



Regular Meeting of the Board of Control

Date: Tuesday, July 16, 2019

Location: CESA 2, 1221 Innovation Drive, Room 115, Whitewater, WI 53190

6:30 pm - Dinner and Check-in

7:00 pm - Call to Order

Minutes

Committee	Members
Audit	Karl Dommershausen, Barb Fischer, Marian Viney
Personnel	Kathy Klein, Rick Mason, Dennis Purtell, Nancy Thompson
Policy	Cindy Beuthin, Steve Brown, Megan Miller, Tom Mooney

AGENDA

- I. Call to Order/Announcement of Compliance with the Open Meeting Law**
Ms. Thompson called the meeting to order at 7:00 pm. Mr. Hanrahan confirmed that the meeting is in compliance with the Open Meeting Law.
- II. Roll Call**
Ms. Barlass called the roll. A quorum of the Board was present. The following Board members were present: Cindy Beuthin, Steve Brown, Karl Dommershausen, Barb Fischer, Kathy Klein, Rick Mason, Tom Mooney, Dennis Purtell, Nancy Thompson, and Marian Viney. Megan Miller was absent. Nicole Barlass, Tracy Elger, Dan Hanrahan and Don Vogel were also present.
- III. Pledge of Allegiance**
- IV. Review and Approve Agenda**
Ms. Thompson asked if there were any additions to the agenda. No additions were noted. Ms. Thompson asked if there were any items in the consent agenda anyone wanted moved to the regular agenda. No requests were made. Mr. Dommershausen made a motion to approve the agenda as presented. Mr. Brown seconded the motion. The motion carried 10:0.
- V. Approval of the minutes from the Regular Meeting on June 18, 2019**
Ms. Thompson noted that the minutes should reflect that Mr. Brown connected to the June 18, 2019 meeting via Zoom. Ms. Barlass noted that she would make that change. Ms. Viney made a motion to approve the minutes with that correction. Mr. Dommershausen seconded the motion. The motion carried 10:0.
- VI. Audit Committee Report and Approval of the Financial Reports**
Ms. Viney read the audit committee report. She noted that there was a beginning balance of \$1,069,755.77 as of May 31, 2019. There were cash receipts of \$1,777,010.06 and cash disbursements of \$1,515,490.85, leaving a reconciled balance of \$1,327,274.98 as of June 30,

2019. Ms. Viney made a motion to accept the audit committee report and the financial reports as presented. Mr. Mason seconded the motion. The motion carried 10:0.

VII. Citizen Input

VIII. Reports

Agency Administrator and Board Notes
Executive Director of Financial Services
Executive Director of Integrated Programs & Services
Executive Director of Marketing & Communications
Executive Director of Operations
Jefferson County & Western Kenosha Head Start

IX. Action Items (consent agenda):

Mr. Mason made a motion to approve the items in the consent agenda. Ms. Klein seconded the motion. The motion carried 10:0.

- A. New Hires: Phil Anderson, Communications Coordinator; Taylor Andreasen, Learning Coach, JEDI Virtual School; Sonja Hungness, Instructor, Driver Education; Matthew McClenaghan, Instructor, Driver Education; Andrew Poquette, Instructor, Driver Education; Bradley Wysocki, Teacher, JEDI Virtual School
- B. Resignation: Denise Prochniak, Accounting Associate, Union Grove Special Education consortium, effective July 5, 2019

X. Jefferson County and Westosha Head Start - New Hires: Hannah Pogantsch, Assistant Teacher; Sara Ruhnke, Substitute Assistant Teacher; Anna Schmelling, Substitute Teacher

Ms. Viney made a motion to approve the hiring of Hannah Pogantsch, Assistant Teacher; Sara Ruhnke, Substitute Assistant Teacher; Anna Schmelling, Substitute Teacher. Ms. Fischer seconded the motion. The motion carried 10:0.

XI. Jefferson County and Westosha Head Start - Resignation: Sandra Amis, Assistant Teacher, effective June 10, 2019

Mr. Brown made a motion to accept the resignation of Sandra Amis, Assistant Teacher, effective June 10, 2019. Mr. Mason seconded the motion. The motion carried 10:0.

XII. Closed Session:

Ms. Thompson made a motion to convene into closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in accordance with WI Statute 19.85(1)(e); and, for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in accordance with WI Statute 19.85(1)(c). Ms. Fischer seconded the motion. The motion carried 10:0 and the Board entered closed session at 7:31 pm. Ms. Barlass called the roll. The following Board members were present: Cindy Beuthin, Steve Brown, Karl Dommershausen, Barb Fischer, Kathy Klein, Rick Mason, Tom Mooney, Dennis Purtell, Nancy Thompson, and Marian Viney.

- A. Building lease
- B. Agency Administrator contract

XIII. Reconvene into Open Session

Mr. Mason made a motion to reconvene in Open Session. Mr. Dommershausen seconded the motion. The motion carried 10:0 and the Board reconvened into Open Session at 8:26 pm. Ms. Fischer called the roll. The following Board members were present: Cindy Beuthin, Steve Brown, Karl Dommershausen, Barb Fischer, Kathy Klein, Rick Mason, Tom Mooney, Dennis

Purtell, Nancy Thompson, and Marian Viney.

XIV. Any action needed from closed session

Ms. Beuthin made a motion to approve the Agency Administrator contract using the second choice of contract language, waiving the \$200 and adding the word lease to the contract. Mr. Mason seconded the motion. The motion carried 10:0.

XV. Adjourn

Mr. Mason made a motion to adjourn the meeting. Ms. Beuthin seconded the motion. The motion carried 10:0 and the meeting adjourned at 8:31 pm.

Meeting notice posted at the following locations: CESA 2 Whitewater Office; Rock County's Birth to Three Program – Janesville; Vocational Opportunities and Assistance – Janesville; and Union Grove Special Education Consortium – Union Grove.

Meeting notice also posted at cesa2.org

c: District Administrators, CESA Administrators

If you require special accommodations to fully participate in the meeting, please notify our office at 262.473.1473 or in writing, 24 hours prior to the meeting time.

Public comments will be received at the Whitewater Innovation Center, 1221 Innovation Drive, Room 111, Whitewater, WI 53190.