Mr. Larson's contract will be on the July agenda. Ms. Thompson discussed the additional items on the addendum and noted that the Jefferson County Head Start – Wisconsin Head Start State Supplemental grant would become item 20. Ms. Tritz made a motion to approve the agenda with the correction and additional items in the addendum. Mr. Hanna seconded the motion. The motion was carried 6:0.</p>	<p>Motion: Tritz Second: Hanna</p> <p>Motion carried 7:0</p>
5.	Approval of Minutes from Reorganization and Regular Board of Control Meetings May 21st, 2013 meeting	<p>Ms. Thompson asked if anyone had any changes that needed to be made to the minutes. There were none. Mr. Bousman made a motion to approve the minutes from the Reorganization meeting on May 21st, 2013. Ms. Tritz seconded the motion. The motion carried 7:0.</p> <p>Mr. Hanna made a motion to approve the minutes from the regular meeting on May 21st, 2013. Mr. Bousman seconded the motion. The motion carried 7:0.</p>	<p>Motion: Bousman Second: Tritz</p> <p>Motion carried 7:0</p> <p>Motion: Hanna Second: Bousman</p> <p>Motion carried 7:0</p>
6.	Audit Committee Report and Payment of bills	<p>Ms. Rossmiller noted that CESA</p>	<p>Motion:</p>

		<p>#2 had a balance of \$1,943,523.17 as of April 30, 2013, there were cash receipts of \$723,641.28, there were cash disbursements of \$1,422,951.70, leaving a balance of \$1,244,212.75 as of May 31, 2013. Ms. Rossmiller made a motion to accept the report and pay the bills. Ms. Tritz seconded the motion. The motion carried 7:0.</p>	<p>Rossmiller Second: Tritz Motion carried 7:0</p>
7.	Citizen Input	There was no citizen input.	
8.	Reports Agency Administrator Financial Director Director of Special Education Director of Programs and Operations Jefferson County Head Start	<p>See attached for all reports.</p> <p>Ms. Thompson reviewed the Jefferson County Head Start Director's Report. She noted the one area of non-compliance from the Triennial Review was in the area of Child Health and Safety because records showed that there was 1 student who did not receive follow-up dental work prior to the end of the school year. Ms. Thompson noted that the child needs extensive dental surgery which is scheduled to be performed on July 2nd, 2013 in Madison. She further noted that there are not many dentists who will provide dental care to patients without insurance and that those who do will blacklist patients for a year if they do not show up for an appointment. Ms. Thompson also noted that Jefferson County Head Start may begin to have parents complete dental waivers if parents decide not to seek treatment. Ms. Thompson discussed Ms. Wieland's, Director of Jefferson County Head Start, concerns about the</p>	

		<p>results of the CLASS™ Observations performed April 14, 2013 through April 19, 2013. Ms Thompson explained that the CLASS™ tool is meant to provide teachers with areas for professional development, but is here used to assess the classrooms. The area of concern is the score of 2.4583 in Instructional Support. If the Jefferson County Head Start's scores fall within the bottom 10% of all centers, the program will have to re-compete for the grant. Ms. Thompson noted the high level of needs of families. She also noted that the program will be looking at marketing for next year to increase the public awareness of the benefits of the program and the variety of income levels served. Ms. Thompson stated that the financials currently look good. Because of sequestration, Ms. Wieland has been forced to cut \$109,246.00 from the budget and this will likely mean the program will be able to serve 10 fewer students in 13-14.</p>	
9.	<p>Board of Control Orientation</p> <p>Director of Special Education</p> <p>Director of Programs and Operations</p>	<p>Ms. Elger provided an overview of the work she does at CESA #2.</p> <p>Ms. Barlass provided an overview of the work she does at CESA #2.</p>	
10	<p>Finalize Board of Control committee assignments</p>	<p>Audit</p> <p>Barbara Fischer Tina Rossmiller Jaye Tritz</p> <p>Personnel</p> <p>Duane Draeger</p>	

		<p>Jeff Hanna Nancy Thompson</p> <p>Policy Jim Bousman Dean Bowles Jim Wahl Bret Welhouse</p>	
11	<p>Adjourn to closed session pursuant to Wisconsin Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.</p>	<p>Staff salaries for 2013-2014.</p> <p>Ms. Tritz made a motion to enter into closed session. Mr. Bousman seconded the motion.</p> <p>Roll call Bousman, Jim Hanna, Jeff Rossmiller, Tina Thompson, Nancy Tritz, Jaye Wahl, Jim Welhouse, Brett</p>	<p>Motion: Tritz Second: Bousman Time: 8:55 pm</p> <p>Motion carried 7:0</p>
12	<p>Reconvene to open session</p>	<p>Mr. Hanna made a motion to return to open session. Mr. Bousman seconded the motion.</p> <p>Roll call Bousman, Jim Hanna, Jeff Rossmiller, Tina Thompson, Nancy Tritz, Jaye Wahl, Jim Welhouse, Brett</p>	<p>Motion: Hanna Second: Bousman Time: 9:13 pm</p> <p>Motion carried 7:0</p>
13	<p>Action from closed session, if necessary</p>	<p>No action necessary.</p>	
14	<p>Action items (consent agenda):</p>	<p>Mr. Hanna made a motion to approve the consent agenda. Ms. Tritz seconded the motion. The motion carried 7:0.</p>	<p>Motion: Hanna Second: Tritz</p> <p>Motion carried 7:0</p>

	<p>2013-2014 Employment Contracts</p>	<p>Kevin Anderson, School Improvement Consultant - STEM Nicole Barlass, Director of Programs and Operations Bill Barrow, Director of Financial Services Linda Bellomo, Student Services and Technology Support, JEDI Karen Connell, Internet Driver Education Instructor Tracy Elger, Director of Special Education Patrick Foley, Student Service, JEDI Laura Gleisner, Academic Regional Technical Assistance Coordinator, WI Rtl Center Cynthia Holt, CESA Purchasing Coordinator Pam Jenson, TIG Program and Data Coordinator Charles Malone, WHSFA Executive Director Jessica Mundt, Teacher, JEDI Mary Reich, Budget and HR Coordinator, JEDI Susan Schmidt-Fell, Director of Special Education, WSEA Kurt Schultz, Driver Education Coordinator Wendy Schultz, Driver Education Assistant Carol Schweitzer, Itinerant Services Coordinator Lisa Stahl, CESA Purchasing Director Leslie Steinhaus, Director of JEDI Cynthia Tomich, Director of Special Education, UGSEC Sharon Webb, Instructional Technology Consultant</p>	
	<p>2013-2014 Driver Education Instructor Contracts</p>	<p>Thomas Asleson Richard Bilda Michael Billot Dennis Bravick Linda Carl Karen Coyle Timothy Coyle Karen Connell Gregg Elliott Jeff Erickson Joann Gerke Hugh Gnatzig Dan Hewuse James Jackson David Jones Ralph Kessler Emily Knott Mara Mamerow</p>	

		<p>Timothy Marshall Roger Mashack Scott McIlquham William Meister Andy Miller Brian Moushey Robert Movrich Jason Needham Alice Olson David Poltrock Owen Raisbeck Kurt Ritchie Brad Rogeberg Jerry Schliem Thomas Schmitt Ron Schwarz Mark Springer Jim Stevens Adam Vaugham Bob Voss Peter Weber Frederick Wendt</p>	
	New Hires	<p>Kim Anderson, Student Service - 50% FTE, JEDI Debra Bauer, Substitute Teacher or Aide, as needed in WSEA James R. Jackson, Driver Ed Instructor Mara Mamerow, Driver Ed Instructor Tim Marshall, Driver Ed Instructor David Poltrock, Driver Ed Instructor Frederick Wendt, Driver Ed Instructor</p>	
	Reduction in time	<p>Sue Whooley, Teacher of the Deaf and Hard of Hearing, from 100% FTE to 80% FTE, for 2013-2014</p>	
	Resignation	<p>Kathy Baumeister, Driver Ed Instructor</p>	
15 .	Terri Vincent, Interim Program Coordinator - TLC - Birth to Three program	<p>Dr. Albrecht explained that the program was found to be \$90,000 over budget in January and that the former Program Coordinator, Anna Fuller resigned in April. Rock County</p>	<p>Motion: Bousman Second: Wahl Motion</p>

		<p>had expressed concerns with the program and had sent out an RFP in January. Dr. Albrecht recently heard from the county and they are happy with the changes that have been made. The representative from the county stated that things are going so well that there will not be a need to re-bid for the program.</p> <p>Mr. Bousman made a motion to approve additional compensation in the amount of \$10,593 (total package) for Ms. Vincent for taking on the role of Interim Program Coordinator for the rest of this year. Mr. Wahl seconded the motion. The motion carried 7:0.</p>	carried 7:0
16	Personnel evaluation report	See attached report.	
17	CMS4Schools Contract with CESA 6	<p>Ms. Barlass explained that the contract is for CESA 6 to continue to host and provide support for the CESA #2 website.</p> <p>Mr. Hanna made a motion to approve the contract with CESA 6 to host and provide website support through CMS4Schools in the amount of \$1,300.00 for 2013-2014. Ms. Tritz seconded the motion. The motion carried 7:0.</p>	<p>Motion: Hanna Second: Tritz</p> <p>Motion carried 7:0</p>
18	Second Reading - change to Policy 3440	Ms. Barlass explained the need to have itemized receipts for meals, particularly when using state funding, because of maximum allowable amounts that are allowed for reimbursement.	<p>Motion: Tritz Second: Rossmiller</p> <p>Motion carried 7:0</p>

		Ms. Tritz made a motion to add the word itemized in regards to the type of receipts that must be submitted in Policy 3440. Ms. Rossmiller seconded the motion. The motion carried 7:0.	
19	Jefferson County Head Start - Leave of Absence	Ms. Tritz made a motion to approve the leave of absence request from Kelly Thomsen, Head Start Teacher, September 1, 2013 - February 1, 2014, to student teach to complete Masters of Arts in Teaching program through Cardinal Stritch University. Mr. Bousman seconded the motion. The motion carried 7:0.	Motion: Tritz Second: Bousman Motion carried 7:0
20	Jefferson County Head Start – Wisconsin Head Start State Supplemental Grant	The grant proposal deadline is July 12, 2013. Mr. Hanna made a motion to approve the submission of a proposal by the Jefferson County Head Start program for the Wisconsin Head Start State Supplemental grant in the amount of \$69,300.00 to enable Jefferson County Head Start to provide comprehensive services to an additional 12 children. Mr. Welhouse seconded the motion. The motion carried 7:0.	Motion: Hanna Second: Welhouse Motion carried 7:0
21	Cracker Barrel	Ms. Rossmiller discussed Evansville’s plan to use Teacher on Call to provide substitute teachers for absent staff, citing the benefits of lessening the burden on the seven staff members who currently handle subs, cost-savings and potential penalties of the PPACA if subs work more than 30 hours per week. Teacher on Call would be responsible for complying with PPACA. She noted that the district will pay based on the	

		<p>number of subs used that month and that the district determines how much the subs are paid. The contract costs the district 26% of the actual costs of the subs, thus the district will pay 126% of the current costs, but this should be made up through the decrease in time spent by the seven staff members. The district contracted with Teacher on Call for three years, but can terminate the contract with thirty days' notice. The district also has the ability to determine what rating level the subs it receives are at and Teacher on Call provides professional development to the subs. Current subs would become staff of Teacher on Call and could also work in other districts.</p> <p>Ms. Thompson asked if anyone had Facebook policies. Ms. Tritz noted that it is specifically blocked at Genoa City Jt. #2.</p> <p>Ms. Tritz thanked Dr. Albrecht for the PowerPoint he provided to the Board of Control on the Wisconsin State Education Biennial Budget and note that it had sparked excellent discussion at the last Genoa City Jt. #2 board meeting.</p>	
22	Adjourn	Mr. Hanna made a motion to adjourn the meeting. Ms. Tritz seconded the motion. The motion carried 7:0.	Motion: Hanna Second: Tritz Time: 9:39 pm