



Regular Meeting of the Board of Control

Tuesday, September 20, 2022

Room 111

1221 Innovation Dr

Ste 205

Whitewater, WI 53190

Minutes

Committee	Members
Audit	Barb Fischer, Chairperson Karl Dommershausen Dennis Purtell
Personnel	Marian Viney, Chairperson Kathy Klein
Policy	Steve Brown, Chairperson Eric Armstrong John Porco

Attendance Taken at 7:03 PM. Eric Armstrong: Present, Steve Brown: Absent, Karl Dommershausen: Present, Barb Fischer: Present, Melissa Frame: Absent, Kathy Klein: Present, John Porco: Present, Dennis Purtell: Present, Marian Viney: Present. Present: 7, Absent: 2. A quorum of the board was present.

I. Call to Order/Announcement of Compliance with the Open Meeting Law

II. Roll Call

III. Review and Approve Agenda

Kathy Klein made a motion to approve the agenda as presented with the removal of the hiring of Mariela Rodriguez from item XIII. Karl Dommershausen seconded the motion. The motion carried.

Steve Brown: Absent, Melissa Frame: Absent, Eric Armstrong: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Marian Viney: Yea

Yea: 7, Nay: 0, Absent: 2

IV. Presentation: RIVET Professional Learning Partner Guide - Latricia Johnson and Steven Mijajlovic

V. Approval of the Minutes from the Regular Meeting on August 16, 2022

Kathy Klein made a motion to approve the minutes as presented. Barb Fischer seconded the motion. The motion carried.

Steve Brown: Absent, Melissa Frame: Absent, Eric Armstrong: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 7, Nay: 0, Absent: 2

VI. Citizen Input

VII. Reports

VII.A. Agency Administrator

VII.B. Executive Director of Financial Services

VII.C. Executive Director of Integrated Programs & Services

VII.D. Executive Director of Marketing & Communications

VII.E. Executive Director of Operations

VII.F. Jefferson County & Western Kenosha Head Start

VIII. Action Items (consent agenda)

Kathy Klein made a motion to approve the items in the consent agenda.. Eric Armstrong seconded the motion. The motion carried.

Steve Brown: Absent, Melissa Frame: Absent, Eric Armstrong: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 7, Nay: 0, Absent: 2

VIII.A. Audit Committee Report and Approval of Financial Reports

VIII.A.1. Bank Reconciliation

VIII.A.2. Cash Balance Report

VIII.A.3. Check Register

VIII.B. New Hire: Cailyn Ebler, Speech/Language Pathologist, effective October 17, 2022

VIII.C. Resignations: Heidi Bauer, Program Coordinator, Driver Education, effective 8/12/2022; Seth Johnson, Instructor, Driver Education, effective 8/16/2022

VIII.D. 2022-2023 Contracts for Staff for Our Lady Queen of Peace:

Katie Bergs, Student Support, 50% FTE

Melissa Heilman, ELA Specialist, 60% FTE

IX. Jefferson County and Western Kenosha Head Start - Approve the Head Start Annual Report for 2021-2022.

Barb Fischer made a motion to approve the Head Start Annual Report for 2021-2022. Karl Dommershausen seconded the motion. The motion carried.

Steve Brown: Absent, Melissa Frame: Absent, Eric Armstrong: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 7, Nay: 0, Absent: 2

X. Jefferson County and Western Kenosha Head Start - Federal Head Start Grant Application for Program Year 2023.

Amount: \$3,183,410.00

Breakdown

Program Operations: \$3,154,119.00

T&TA: \$29,291.00

Federal Funded Enrollment: 258 students

Barb Fischer made a motion to approve the submission of the Federal Head Start Grant Application for Program Year 2023 in the amount of \$3,183,410.00. Kathy Klein seconded the motion. The motion carried.

Steve Brown: Absent, Melissa Frame: Absent, Eric Armstrong: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 7, Nay: 0, Absent: 2

XI. Jefferson County and Western Kenosha Head Start - Approve the submission of the Federal Head Start Program Improvement (One-Time) Request application.

Amount: \$135,167.00

Barb Fischer made a motion to approve the submission of the Federal Head Start Program Improvement (One-Time) Request application in the amount of \$135,167.00. Kathy Klein seconded the motion. The motion carried.

Steve Brown: Absent, Melissa Frame: Absent, Eric Armstrong: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 7, Nay: 0, Absent: 2

XII. Jefferson County and Western Kenosha Head Start - Approve the submission of the Federal Head Start Program Year 2023 Cost Allocation Plan and Budget.

Dennis Purtell made a motion to approve the submission of the Federal Head Start Program Year 2023 Cost Allocation Plan and Budget. Barb Fischer seconded the motion. The motion carried.

Steve Brown: Absent, Melissa Frame: Absent, Eric Armstrong: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Marian Viney: Yea
Yea: 7, Nay: 0, Absent: 2

XIII. Jefferson County and Western Kenosha Head Start - New Hires: Linda Ganzow, full-time Assistant Teacher, effective 9/21/2022; Kiara Huesca, Substitute On-Call, effective 10/10/2022; Tina Kloss, full-time Assistant Teacher, effective 9/21/2022; Paulina Luna, Bilingual Classroom

Aide, effective August 1, 2022; Sara Mindt, full-time Lead Teacher, effective 9/21/2022; and Maria Shine, full-time Assistant Teacher - Westosha, effective 8/1/2022

Dennis Purtell made a motion to made a motion to approve the hiring of Linda Ganzow, Kiara Huesca, Tina Kloss, Paulina Luna, Sara Mindt, Mariela Rodriguez, and Maria Shine as presented. Kathy Klein seconded the motion. The motion carried.

Steve Brown: Absent, Melissa Frame: Absent, Eric Armstrong: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Marian Viney: Yea

Yea: 7, Nay: 0, Absent: 2

XIV. Jefferson County and Western Kenosha Head Start - Resignation: Anna Schmelling, Substitute, effective August 19, 2022

Kathy Klein made a motion to made a motion to accept the resignation of Anna Schmelling as presented. Barb Fischer seconded the motion. The motion carried.

Steve Brown: Absent, Melissa Frame: Absent, Eric Armstrong: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Marian Viney: Yea

Yea: 7, Nay: 0, Absent: 2

XV. Jefferson County and Western Kenosha Head Start - 2022-2023 4K Teacher

Contracts: Katie Rzeznik and Rebecca Brown

Karl Dommershausen made a motion to made a motion to approve the 4K Teacher contracts for Rebecca Brown and Katie Rzeznik as presented. Dennis Purtell seconded the motion. The motion carried.

Steve Brown: Absent, Melissa Frame: Absent, Eric Armstrong: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Marian Viney: Yea

Yea: 7, Nay: 0, Absent: 2

XVI. Adjourn

Barb Fischer made a motion to adjourn the meeting at 8:34pm. John Porco seconded the motion. The motion carried.

Steve Brown: Absent, Melissa Frame: Absent, Eric Armstrong: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, John Porco: Yea, Dennis Purtell: Yea, Marian Viney: Yea

Yea: 7, Nay: 0, Absent: 2

Meeting notice posted at the following location: CESA 2 Whitewater Office

Meeting notice also posted at cesa2.org

c: District Administrators, CESA Administrators