



Regular Meeting of the Board of Control

Tuesday, October 18, 2022

Room 105

1221 Innovation Dr

Ste 205

Whitewater, WI 53190

Minutes

Committee	Members
Audit	Barb Fischer, Chairperson Karl Dommershausen Dennis Purtell
Personnel	Marian Viney, Chairperson Kathy Klein
Policy	Steve Brown, Chairperson Eric Armstrong John Porco

Attendance Taken at 7:06 PM. Eric Armstrong: Present, Steve Brown: Present, Karl Dommershausen: Present, Barb Fischer: Present, Melissa Frame: Absent, Kathy Klein: Present, John Porco: Absent, Dennis Purtell: Absent, Marian Viney: Present. Present: 6, Absent: 3. A quorum of the board was present.

I. Call to Order/Announcement of Compliance with the Open Meeting Law

II. Roll Call

III. Review and Approve Agenda

Barb Fischer made a motion to approve the agenda as presented. Steve Brown seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, Marian Viney: Yea

Yea: 6, Nay: 0, Absent: 3

IV. Presentation: Embedding the Capacity Framework into the new Contract Template, Tracy Elger, Executive Director of Integrated Programs & Services

V. Approval of the Minutes from the Regular Meeting on September 20, 2022.

Kathy Klein made a motion to approve the minutes as presented. Eric Armstrong seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Steve Brown: Abstain (Without Conflict), Eric Armstrong: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, Marian Viney: Yea
Yea: 5, Nay: 0, Absent: 3, Abstain (Without Conflict): 1

VI. Citizen Input

VII. Reports

VII.A. Agency Administrator

VII.B. Executive Director of Financial Services

VII.C. Executive Director of Integrated Programs & Services

VII.D. Executive Director of Marketing & Communications

VII.E. Executive Director of Operations

VII.F. Jefferson County & Western Kenosha Head Start

VIII. Action Items (consent agenda)

Karl Dommershausen made a motion to approve the items in the consent agenda. Steve Brown seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, Marian Viney: Yea
Yea: 6, Nay: 0, Absent: 3

VIII.A. Audit Committee Report and Approval of Financial Reports

VIII.A.1. Bank Reconciliation

VIII.A.2. Cash Balance Report

VIII.A.3. Check Register

VIII.B. New Hires: John Olson, Instructor, Driver Ed, effective October 11, 2022; Anastasia Linz, Teacher of the Deaf and Hard of Hearing, Whitewater, effective October 17, 2022 as a limited term employee; Julie Preman, Co-Senior Director of Specialized Services & Staffing, effective September 26, 2022; Kathy Robers, Physical Therapist, hourly mentoring, effective October 3, 2022 as a limited term employee; Andrea Sieb, Speech/Language Pathologist, Whitewater, effective October 17, 2022 as a limited term employee
Anastasia Linz and Andrea Sieb are former employees who have agreed to provide limited services this year.

VIII.C. Resignations: Emily Williams, Elementary PK-1 Teacher, JEDI Virtual School, effective October 6, 2022

VIII.D. Retirement: Dick Bilda, Instructor, Driver Ed, effective October 4, 2022

IX. Discussion: Outreach to School Districts

X. Health Insurance Premiums for 2023: Recommend that CESA 2 increase the employee contribution amount for the health insurance from 12.6% to 15% for 2023 (effective January 1, 2023). This will result in a total health and dental premium increase of 5.23% for the calendar year 2023 for the agency.

Kathy Klein made a motion to approve the increase of the CESA 2 employee contribution amount for the health insurance from 12.6% to 15% for 2023 (effective January 1, 2023).

Steve Brown seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, Marian Viney: Yea

Yea: 6, Nay: 0, Absent: 3

XI. Jefferson County and Western Kenosha County Head Start: Approve the Jefferson County Head Start Comprehensive Community Needs Assessment

Steve Brown made a motion to approve the Jefferson County Head Start Comprehensive Community Needs Assessment. Barb Fischer seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, Marian Viney: Yea

Yea: 6, Nay: 0, Absent: 3

XII. Jefferson County and Western Kenosha County Head Start: Approve the Jefferson County Head Start / CESA 2 Program Goals 2020-2025

Barb Fischer made a motion to approve the Jefferson County Head Start / CESA 2 Program Goals 2020-2025. Karl Dommershausen seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, Marian Viney: Yea

Yea: 6, Nay: 0, Absent: 3

XIII. Jefferson County and Western Kenosha County Head Start: Approve the Jefferson County Head Start 2022-2023 School Readiness Goals

Barb Fischer made a motion to approve the Jefferson County Head Start 2022-2023 School Readiness Goals. Kathy Klein seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, Marian Viney: Yea

Yea: 6, Nay: 0, Absent: 3

XIV. Jefferson County and Western Kenosha County Head Start: Approve the Jefferson and Western Kenosha County Head Start / CESA 2 Self-Assessment and Correction Plan for 2021-2022

Steve Brown made a motion to approve the Jefferson and Western Kenosha County Head Start / CESA 2 Self-Assessment and Correction Plan for 2021-2022. Karl Dommershausen seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, Marian Viney: Yea

Yea: 6, Nay: 0, Absent: 3

XV. Adjourn

Barb Fischer made a motion to adjourn the meeting at 8:32pm. Steve Brown seconded the motion. The motion carried.

Melissa Frame: Absent, John Porco: Absent, Dennis Purtell: Absent, Eric Armstrong: Yea, Steve Brown: Yea, Karl Dommershausen: Yea, Barb Fischer: Yea, Kathy Klein: Yea, Marian Viney: Yea

Yea: 6, Nay: 0, Absent: 3

Meeting notice posted at the following location: CESA 2 Whitewater Office

Meeting notice also posted at cesa2.org

c: District Administrators, CESA Administrators