



Regular Meeting of the Board of Control

Date: Tuesday, June 18, 2019

Location: CESA 2, 1221 Innovation Drive, Room 115, Whitewater, WI 53190

6:30 pm - Dinner and Check-in

7:00 pm - Call to Order

Minutes

Committee	Members
Audit	Karl Dommershausen, Barb Fischer, Marian Viney
Personnel	Kathy Klein, Rick Mason, Dennis Purtell, Nancy Thompson
Policy	Cindy Beuthin, Steve Brown, Megan Miller, Tom Mooney

AGENDA

- I. Call to Order/Announcement of Compliance with Open Meeting Law**
Ms. Thompson called the meeting to order at 7:08 pm. Mr. Hanrahan confirmed that the meeting is in compliance with the Open Meeting Law.
- II. Roll Call**
Ms. Barlass called the roll. A quorum of the Board was present. The following members were present: Cindy Beuthin, Steve Brown (arrived at 7:40 pm via Zoom), Karl Dommershausen, Barb Fischer, Kathy Klein, Rick Mason, Megan Miller (arrived at 7:20 pm), Tom Mooney, Dennis Purtell, Nancy Thompson, and Marian Viney. Nicole Barlass, Tracy Elger, Dan Hanrahan, Mitchell Lilly and Don Vogel were also present.
- III. Pledge of Allegiance**
- IV. Review and Approve Agenda**
Ms. Thompson noted the additional addendum item. Ms. Thompson asked if there were any items in the consent agenda anyone would like moved to the regular agenda. No requests were made. Mr. Mason made a motion to approve the agenda as presented with the addition of the addendum item. Ms. Beuthin seconded the motion. The motion carried 9:0.
- V. Approval of the minutes from the Reorganization Meeting on May 21, 2019, from the Regular Meeting on May 21, 2019 and from the Special Meeting on May 31, 2019**
Ms. Thompson asked if there were any corrections needed to any of the sets of minutes. No corrections were noted. Ms. Klein made a motion to approve the minutes from the Reorganization Meeting on May 21, 2019 as presented. Mr. Mooney seconded the motion. The motion carried 7:0, with Ms. Beuthin and Mr. Mason abstaining.

Ms. Klein made a motion to approve the minutes from the Regular Meeting on May 21, 2019

as presented. Ms. Fischer seconded the motion. The motion carried 7:0, with Ms. Beuthin and Mr. Mason abstaining.

Ms. Viney made a motion to approve the minutes from the Special Meeting on May 31, 2019 as presented. Mr. Dommershausen seconded the motion. The motion carried 5:0, with Ms. Beuthin, Ms. Fischer, Mr. Mason and Mr. Purtell abstaining.

VI. Audit Committee Report and Approval of the Financial Reports

Ms. Viney read the audit committee report. She noted that there was a beginning balance of \$836,902.49 as of April 30, 2019. There were cash receipts of \$1,582,152.22 and cash disbursements of \$1,349,298.94, leaving a reconciled balance of \$1,069,755.77 as of May 31, 2019. Ms. Viney made a motion to accept the audit committee report and the financial reports as presented. Mr. Dommershausen seconded the motion. The motion carried 9:0.

VII. Citizen Input

There was no citizen input.

VIII. Reports

Agency Administrator and Board Notes
Executive Director of Financial Services
Executive Director of Integrated Programs & Services
Executive Director of Marketing & Communications
Executive Director of Operations
Jefferson County & Western Kenosha Head Start

IX. Action Items (consent agenda):

Mr. Mason made a motion to approve the items in the consent agenda. Ms. Viney seconded the motion. The motion carried 9:0.

- A. New Hires: Scott Brown, Statewide CCR-IEP Training & Implementation Coordinator; Mary Beth Dalton, Aide/Job Coach, VOA; Kevin Fix, Instructor, Driver Education; Jennifer Magruder, Instructor, Driver Education; Stacie MacWilliams, Instructor, Driver Education; Megan O'Shea, Speech/Language Pathologist, Union Grove Special Education Consortium; Dino Ress, Teacher, JEDI Virtual School; Elisha Smith, Job Coach, VOA; Jamie Sparks, Instructor, Driver Education; Alex Wylie, Occupational Therapist, Union Grove Special Education Consortium
- B. Resignations: Kasey Burkholder, Teacher, JEDI, effective May 29, 2019; Wendy Plehn, Teacher, JEDI effective June 15, 2019;
- C. JEDI Contracts
- D. Driver Education Contracts

X. Line of Credit - Authorize CESA 2 to borrow up to \$500,000.00 for short-term borrowing.

Mr. Dommershausen made a motion to authorize CESA 2 to borrow up to \$500,000.00 for short-term borrowing. Ms. Miller seconded the motion. The motion carried 11:0.

XI. Jefferson County and Westosha Head Start - Resignation: Sarah Rupp, Teacher, effective June 10, 2019

Ms. Klein made a motion to accept the resignation of Sarah Rupp, Teacher, effective June 10, 2019. Mr. Mason seconded the motion. The motion carried 11:0.

XII. Jefferson County and Westosha Head Start - Approve the submission of the Wisconsin Head Start State Supplemental Grant application in the amount of \$81,993.60.

Ms. Viney made a motion to approve the submission of the Wisconsin Head Start State Supplemental Grant application in the amount of \$81,993.60. Mr. Mooney seconded the motion. The motion carried 11:0.

XIII. Jefferson County and Westosha Head Start - Approve the acceptance of the United Way Pillar Grant in the amount of \$3,800.00.

Ms. Fischer made a motion to approve the acceptance of the United Way Pillar Grant in the amount of \$3,800.00. Ms. Viney seconded the motion. The motion carried 11:0.

XIV. Closed Session:

Ms. Thompson made a motion to convene into closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in accordance with WI Statute 19.85(1)(c). Ms. Fischer seconded the motion. The motion carried 11:0 and the Board convened in closed session at 7:58 pm. Ms. Barlass called the roll. The following members were present: Cindy Beuthin, Steve Brown, Karl Dommershausen, Barb Fischer, Kathy Klein, Rick Mason, Megan Miller, Tom Mooney, Dennis Purtell, Nancy Thompson, and Marian Viney.

- A. Director resignation
- B. Program support resignation
- C. Director contract
- D. Employee compensation
- E. Agency Administrator contract

XV. Reconvene into open session to take action on anything that was discussed in Closed Session

Mr. Mason made a motion to reconvene into open session. Ms. Beuthin seconded the motion and the Board reconvened into open session at 9:51 pm.

XVI. Action on Director and Program support resignations

Mr. Mason made a motion to accept the resignations of Kurt Schultz and Wendy Schultz and to thank them for their years of service. Ms. Klein seconded the motion. The motion carried 10:0.

XVII. Agency Administrator contract

Ms. Beuthin made a motion to approve the 2 year contract for Mr. Hanrahan as presented with the exception of the vehicle issue; the Board will review additional information and act on that portion next month as an addendum to his contract. Ms. Viney seconded the motion. The motion carried 9:1.

XVIII. Adjourn

Mr. Mason made a motion to adjourn the meeting. Ms. Beuthin seconded the motion. The motion carried 10:0 and the meeting adjourned at 9:54 pm.