Agenda

8:30am   **Reports:**
                        WASDA - Barb Sramek, Steve Bloom
                        UWW – Rick Mason, Marie Benson, Jessie Dugan
                        CESA 2 - Gary Albrecht

8:50am   **Diana Callope, Whitewater School District - Wisconsin's Teacher of the Year!**

9:40am   **School of Education Pre-service Enrollment Trends & Pending Educator Shortages**
                        Dean Katy Heyning - UW Whitewater School of Education
                        Associate Dean Robin Fox - UW Whitewater
                        Associate Dean Cheryl Hanley-Maxwell - UW Madison School of Education

10:30am   **Associated Financial Group - Al Jaeger**
                        See agenda on page 3

11:00-12:30   **Working Lunch**

Note: Please <u>RSVP</u> to Peggy Strong <u>by Nov. 2</u> if you plan on staying for lunch: peggy.strong@cesa2.org
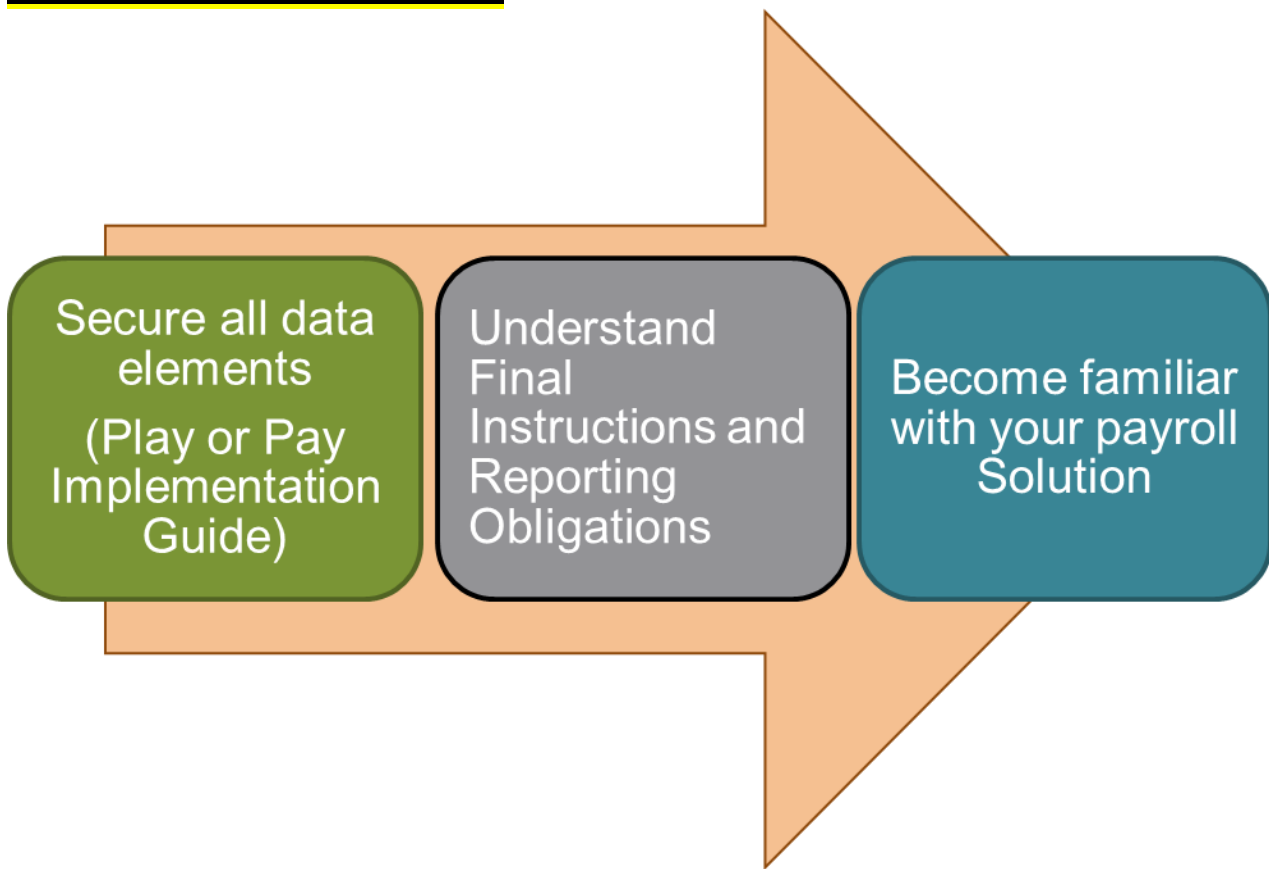
The morning session (8:30-10:30) will also be accessible via Adobe Connect.
To access the session, use this link: http://cesa2.adobeconnect.com/pacnov5/

Next PAC Meeting:
Thursday, December 3, 2015

Urgent!

There is a statewide observation that districts are scrambling to prepare for the required reporting. We will continue to try simplifying where you need to focus:

October ACA Priorities

Secure all data elements

(Play or Pay Implementation Guide)

Understand Final Instructions and Reporting Obligations

Become familiar with your payroll Solution

** Districts need to have a solid workbook representing what you are doing and why in regards to (eligibility, tracking, coding, etc) so that by the end of October you are prepared to finalize the district Tracking and Identification since January!

November 5th Agenda

I. 10:30 a.m. (ending segment of the PAC meeting)

- CESA 2's Dr. Albrecht will be recognizing Jo Ann Hart and her efforts with AFG / Boardman and Clark for assisting CESA 2 districts and AFG with direction on their Skyward needs for ACA compliance and overall efforts with AFG and the districts in establishing best practices for health benefit compliance. All of which has proven extremely beneficial for districts statewide!

- AFG's Al Jaeger and Boardman and Clark's Jo Ann Hart will end the PAC meeting with a brief overview for Superintendents on what they observe for areas of need. Mainly the need to be informing their boards regarding how urgently they need to be allocating resources to finalize their ACA compliance requirements for 2015. (Managing year end workloads and compliance communication)

II. Working lunch to follow PAC meeting

** Please RSVP to Peggy Strong by Nov 2 for lunch count: peggy.strong@cesa2.org

- **Lunch will be provided as an open invitation for Districts' Business Managers, Human Resources, and whomever else responsible with the ACA tracking responsibilities that are coming due.**

a. We will be providing our observations from the payroll vendor seminars / status of payroll vendor's areas of needed focus and will mainly be seeking the district's observations on application / process areas needing additional focus. (The meeting objective is for districts to come with their needs for sake of establishing a collective focus for next steps based on the tools we have provided to date).

   i. Based on feedback, we may coordinate additional meetings with the respective payroll vendors with workgroups of the districts (balancing the information that needs to be properly prepared with the application of how the vendors are setup).
      1. Avoiding the "junk in, junk out" potential if the district doesn't have their workbook items properly documented and supported
      2. The payroll / vendors are NOT serving the role of guiding districts with the areas that will determine if you are compliant or not. They are providing the tools for the district to capture the information needed and distribute in an appropriate fashion. The information needed is where things are most compliance sensitive and needing proper guidance and discussion. (i.e.: risk spectrum of how to track coaches hours / substitute teacher eligibility / etc.)
   ii. Both Alio and Skyward have been accommodating with our discussions for follow up to balance what the districts need to do for compliance and how they can accommodate in terms of input/output.

b. **Revisit district's feedback and comfort on the foundation items needed for input into the payroll systems**
   i. Data elements of workbook / Pay or Play Information Guide
   ii. Understanding final instructions and reporting obligations
   iii. Identify areas needing most focus that we should assist you with as we develop follow up user groups.

c. **Determine next steps / user group best practices and breakdown**